

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 6 <sup>th</sup> November 2019 at 8:00p.m.
<b>Venue:</b>	Filmer Hall, East Sutton
<b>Present:</b>	Cllrs: Tim Turnill (Chair), Malcolm Ireland Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett Two members of the public

### Submission from County and Borough Councillors and Police

PCSO John Boyd reported

The Chairman asked if anybody was recording

1. Apologies: Cllrs: Martin Round and Shellina Prendergast
2. Declaration of Lobbying - none
  - I. Declaration of Changes to the Register of Interests - none
  - II. Declaration of Interest in items on the Agenda - none
  - III. Requests for Dispensation - none

3. Minutes of the meetings held on 9<sup>th</sup> and 16<sup>th</sup> October were agreed

4. **Financial Regulations** – to be carried forward

5. **Impact Assessment** – to be carried forward

6. **Document Retention Scheme**

**The Parish Council resolved to adopt the Scheme**

7. **Police**

Meeting with Matthew Scott 1/11/19 – Cllr Turnill reported

Ewatch circulated

PCSO John Boyd monthly update - 03 Nov - RTC injury - Chartway St

8. **Consultations**

9. **Highways and Public transport**

Email from parishioner regarding HGV's and speeding in Chartway Street.

**Action: The Clerk was instructed to pass this onto to Cllr Prendergast – KCC member**

Reports have come in of pedestrians are walking up Chartway Street in the dark wearing dark clothing.

**Action: Clerk to approach the local farmers.**

Cllr Ireland reported.

The overgrown verge outside the Church is being investigated by KCC.

10. **Lighting**

Prime-one maintenance offered a monthly rate for both Columns at £15.86 for both columns not including VAT.

11. **Training**

12. **Village Hall Broadband**

Three quotes received;

**The Parish Council resolved to proceed with Plus Net**

13. **KALC**

KALC news

Chief Exec bulletins

Local Government Brexit Bulletin 16 October

Correspondence between MBC and KALC on the local plan.

Next KALC meeting is: Monday 11<sup>th</sup> November at 7pm in the main chamber at the Town Hall.

**Cllrs Turnill and Ireland to attend**

KALC AGM - Saturday 30 November 2019 at Ditton Community Centre

14. **LDF – call for sites was discussed.**

**Action: Clerk to approach MBC regarding the plans and the privately owned housing currently included**

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### 15. Planning

- I. Recommendation made on  
19/504972/FULL 4 Manor Cottages East Sutton Road ME17 3DJ.  
Erection of a single storey side and rear extension, double garage and garden store with snug above and access to balcony. Creation of a new driveway. Extension to existing retaining wall.

<b>The Parish Council resolved to object to this application but do not wish to go to Committee. They feel that the design of the proposal is not sympathetic to the main dwelling and appears to dominate it.</b>
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- II. **MBC Decisions**

- III. **Enforcement**

### 16. Finance

- I. Correspondence
- II. No items of income to be noted
- III. Items ratified for payment

J Burnett	155.48	Salary - October
Go cardless	13.20	Tailored Auto Pensions
EDF	78.81	Street lighting

Items approved for payment online

HMRC	39.00	Paye month 7
SVPC	39.00	Room hire
Royal British Legion	50.00	Donation towards wreath
- IV. Bank Balances

Unity	10024.80
Nationwide	8161.70
- V. Bank Reconciliation approved
- VI. Performance against budget approved
- VII. 2020/21 budget - website

### 17. Play Areas

- I. Play area reports

Weekly
Monthly – Safety surface needs sweeping

### 18. Village Hall

- I. Report – nothing to report.
- II. Lease –

### 19. Correspondence Circulated – action required

Tree planting in the Borough of Maidstone

### 20. Correspondence circulated – for information only

### 21. Items for next meeting – GDPR own phones

### 22. **Date of next Parish Council Meeting 4/12/19**

### 23. Meeting closed 21.35