

Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 8th January 2020.

Public Questions:

1. A member of the public raised the issue about the VE Celebrations. At the November Parish Council (PC) meeting a volunteer amongst the Parish Councillors was to be sought to join the VE Celebrations Committee. This was to be discussed at the December PC meeting. However, this did not happen. This will be covered under item 14.
2. A member of the public asked if Andrea Stewart from Environmental Health at Bassetlaw District Council (BDC) had declined to attend. This was confirmed – an update had been provided by Andrea Stewart which will be covered under item 9.
3. A member of the public asked if the next edition of the Parish Newsletter could include an item asking for ideas of what the Pinfold could be used for. **Action – Chair to include item in next edition of the Newsletter**
4. A member of the public asked if the contact details for reporting Tunnel Tech odours to Environmental Health at BDC could be included in the next Newsletter. It was confirmed that these are the Parish Council website and also on the notice board outside the Community Centre. The direct line phone number is 01909 533164.

Present: Cllrs. Jayne Watson (Chair) Peter Edwards, Andy Woolliams, Jamie Sutherton, Mark Watson (also attending as D Cllr), C Cllr Tracey Taylor, PC Jason Fellows and Clerk Mark Hooper.

1. **To receive apologies for absence:** Andrea Wilcox, Julie Watkins.
The Chair informed the Parish Council and members of the public that Cllr Andrea Wilcox has tendered her resignation. The Parish Council wished to convey their thanks for all the hard work Cllr Wilcox has undertaken during her tenure on the Parish Council.
This will result in a casual vacancy on the PC – the process that will follow is dealt with under item 16.
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of December 4th 2019.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - **An instance of a hedge overgrowing a public footpath and highway is still outstanding.** Cllr J Sutherton is to confirm if this is still an issue to the Clerk. If it is the Clerk will contact NCC Highways. **Action – Cllr Sutherton to confirm the situation – and if still an issue the Clerk will contact NCC Highways.**

- Clerk has contacted Notts Highways to ascertain where the boundary for the Green and the Pinfold lies and also the status of the lane. **NCC Highways have confirmed that it does not form part of the adopted highway. Action – Clerk to look into the Parish records relating to the Green – this may provide further information.**
- **River Lane** – a sink hole has appeared on River Lane near the water main which has been reported by the Clerk to Anglian Water. Anglian Water have confirmed that they are awaiting approval for a permit from the local Highways Authority as it requires a road closure. **Action – C Cllr Taylor has agreed to liaise with NCC Highways re the permit. ***
- **The Hagg Lane road sign is missing** – Clerk has reported this to BDC who have confirmed it will be dealt with in due course. **Action – Clerk to check position in a month's time.**
- **Replacement Street Lighting** – complaints had been made about the reduction in overall visibility since the lights were upgraded to LEDs. The Clerk has contact NCC Highways requesting a light survey. Further detail has been requested – Gibdyke, Middle Street, Dame Lane and Vicar Lane are particularly affected. **Action – Clerk to provide update to NCC Highways.**

5. To receive reports from District and County Councillors.

- **C Cllr T Taylor** – there has been a quiet period as a result of the Christmas and New Year period. It is confirmed that £300 has been approved as a contribution towards the installation of the Christmas Tree.
This year's Local Improvement Scheme is due to be launched on the 9th January – the closing date will be the 28th February. Local groups are encouraged to identify schemes for applications. **Action – Clerk to forward details to the Misson community Association once received.**
- **D Cllr. M. Watson** – it has also been a quiet period for BDC with Christmas and the New Year.
With regard to the recent flooding more information has been supplied by the Environment Agency (EA) – although the links in the article do not allow access. **Action – Clerk to investigate and the to share the information with Polybell and upload to the Parish Council website.**
D Cllr Watson is seeking to get official contact with the EA

A Council meeting was held on the 19th December where the following items were discussed:

- Increasing tree planting primarily within Sherwood Forest
- Funding post BREXIT – there is much uncertainty around this
- Plastics reduction policy. The Co - Op has announced that they are to remove single use plastics by this Summer. Following the meeting was discussion about the potential for BDC to work with the Co-Op to encourage other retailers to follow suit.

D Cllr Watson had contacted Andrea Stewart requesting the Air Quality Monitoring data submitted by Tunnel Tech North. At the time of the PC meeting a response was outstanding. The information was received on the 9th January which has been shared with the Parish Councillors.

D Cllr Watson to contact the newly elected Bassetlaw MP – Brendan Clarke-Smith – to take up the issues raised by the recent flooding with the new Floods Minister. There is general local concern with the relative lack of response from official bodies to the flooding and problems it has caused.

The Clerk asked D Cllr Watson if a contribution from his BDC budget could be made to the installation of the Christmas Tree. **Action – Clerk to formally request contribution.**

6. **To receive a report on the policing of the Parish.** PC Jason Fellows stood in for PCSO Dave Airey. There have been eleven crimes over the whole BEAT area for December – of which two have been in Misson. Both were burglaries – one at a dwelling.

Cars are still being broken into – particularly where valuables are on display. There have been a couple of poaching incidents – less than normal which is associated with the recent flooding.

A question was raised about a car which had been left in a hedge at Newington – it has subsequently been set fire to and removed. If a car is stolen the police will deal with it – if it abandoned it will be for BDC to deal with if it is on the public highway

The full report includes security advice applicable to everybody and is available on the MPC website

7. Planning

a. To note planning decisions -

- **19/01000/OUT** - Outline Planning Application with All Matters Reserved for Three No Detached Dwellings. Land at Home Farm Top Street Misson. **Refuse**
- **19/01254/HSE** - Demolish Existing Garden Wall and Rebuild. Manor Farmhouse Top Street Misson. **Grant**
- **19/01402/RES** - Reserved Matters Application for the Approval of Appearance, Landscaping, Layout and Scale Following the Granting of Outline Application 17/01505/OUT with Some Matters Reserved (Approval Being Sought for Access) for One Detached Three Bed House and Garage. Land East of Delfin Close Farm Slaynes Lane Misson - **Grant**
- **19/01348/CAT** - Works to Trees in a Conservation Area Consisting of Reduce in Height Two Leylandii. Land Including The Old Granary High Street Misson - **Not to make a Tree Preservation Order**
- **19/01395/AGR** - Erect Barn for Storage of Hay. Hawkswood Farm Bryans Close Lane Misson - **Not 'permitted devt'**

b. To consider planning applications:

- **19/01635/FUL** - Proposed New Replacement Dwelling. Land at Prospect Farm, Springs Road, Misson. **The Council did not support this initial application as is recorded on the BDC website.** The Parish Council view is that a development of this scale is out of character within the landscape and is considerably larger than the existing building. It would be an intrusion into the countryside and it is felt that it would have a negative impact on the character of the wider rural area. The PC therefore object.
- To consider any other planning matters – **the following planning application was received after the agenda was issued. A time extension was requested**

from BDC Planning – but declined. Therefore, it is being considered at this meeting to enable comments to be submitted within the timescale.

- **19/01590/FUL** - Erect Dwelling Associated with Equestrian Business - True Fate Equestrian Centre Bracken Hill Lane Misson. **The Parish Council object.** The proposed development is outside the designated permitted development boundary as set out in the Misson Neighbourhood Plan (NP). The NP contains policies and allocations sufficient to meet Misson's identified housing requirement.

8. The Neighbourhood Improvement Programme

- **Lengthsmen** – this is a quiet time of the year for the Lengthsmen – ongoing maintenance is continuing dependent upon weather conditions. As mentioned under Public Questions ideas for the Pinfold will be sought in the next Parish Newsletter and will be subsequently discussed by the PC.
- **Misson Cemetery/ Churchyard** – concern has been raised about the boundary wall of the Churchyard next to Vicar Lane. **Action Cllr Sutherton has agreed to monitor the situation to ascertain if any remedial work needs to be undertaken.**
- **Christmas Tree** – this has now been removed and will be disposed of by the Lengthsmen. The Christmas Trees which were in the Church require disposal – **Action – Cllr Edwards to discuss this with the Lengthsmen.**
- **Newington Sign** – an update has been provided by the manufacturer – the sign should be in place in February.
- **Replacement bench at the bungalows on the High Street.** This has been purchased and is with the Lengthsmen to assemble and to site it. Consideration to be given re where to place the existing bench.
- **Consideration to be given to taking part in the Best Kept Village Competition.** Concern was raised that certain parts of the village are eye sores. Under the scheme certain parts of the village can be nominated to be excluded. The application needs to be submitted in February. **Action – Clerk to include on the agenda for February when a decision will be made.**
- **Consideration to be given to joining the Campaign for the Protection of Rural England.** The cost of this is £36. This was proposed by the Chair and seconded by Cllr P Edwards. **Action – Clerk to submit application form and payment.**

9. Business Liaison

- **Odour emissions from Tunnel Tech.** The December figures had been circulated prior to the meeting – there were 23 complaints – the same number as in November.

Andrea Stewart from Environmental Health at BDC had been invited to the meeting to provide an update. This had been declined – but an update was received by email. In summary the Environmental Permit under which Tunnel Tech North operates has been reviewed and updated by BDC and will shortly be reissued. It includes a requirement to complete the enclosure works by the 30th April 2020.

