

## **BRANDON TOWN COUNCIL**

Held on Monday 6 September 2010

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. S Edwards, Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr L Jacobs, Cllr. S Le Grys, Cllr. R Silvester, Cllr. E Ashley, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, one member of the press.

The meeting commenced at 7.00pm.

### **1. APOLOGIES FOR ABSENCE**

Squadron Leader Neilds, Sgt. Chris Chisnall.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 5 July 2010 (Public Items) and the Brandon Town Council Cemetery Meeting of Monday 16 August 2010.

Resolution Record No. **BTC/41/06/Sept/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. R Silvester.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 5 JULY 2010 BE ACCEPTED AS A TRUE RECORD.

Resolution Record No. **BTC/42/06/Sept/10**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE ANNUAL CEMETERY MEETING OF THE 16 AUGUST 2010 BE ACCEPTED AS A TRUE RECORD.

### **4. MATTERS ARISING** for information exchange only

Of the Brandon Town Council Meeting of Monday 5 July 2010 (Public Items) and the Brandon Town Council Cemetery Meeting of Monday 16 August 2010.

Highways to be reminded of a request for hatching to be implemented at the entrance to the Aldi Superstore.

**5. PUBLIC FORUM** – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/43/06/Sept/10**

Proposed by Cllr. D Bimson and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

Cllr. Bishop, as a member of the public, asked a question relating to the financing of the skate park at the Brandon Remembrance Playing Fields. There is to be a youth meeting at The Flowerpot on Thursday 16 September 2010 to discuss the future of the skate park.

### **6. TO RECEIVE A REPORT FROM THE POLICE**

Crime figures for the month of August were circulated at the meeting. There were 59

recorded crimes within this time period. This equates to a reduction of 7% over the same period last year.

**FROM RAF LAKENHEATH**

No report available.

**8. TO RECEIVE REPORTS** (if any) from County and /or District Councillors.

Cllr. Bishop reported SABRES is in the process of talking to Government over the future plans for Breckland Middle School.

Cllr. Simmons said Forest Heath District Council was facing a 7 million pound budget gap. Three full time planning staff were leaving at the end of the financial year.

With regard to the marquee located at the rear of The Brandon House Hotel and the shop front signage at BetFred, Cllr. Edwards reported both issues were presently being dealt with by the FHDC Enforcement Officer.

Cllr. Hughes, together with Cllrs. Butcher, Simmons and Le Grys had attended the Forest Heath District Council Area Meeting. Key points raised included budget cuts; proposed Planning Explorer seminars; Democratic & Localism Act due to be passed in the autumn. Due to the length of time before the matter of speeding near to the entrance to Brandon Country Park is discussed by the Joint Advisory panel, David Burnip agreed to intervene on behalf of the town council.

The meeting was reconvened.

**9. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business.

Two matters of urgent business were now heard.

Resolution Record No. **BTC/44/06/Sept/10**

Proposed by Cllr. P Ridgwell and seconded by Cllr. S Le Grys

**CARRIED:** Unanimous.

IN THE EVENT THE BRANDON SAFER NEIGHBOURHOOD TEAM HAS NO OBJECTIONS, THIS COUNCIL NOMINATES COUNCILLOR GEOFF HUGHES, ALONG WITH COUNCILLOR T SIMMONS, TO BE THE TOWN COUNCIL REPRESENTATIVES AT THE POLICE STAND DUE TO BE HELD ON MARKET HILL, BRANDON ON THURSDAY 16 SEPTEMBER 2010.

Resolution Record No. **BTC/45/06/Sept/10**

Proposed by Cllr. T Simmons and seconded by Cllr. S Le Grys.

**CARRIED:** Unanimous.

THAT FOLLOWING CLARIFICATION FROM THE BRANDON SAFER NEIGHBOURHOOD TEAM, THIS COUNCIL NOMINATES COUNCILLOR GEOFF HUGHES TO REPRESENT THE TOWN COUNCIL DURING THE PUBLIC SECTION OF EACH SAFER NEIGHBOURHOOD TEAM MEETING.

