

Embleton Joint Burial Committee

**Monday 21st February 2022 at 6:00pm
in the Ladies Room, Creighton Hall, Embleton**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Agenda

- 993. Apologies for absence**
- 994. Declarations of Interest**
- 995. Confirmation of the minutes of the last meeting held 15th November 2021.**
- 996. Matters arising**
- 997. Long Term Business Plan for Gatehouse Cottage**
 - Management – Progress report Update
 - Private Landlords NCC update
 - Freedom of Information/Information Commissioner, complaint update & Ecclesiastical Information
- 998. Administration of Cemetery**
 - Lime Tree condition assessment
 - Risk Assessments & Memorial Safety Inspections in Burial Grounds – Spitalford Memorial Inspections programme & signage
 - Cattle straying into Cemetery and Remedial Works required, update
 - Annual service to Sewage Treatment Plant
 - Grass cutting/Maintenance Tender
 - Review of Cemetery Charges
 - NALC response to Environmental Permitting Regulations consultation
- 999. Financial**
 - Bank Balance £7,431.55 @ 14/02/2022

Spent and Received since 15/11/2021

Clerk (October, November & December pay & expenses)	-£261.00	FPO
HMRC (October, November & December PAYE)	-£78.52	BP
Bernicia Rental (December, January & February)	+£1,294.68	BGC
Mole Treatment	-£30.00	BP
Room Hire (15/11/21)	-£15.00	BP
Robertson annual car park rental	-£1.00	BACS
Contractor (October, November & Storm Clean £260)	-£827.00	BP

Payments Required

Clerk (January pay & expenses)	-£82.83	BP
HMRC (January PAYE)	-£15.44	BACS
Room Hire (21/02/2022)	-£15.00	BP

- 1000. Items for Next Agenda**
- 1001. Date and Time of Next Meeting**