



# Marsham Parish Council

**MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL**  
**HELD ON 10<sup>th</sup> MAY 2021 AT 7:00PM IN MARSHAM PARISH CHURCH**

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## **PRESENT**

Mr C Hensby – Chairman, Mrs B Warman - Vice Chairman, Dr J Bailey, Mrs V Allan, Mr B Parke, Mr P Gladden, Mr D Harrison, Cllr S Riley

**APOLOGIES** None received

**Public Participation:** None

## **Full Council Meeting**

1. **APOLOGIES FOR ABSENCE** – None received
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – C Hensby re planning at the Old Pig Farm
3. **MINUTES** - of the meeting held on the 14<sup>th</sup> September 2020 were confirmed and signed by the Chairman.
4. **REPORTS FROM POLICE** – Community Police Newsletter circulated and to be posted on village board
5. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council wishes well to the Outgoing Cllr David Harrison after 14 years in post, thank him for his dedication. Welcome to new Cllr Steve Riley, who acts for both District and County. Continuing to focus on non-enforcement of planning conditions at London Lane. Wished to learn more about the correspondence between the Parish Council and NEWS following the announcement of the closure of the site.
6. **ELECTION OF CHAIRMAN** – Our Chairman for 2021 / 2022 was agreed and we welcome Mr Hensby for another term. **ELECTION OF VICE CHAIR** – Our Vice Chair for 2021 / 2022 was agreed and we welcome Mrs Warman for another term.
7. **STANDING ORDERS / POLICY UPDATES** – The Standing Orders were reviewed and accepted by the members of the Council with no changes needing to be made. Review scheduled again for May 2022.
8. **CO OPTION OF NEW COUNCILLOR** – It was decided and agreed to Co opt Mr P Gladden as a new member of the Parish Council.
9. **MATTERS ARISING** – Following the most recent recess taken place due to Government Lockdown a number of items were addressed under delegated powers as well as being raised for review. These were:-
  - i) Streetlighting – replacement of lamps on Wathen Way, Le Neve Road, George Edwards Close and High Street. Current there are two assets with reports of faults being investigated, one o/s 31 high street and one o/s 6 Wathen way. Issues around glare from asset has received a quote to purchase shield to protect resident negatively impacted by light approved by the council.
  - ii) Cadent works at Village Green, repairs have been underway since December when the Council first raised complaint. Some rectification work completed, but more outstanding.
  - iii) Recycling – Paperbanks have been removed, bottle banks to be collected as these were costing the village money. URM chased in February and April, assured will be removed ASAP.
  - iv) Compost Site – It was confirmed to the clerk that the site is to be closed, it will take a minimum of 6 months before anything really will be done, and it is not council money, therefore NEWS are under no obligation to share with us the costings relating to the decision.
  - v) Fencing/gates at Fengate – Following complaints from residents around the type of gate / style on this lane, consultation will take place with the Landowner and updates next meeting.
  - vi) Steps from High Street require addressing, consultation with Highways to discuss replacement of old wooden sleepers.
  - vii) Resident concern around traffic and parking on High Street discussed by Council and agreed to monitor the situation, given that speed has not been identified in this area, additionally on road parking works to reduce speed further.
10. **PLANNING – no applications received** – **Old Pig Farm next to 51 Fengate** – The council were advised that this application had gone to Committee and the Clerk to investigate further, specifically around highway impact and update next meeting. **Enforcement** Following further requests, the Council to seek update on current outstanding enforcement.
11. **ANNUAL ACCOUNTS 2020/2021** – During the latest lockdown recess the Annual Accounts for that financial year were completed and presented to the Council. The council agreed for this to now be passed for Internal

Audit. The Annual Governance statement to be completed and approved for signature June upon receipt of Audit report.

i) The Annual Accounts for 2020/21 to be adopted and the Accounting Statement to be approved for signature and sent to the external auditor in June.

## 12. ACCOUNTS

The following payments were **approved** along with those undertaken during the lockdown recess.

0019	Marsham Charities 2020/21	November 2020	£212.58
0020	Clerk Wages	November 2020	£219.96
0022	TT Jones Electrical Ltd	January 2021	£1,170.41
0023	Garden Guardians	January 2021	£4,639.20
0024	Aylsham Computers	January 2021	£40.00
0025	Clerk Wages	December 2020	£219.96
0026	URM Bottle Bank	January 2021	£28.80
0027	TT Jones Electrical Ltd	March 2021	£178.24
0031	Clerk Wages	January 2021	£219.96
0028	NALC Clerk Training	March 2021	£96.00
0030	Aylsham Computer	March 2021	£479.00
0032	Clerk Wages	February 2021	£219.96
0029	NALC Annual Subscription	March 2021	£159.71
0033	Clerk Wages	March 2021	£219.96
0034	TT Jones Electrical Ltd	May 2021	£180.66
0035	Clerk Wages	April 2021	£176.16
0036	S&M Supplies Ltd	May 2021	£24.44

13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground)** Allotments – It was agreed that the Council will facilitate construction of three new plots following requests from the public for more sites to be available. Condition to be included within tenancy to maintain the fencing by the tenant. Following public enquiries into additional provision within the village, the Council confirmed that following previous enquiries into a playing field, some years ago, these will be followed up, in an effort to provide more outdoor space to local residents. The council are currently collecting quote for replacement equipment including slide, and will await ROSPA report in June to decide on longer term plans for the Play Area. Investigation to also commence into further financial support from District in the provision of outdoor space. As custodians of the Village Hall, the Parish Council will seek further update on the re-opening of the village hall following the continued easing of Lockdown.
14. **HIGHWAYS** – The Council have been advised on the next inspection date being June 4<sup>th</sup> and will raise issue with White lines on The Street, Pot holes (with grass in) on Wathen Way, Water gullies at the bottom of Allison Street to A140.
15. **MARSHAM SPEED WATCH AND SAM 2 UNIT** – The SAM unit continues to successfully capture data of traffic in and around the village, working through from November, data reports are produced monthly and are shared on the website. Last position of The Street confirmed top speed recorded of 55mph with the average remaining 23mph.
16. **ANY OTHER BUSINESS** – The Marsham Show is proceeding this year in line with current Covid-19 restrictions 14<sup>th</sup> & 15<sup>th</sup> August 2021 with lots of interest and traders. Supported well be local police too.
17. **DATE OF NEXT MEETING** – The next meeting will be held Monday 14<sup>th</sup> June 2021 at 7pm at the Church.

The Chairman closed the meeting at 20:30