**10. ACCOUNTS**

To receive and approve payments.

10.1 Retrospective approval of payments: Public Items - July 2010. Discussion permitted.

10.2 Approval of payments: Public Items – August 2010. Discussion permitted.

Resolution Record No. **BTC/46/06/Sept/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEM TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Jul-10	319.84	Thetford Garden Centre	284.12	35.72
Jul-10	246.75	RBS Software Solutions	210.00	36.75
Jul-10	99.52	Ian Smith (x2 Stationery Invoices)	84.70	14.82
Jul-10	19.89	Travis Perkins	16.93	2.96
Jul-10	180.00	Reeves Cleaning	180.00	
Jul-10	190.70	Finevale Service Station	162.30	28.40
Jul-10	1,001.10	Suffolk County Council (Streetlights)	852.00	149.10
Jul-10	421.75	Suffolk County Council (Streetlights)	358.94	62.81
Jul-10	110.31	Lyreco (Stationery)	93.88	16.43
Jul-10	200.00	DVLA (Tax Disc)	200.00	
Jul-10	14.00	J & D Green (Window Cleaner)	14.00	
Jul-10	976.49	Suffolk County Council (Streetlights)	831.06	145.43
Jul-10	74.42	Suffolk County Council (Streetlights)	63.34	11.08
Jul-10	285.01	Brandon Test Centre (Truck Repairs)	242.56	42.45
Jul-10	193.66	Pearsons (Town Keeper's Skip)	164.82	28.84
Jul-10	203.97	E.ON (OSH)	194.26	9.71
Jul-10	18.11	E.ON (Xmas Lights)	17.25	0.86
<b>TOTAL:</b>	<b>4,555.52</b>		<b>3,970.16</b>	<b>585.36</b>
Aug-10	96.35	Wicksteed Leisure	82.00	14.35
Aug-10	240.80	Connaught	204.94	35.86
Aug-10	14.00	J & D Green	14.00	
Aug-10	120.00	Reeves Cleaning	120.00	
Aug-10	61.89	Thetford Garden Centre	52.67	9.22
Aug-10	147.63	Finevale Services	125.64	21.99
Aug-10	15.91	Lyreco	13.54	2.37
Aug-10	14337.35	Suffolk County Council S/L	12,202.01	2135.35
Aug-10	58.54	Mileage C Mason	58.54	
Aug-10	59.30	Ian Smith	50.47	8.83
<b>Total</b>	<b>15,151.77</b>		<b>12,923.81</b>	<b>2,227.96</b>

10.3 Retrospective approval of Confidential Items – July 2010 (Staff salaries).

10.4 Approval of Confidential Items – August 2010 (Staff salaries).

Resolution Record No. **BTC/47/06/Sept/10**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEM TEN THREE AND TEN FOUR EN-BLOC.

## 11. PARISH POLL

Resolution Record No. **BTC/48/06/Sept/10**

Proposed by Cllr. T Simmons and seconded by Cllr. G Hughes.

**CARRIED:** 11 for 1 against 1 abstention.

THAT BRANDON TOWN COUNCIL CONFIRMS THE WORDING FOR THE PARISH POLL AS 'DO YOU WANT CAR PARKING ON MARKET HILL'.

Resolution Record No. **BTC/49/06/Sept/10**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

**CARRIED:** 12 for 1 against.

THAT FOLLOWING THE INSERTION OF 'ONLY' WITHIN THE TEXT OF THE ADDITIONAL PARAGRAPH, BRANDON TOWN COUNCIL APPROVES THE WORDING OF THE PARISH POLL LEAFLET.

**12. SPEED LIMIT EXTENSION**

Forest Heath District Council will be looking into the matter of the speed limit signs at the next

Brandon Country Park Joint Advisory Panel meeting taking place on 17 November 2010. Cllr. G Hughes reiterated that David Burnip is to pursue this issue on behalf of the town council.

