



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 11 May 2020 commenced at 7:00pm by Video Conference

Councillors present: Fiona Collier (FC), James Strachan (JS), Mick Goulding (MG), Lucia Homer (LH), and Tim Koetser (TK)

Plus: Melanie Camilleri (MC) – Clerk/RFO. No members of the public attended.

- 43/20 Apologies for Absence:** Nigel MacPherson
- 44/20 Open Forum**
- 45/20 Declarations of interest:** None
- 46/20 Minutes** of the Parish Council meeting held on Monday 06 April 2020 were approved and signed
- 47/20 Cllr Roy Perry HCC report:** Cllr Perry didn't attend but submitted his Annual Written Report in advance of the meeting (published on the Parish Council's website under 'HCC News')
- 48/20 Cllr Ian Jeffrey TVBC report:** Cllr Jeffrey summarised his update from Mid Test Matters Edition 10 (published on the Parish Council's website under 'TVBC News')
- 49/20 Village Maintenance Jobs**
- i) Basketball Court: TK reported the hazardous condition of the court surface (pushed-up by weeds). All to consider options and associated costs (ranging from replacing the surface to its complete removal). FC to also seek feedback from the community questionnaire via FB, Newsletter, and Basketball court Notice.
 - ii) Lengthsman – JS invited jobs from councillors by email cc MC. JS reported that he's still awaiting to hear back from Aster Housing regarding repair/replacement of the fence by the Village Shop.
 - iii) Rec Grd – removal of dead tree. TK presented two quotes. FC proposed, seconded by TK and resolved unanimously that the quote by Lee Jewel be approved. TK to instruct the work to proceed.
- 50/20 Finance and Cheques**
- i) Cash Flow Report and cheques: FC proposed, seconded by JS and resolved unanimously that the Cash Flow Report and cheques be approved
 - ii) Parish Council insurance renewal wef 1 June 2020. JS proposed, seconded by MG and resolved unanimously that the renewal quote be approved with 3-year term.

Bank balances

Main Account (as at 28 April 2020): £13,065.84

Savings Account (as at 31 March 2019): £1,237.67

Recreation Ground Capital Fund (as at 31 March 2020): £10,723.88

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 May)	454.52	S/order
HALC	HALC & NALC affiliation fees	282.86	989
Total debit		£737.38	

Receipts	Detail	Amount £	Deposit Ref.
TVBC	Precept – 1 st instalment	7,250.00	
	Total credit	£7,250.00	

51/20

Correspondence/AOB

- i) NDP: Alan Bannister circulated a statement to the councillors regarding the new timescale for referendum as a result of COVID-19 (May 2021 at the earliest)
- ii) Audit AGAR form submission timescales: The internal audit has been postponed to 30 July due to COVID-19 social distancing measures. PKF Littlejohn, however, still require the signed AGAR by 31 July. It was unanimously agreed that the PC Meeting be moved from 13 July to 30 July in order to meet the deadline.
- iii) Gates of Rec Grd on several occasions blocked by parked cars, possibly using the Village Shop. There is already a *No Parking* sign in place. TK will mention to Mike Eastwood to enquire at shop next time access to Rec Grd blocked. TK to continue to monitor the situation and report back.
- iv) Parish Council endorsed (free) NHS banners acquired by FC and located at Buckholt, Frenchmoor, and in WT village. Positive feedback from the community.
- v) **Planning Application**
20/00936/FULLS
Site: 27 West Tytherley
Proposal: Demolition of existing outbuilding and erection of single storey extension with glazed link to house
TVBC only notified this application on 7th May (pm) with an observation date shown as 6th May. MC immediately queried with TVBC Planning and only received a response today (pm) to say TVBC mistake. Observation date 28 May.
MC to seek an extension from TVBC for decision (to 8 June when the next PC meeting is taking place). In the meantime, the councillors made an indicative decision, by unanimous vote, of 'No Objection'.
- vi) FC reported that whilst there has been a temp repair of the damaged Village sign on the Coach Road, a permanent repair has been requested via HCC Highways.
- vii) FC reported that a Grant application has been submitted to SSE for the purchase of Village shop storage facilities (due to increased demand during the health crisis)
- viii) FC reported that given the AGM has been postponed, TVBC wish all Councillors to review their Declarations of Interest by 31 May and report if any changes.
- ix) MG indicated that he'll imminently re-site the SID
- x) LH is double-checking whether or not the ditch clearance on Dean Road is still proceeding. An update to follow.
- xi) Village Fete has been postponed until Sept (dependent upon social distancing measures being lifted). Impact upon its Grant Application timescales. FC to communicate via Newsletter, Posters and FB.

52/20

Next Meeting

The next meeting for **West Tytherley, Frenchmoor & Buckholt Parish Council** will be held on **Monday 08 June 2020** at **7:00pm** by Video Conference

Being no further business, FC closed the meeting at 20:05pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH