

## Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 8<sup>th</sup> November 2021

St Swithuns Church, Headbourne Worthy

Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)

Chair: Cllr Welland Clerk: Belinda Baker

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**Present:** Cllrs C Welland (Chair), C Clarke-Smith D Barrow  
G Macpherson, M Iredale, J Rutter

Cllr S Cramoysan

**Apologies:** Cllrs Cllr Porter

**Clerk:** Belinda Baker

**Public attendance:** None

**C/21/098 Apologies**

Apologies were received from Cllr Porter. The Clerk explained that Cllr Mason had resigned and since elections for Councillors were due to take place within 6 months, WCC had informed her that it was appropriate not to co-opt and to continue with 6 Councillors until the election.

**C/21/099 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

Cllr Welland declared an interest in C/21/112c. Cllr Macpherson declared on interest in St Swithun's church C/21/112d,

**C/21/100 Public Participation**

None attended.

**C/21/101 Minutes of Council Meeting held 11<sup>th</sup> October 2021**

**a. To approve and sign the minutes of the meeting 13<sup>th</sup> October 2021.**

The minutes were agreed as a true record of the meetings.

**b. To deal with matters arising not on the agenda**

There was none.

**c. To deal with any correspondence**

WCC will be holding a Local Council Briefing 25<sup>th</sup> November. Cllrs were encouraged the attend.

**C/21/102 City and County Councillor's Reports**

i Cllr Porter did not attend but she had sent a report before the meeting. There were no comments.

ii The City Cllrs had circulated a report before the meeting. The plans for the River Park building were queried and Cllr Cramoysan said that there was a covenant on the site which said that it could only be used for cultural benefit.

The University of Southampton wanted to use the site to create an Arts Centre of Excellence. He said the plans would bring jobs and young people to Winchester. Cllr Cramoysan spoke about the possible enforcement matter concerning the path at the Dell.

The Chair agreed to bring that matter up the agenda

**C/21/103      The Dell - connection with path to Springvale Rd**

Cllr Cramoysan confirmed that the planning condition regarding the path to connect the Dell to Springvale Rd would be monitored. Cllr Welland understood from the developer that it was dependant on the 4<sup>th</sup> house being sold which had not happened yet. A fence was likely to be needed around the bungalow.

**Action: Cllr Cramoysan**

**C/21/104      Kings Barton**

**a. To Receive update from residents**

Cllr Iredale had circulated a report before the meeting. The report detailed a number of issues that she was working with CALA to resolve (C/21/087a). She told the Council that she had met with CALA and they had agreed the aim to make the Forum Meetings more productive. She had asked that the matter of an increase in the number of Councillors would be put on the Kings Barton Forum Agenda. She noted that the school was unable to accept outside bookings at present and that the community Halloween event had been successful. She said there was likely to be an Xmas event. Cllr Iredale expressed her belief that the play area in 1A was in the process of being designed. The Clerk was asked to write to Mr Dunbar-Dempsey asking for the Council to be involved.

**Action: Clerk**

**b. Playground - To discuss any feedback for the Council's decision regarding this matter**

The Clerk confirmed that she had not had a reply or acknowledgement from her letter to Ms Pinnock and Mr Hughes (C/21/087b). Cllr Cramoysan said that he would be taking up the issue of the gate with WCC. He expressed the view that Mr Hughes's role was to facilitate discussion between WCC, CALA and HWPC. He encouraged the Council to get involved in the new playgrounds at an early stage.

**Action: Cllr Cramoysan**

**C/21/105      Resilience/Emergency Planning**

A briefing on resilience planning was due to be held on the 10<sup>th</sup> November, Cllr Iredale would be attending. Cllr Barrow said he felt the survey of the pipework had already been done since there were markings on the road.

**Action: Cllr Iredale**

**C/21/106      Increase in numbers of Councillors**

Cllr Rutter said that she felt 12 Councillors would be appropriate and that she was due to speak to Ms Vincent.

**Action: Cllr Rutter**

**C/21/107      Councillor Emails**

The Clerk proposed that the new emails should be set up in April for use of the new Councillors after the election to be held in May. This was agreed.

**Action: Clerk**

- C/21/108      Policy Review**  
The Clerk proposed that a policy for dealing with the press should be the next policy to be reviewed. This was agreed.  
**Action: Clerk**
- C/21/109      Agree Meeting dates for next year**  
The Clerk had circulated meetings dates for the next year. These were agreed as second Monday of the month with no meetings in August and December. The APM was agreed as Monday 23<sup>rd</sup> May in St. Swithun's Church. The Clerk was asked to invite Chris Hughes to speak.  
**Action Clerk**
- C/21/110      Infrastructure Plan**
- a. SLR Posts**  
The 3 extra sockets at new SLR locations were still being progressed with HCC (C/21/075). The Clerk was asked to check if the present SLR was functioning properly.  
**Action: Clerk**
  - b. Defibrillator**  
Cllr Iredale had spoken to the Dower House (C/21/093b) concerning installing the defibrillator there but had not yet had a positive response. Cllr Welland pointed out that Jubilee Hall was going to have one so it may be more appropriate to house the new defibrillator further away. Foundry Motors on Wellhouse Lane was agreed as a suitable location. Cllr Iredale was asked to speak to them.  
**Action: Cllr Iredale**
  - c. Access to Nun's Walk**  
There was no update.  
**Action: Clerk**
  - d. School Lane Fencing**  
The Clerk had had an email from HCC which suggested that a quotation should be provided soon.
  - e. History Board**  
The content as provided by the Worthy's History Group was agreed and the Clerk was asked to confirm this with them.  
**Action: Clerk**
  - f. CIL package including upgrade to Nuns' Walk plans**  
Cllr Welland informed the Council that she had met with Mr E Rowe from HCC Countryside Access at Nun's Walk. Mr Rowe had recommended asking the lengthsman to create a number of new grips to help dry out areas of the path. He was also going to ask HCC's volunteers to make good some of the boggy places of the path and cut back some of the hedging. The Clerk was asked to arrange for the lengthsman to meet with Cllr Welland. The Clerk suggested asking the SDNP for a grant for the work. This was agreed.  
**Action: Clerk**
- C/21/111      Budget 22/23**  
The Budget 22/23 had been circulated before the meeting. The Clerk went through the proposed budget with the Council. The budget included a pay rise for the clerk in accordance with the Clerks evaluation template. The Clerk explained that residency figures for the parish including Kings Barton would not