**13. STREET NAMING AND NUMBERING**

As flints for the muskets used at the Battle of Waterloo originated from Brandon, Cllr. T Simmons suggested the following list for future street names be forwarded to the District Council: Waterloo; Flint; Flintlock; Cavalry; Rifleman; Dragoon; Hussar; Sabre; Cannon; Musket.

**14. THETFORD ROAD PLAY AREA**

Resolution Record No. **BTC/50/06/Sept/10**

Proposed by Cllr. K Butcher and seconded by Cllr. Mrs S Jureko.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE CERTIFIED PLAYGROUND INSPECTION REPORT AND SUBSEQUENT RECOMMENDATIONS, PREPARED BY WICKSTEED LEISURE FOR THE THETFORD ROAD PLAY AREA.

**15. STANDARDS COMMITTEE HEARING**

Resolution Record No. **BTC/51/06/Sept/10**

Proposed by Cllr. D Bimson and seconded by Cllr. L Jacobs.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL ACCEPTS THE APOLOGY RECEIVED FROM COUNCILLOR BILL BISHOP IN RELATION TO THE FINDINGS OF THE STANDARDS COMMITTEE HELD ON THE 18 MAY 2010.

**16. STREET LIGHTING COMMITTEES**

The East and West Ward street lighting committees to agree a date and time for the inspections. Reports to be available at the December town council meeting.

**17. PRECEPT CAPPING**

Resolution Record No. **BTC/52/06/Sept/10**

Proposed by Cllr. G Hughes and seconded by Cllr. S Le Grys.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL AGREES NOT TO RESPOND TO THE REPORT RELATING TO THE REFERENDUM ON LOCAL COUNCIL PRECEPTS, UNTIL FURTHER INFORMATION IS AVAILABLE.

**18. SALC MOTION**

Resolution from Cllr. G Hughes. Resolution No. 138.

'In the event that an archaeological dig is a requisite condition of any planning application, Brandon Town Council requests NALC to lobby Government to allow the costs involved to

be transferred to the relevant Government body’.

Resolution Record No. **BTC/53/06/Sept/10**

Proposed by Cllr. G Hughes and seconded by Cllr. S Le Grys.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES RESOLUTION NO. 138 : ‘IN THE EVENT THAT AN ARCHAEOLOGICAL DIG IS A REQUISITE CONDITION OF ANY PLANNING APPLICATION, BRANDON TOWN COUNCIL REQUESTS NALC TO LOBBY GOVERNMENT TO ALLOW THE COSTS INVOLVED TO BE TRANSFERRED TO THE RELEVANT GOVERNMENT BODY’.

#### **19. CLERK’S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN**

Resolution Record No. **BTC/54/06/Sept/10**

Proposed by Cllr. Mrs M Young and seconded by Cllr. R Silvester.

**CARRIED:** Unanimous.

DUE TO AN INCREASE IN ROOM HIRE BOOKINGS REQUIRING REFRESHMENTS, BRANDON TOWN COUNCIL AGREES TO THE PURCHASE OF A DISHWASHER.

#### **20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/55/06/Sept/10**

Proposed by Cllr K Butcher and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

### **BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 6 September 2010

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

#### **21. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Meeting of Monday 5 July 2010.

Resolution Record No. **BTC/56/06/Sept/10**

**CARRIED:** Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 5 JULY 2010 BE ACCEPTED AS A TRUE RECORD.

#### **22. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES**

Of the Brandon Town Council Meeting of Monday 5 July 2010.

There were no matters arising.

#### **23. CEMETERY MATTERS**

\* Confidential\*

#### **24. LAND MATTERS**

\* Confidential\*

**25. EMPLOYMENT MATTER**  
\* Confidential\*

There being no further business the meeting closed at 8.45pm.