The Council does not provide information relating to enforcement decisions prior to the point where they are made, as these are decisions may result in legal processes that should not be prejudiced by pre-determination or open discussion of legal advice

or opinion. This was also the approach that the Council took in relation to the previous prosecution of Tunnel Tech North Ltd. Enforcement decisions are made appropriately, and always in full consideration of legal advice. The Council appreciates that residents can become frustrated by not knowing the detail of enforcement considerations, but will not prejudice potential future actions by inappropriately releasing information in advance of decision-making processes. This approach has ensured that other enforcement actions have been successful and produced beneficial results. This relates to Tunnel Tech, and also other matters of enforcement the Council has pursued.

Action – D Cllr Watson to contact Andrea Stewart to request a meeting

- **Doncaster Airport Committee** – the most recent meeting was held on the 5th December where an announcement has been made that TUI are to extend flights to Fuerteventura, Cape Verdi and Sharm-el-Sheik. Doncaster MBC have approved a plan for an Advanced Manufacturing Park to be built near Austerfield which will impact Bawtry Road.

10. To receive a report from Misson Community Association (MCA):

- VE Celebrations – plans are progressing. The next meeting will be on Monday 13th January at 7.30pm. **Action – Cllr Edwards to attend on behalf of the MPC.**
- The loft insulation has been installed.
- The defibrillator was utilised over the Christmas period. The electrodes require replacement – at a cost of £115.
- There will be a book swap on Saturday 11th January.
- The next MCA meeting will be on the 15th January.
- The MCA AGM will be held on the 19th February.
- A photography competition has been advertised on the MCA notice board – closing date is in March.

As Cllr Watkins has resigned from the PC there is now no liaison with the MCA. The Chair has proposed that each Parish Councillor attends the MCA meetings on a rota basis. She will issue a rota to the Parish Councillors.

11. To discuss renewal of the Community Centre Lease. A further meeting needs to be arranged between the MCA and MPC. The Chair of the MCA is due back from holiday on the 11th January. **Action – Clerk to contact Chair of MCA to arrange further meeting.**

Consideration to be given to undertaking a full building survey.

The Clerk had obtained two quotes for a survey so far. Timescales for undertaking the survey are to be established and then shared with the PC. **Action – Clerk to obtain timescales for the survey and share with the PCs.**

12. To review highways and parish paths – these have been discussed throughout the meeting.

13. To receive feedback from meetings attended during December: no meetings were attended.

14. To discuss the VE Celebrations for 2020 – this was covered under item 10 – Cllr Edwards to attend next meeting on the 13th January.

15. **To receive an update on the planned telecoms mast** – Clerk has contacted Clarke-Telecom via their website again – awaiting response. **Action Clerk to follow this up ahead of February meeting**

16. **To receive correspondence:**

Cllr Wilcox has tendered her resignation – as covered at item 1. This has created a casual vacancy.

The Electoral Services Manager at BDC has been contacted. They will issue a vacancy notice that will be displayed on the Parish notice boards for 14 days.

If an election has not been formally requested by at least ten electors within the Parish the Parish Council may co-opt to fill the vacancy.

17. **Parish Financial administration**

Consideration to be given to the draft budget for 2020/21. The Clerk circulated a draft budget for 2020/21 which was discussed by the PC. The budget will be formally approved at the February meeting.

Consideration was also given to the increase in the precept for 2020/21 – a 5% increase was approved – proposed by Cllr M Watson and seconded by Cllr A Woolliams.

To receive and approve:

- The Clerk presented the Financial statements to the 31st December 2019 and Council resolved to accept them

NatWest Current Acc.	@ 31/12/19	£11,569.68
NatWest Reserve Acc.	@ 31/12/19	£10,554.77

- Councillors resolved to approve the following cheques for payment:

<u>Chq no</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
001212	M Hooper	Reimbursement for stationery	£11.32
001213	Chair MCA	Reimbursement for 50% cost of printing Newsletter	£27.50
001214	M Hooper	Reimbursement for purchase of bench	£321.75
001215	Foys Solicitors	Instalment re lease renewal	£448.00
001216	CPRE	Subscription to join Campaign to Protect Rural England	£36.00
001217	TEC Clerk	Salary – December	£110.00
001218	HMRC	PAYE – December	£84.60
001219	MPC Clerk	Salary – December	£368.20
001220	Information Commission	GDPR subscription	£40.00
001221	Torne Valley	December Invoice	£56.68
		Total	£1,504.05

18. **To confirm the date of the next meeting: Wednesday, February 5th 2020.**