be available until December. The budget was agreed as appropriate with final signoff agreed for January.

C/21/112

**Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 32 -38 had been circulated prior to the meeting. These were reviewed and approved. Payments were verified against bank statements.

Opening Balance		98062.12
HALC (training crse for Cllr Welland)	32	54
PCC Kings Worthy	33	30
J Berry (SLR rotation)	34	119.17
YMML (Clerk's consummables)	35	14.40
Stockbridge PC (training crses for Clerk)	36	30
Trimmers (Dell Maintenance + Small tunnel improvements)	37	708
B Baker (salary)	38	299.78
Closing balance		95737.77

**b. To review budget year to date**

This was agreed.

**c. Agree grant application from 3<sup>rd</sup> Winchester Scout Group**

The Council agreed to grant £750 to the scout group.

**Action: Clerk**

**d. Update on St. Swithun's car park CIL funded project**

The Clerk explained that the Council had now been invoiced by the contractors for more money than the CIL award. She asked the Council if it would agree that St. Swithun's could be invoiced for the outstanding amount. She notified the Council that the VAT on the contractor's invoice could not be reclaimed until April. The Council agreed.

**Action: Clerk**

C/21/113

**Planning**

**a. New applications – to agree responses**

Date Rec'd	Number	Address	Description	Comments by
07/09/21	21/02347/HOU	7 Lansdell Road Winchester SO22 6FP	Single storey rear extension	09/11/21
The Council had no objection				
01/11/21	20/01188/HCS  WR241 <b>New Amendments</b>	Land at Down Farm, Down Farm Lane, Headbourne Worthy SO23 6RG (application number 20/01188/HCS)	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking application number 20/01188/HCS) – <b>New Amendments</b>	15/11/21
The Council objects to this application because the concerns below (brought up in the previous objections) have still not been dealt with sufficiently: 1. Safety issues for main road users at the entrance				

2. The setting of a new right of way FP11, which it intended to be a cycleway.
3. Additional lighting, which will be needed operationally for early morning, evening and nighttime use which will be intrusive to other residents and be a factor in light pollution
4. The effect of road closures, and the impact of the road closures, particularly on Andover Road and King Barton residents
5. Restrictions to routes in and out of the site, particularly outside of sociable hours,
6. Noise emitting from the site. Residents in Headbourne Worthy were regularly affected by the motor cross so it is highly likely that this operation will do the same.
7. Landscape issues have not be dealt with fully

**b. To note recent decisions**

There are none

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
	21/02258	Chessaumy School Lane Headbourne Worthy SO23 7JX	Widening of existing driveway.	04/11/21
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Barton Farm site (Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure	10/12/19

**d. Enforcement – to note any enforcement matters**

No enforcement matters had been notified to the Clerk.

**C/21/114**

**General amenities**

**a. Lengthsman visit**

Cllr Macpherson commented that her only concern was that she was being asked to schedule work almost a month in advance. The Clerk informed the Council that she had received a complaint regarding the Andover Rd bus shelter which she had allocated to the lengthsman's schedule for November. It was noted that the hedges at Worthy House and Red House were still not cut back hard enough. The Clerk was asked to write to the residents to say that if they were not cut back again the Council would get the lengthsman to do the work. The householder may be charged for the work.

**Action: Clerk**

**b. Cycle path from Worthy Down**

There was no progress.

**c. Barton Meadows signage**

The Clerk had referred this matter to HCC but was told it would take some time before it was dealt with.

**C/21/115**

**Newsletter and communications**

The autumn newsletter had been printed and was due to be distributed. Cllr Rutter suggested the next edition should be published in early February in order to promote the litter pick to be held on 12<sup>th</sup> March. This was agreed.

**Action: Cllr Rutter**

**C/21/115**

**Items for next agenda, date of next meeting**

The next Parish Council meeting will take place on Monday 10<sup>th</sup> January 2022 at St Mary Church Rooms, Kings Worthy.

Items for the Agenda:

Increase in Number of Councillors

Defibrillator

History Board

Dell to Springvale Rd path

Winchester 10K due to be held in February 2022

The meeting closed 10.00 pm. The Chair thanked the attendees.