

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Annual Meeting of Harrietsham Parish Council will be held on **Wednesday 31<sup>st</sup> May 2017** in the Booth Hall at 7.30pm.

*Amanda Broadhurst, Parish Clerk*

## Public Discussion

Urgent items on the agenda.  
Reports by the Police and the Rural Warden.

## **AGENDA**

1. **Present**
2. **Apologies for absence** - Cllr Allardyce
3. **Election of Chairman & Vice-Chair**
4. **Decision to Discuss Agenda Item 20 Under Closed Session**
5. **Minutes of the last meeting**  
Parish Council Meeting 26<sup>th</sup> April
6. **Declaration of Interests**
  - Changes to the Register of Interests
  - Declarations of Pecuniary Interest
  - Requests for Dispensation
7. **Co-option of Councillor**
  - Mr T Griffiths
8. **Review of Committees, Working Parties and PC Representatives**
9. **Planning**
  - 9.1 **Planning Decisions - Outstanding with MBC**
    - 15/509813/FULL - Mid Kent Roofing Yard, Forstal Lane  
Retrospective application for new office unit  
*HPC Recommendation: **Refusal***
    - 16/506490/FULL - 37-39 West Street  
Erection of 4 no. one bedroom single storey dwellings on residential garden land  
*HPC Recommendation: **Refusal***
    - 16/507979/MOD106 - Fairbourne Manor Farm, Fairbourne Lane  
Discharge of Section 106 Agreement for the removal of improvements to access to the premises from the public highway, install a sign or signs requiring all traffic to turn left and construct gate at north west corner as the obligation no longer serves a useful purpose.  
*HPC Recommendation: **No objection***
    - 17/500001/FULL - Greenhills, Greenway Forstal  
Proposed single storey rear extension, including the demolition of the rear entrance lobby and minor internal alterations  
*HPC Recommendation: **No objection***
    - 17/500002/LBC - Greenhills, Greenway Forstal  
Listed Buidlings Consent for a proposed single storey rear extension, including the demolition of the rear entrance lobby and minor internal alterations  
*HPC Recommendation: **No objection***
    - 17/500695/FULL - 4 Downlands  
New single storey rear conservatory extension  
*HPC Recommendation: **No Objection***
    - 17/502042/FULL - 1 Church Lane  
Remove the front extension and reduce the mass of the rear extension, amend roof to a pitched roof to reduce height/bulk at the boundary line  
*HPC Recommendation: **No Objection***
    - 17/502022/FULL - Land Adjacent to Holm Mill House, Holm Mill Lane  
Two new holiday let properties  
*HPC Recommendation: **Refusal***
    - 17/502457/FULL - 2 Quested Way  
Demolition of existing garage and front extension, erection of a new two storey side extension and single storey front extension, and addition of Shiplap cladding to first floor elevations  
*HPC Recommendation: **No Objection***

17/501608/LBC - Fairbourne Manor, Fairbourne Lane

Replacement of existing timber windows with new timber windows in the same style but to include slimline double glazed units

*HPC Recommendation: Currently with Planning Committee*

## **9.2 Planning Decisions - Applications Approved**

17/501185/TPO - Whistler Manor, Pilgrims Lakes

TPO application - Fell 1 x Horse Chestnut tree to a stump

17/500602/Full - Benaiah, Church Lane

Demolition of existing detached dwelling and erection of six dwellings; creation of new vehicular access via Church Lane; and provision of access drive, car barns, landscaping and other ancillary works

## **9.3 Planning Decisions - Applications Approved**

17/5010300/FULL - Christmas Cottage, Forge Meadow

Conversion of existing double garage into a 1 bedroom annex including small single storey extension to front and new roof structure to accommodate room in roof

## **9.4 Other Planning Issues**

## **10. Communications**

### **10.1 Recommendations from the Communications Committee**

(No recommendations)

### **10.2 Other Communications Matters**

## **11. Environmental**

### **11.1 Recommendations from the Environmental Committee**

(No recommendations)

### **11.2 Other Environmental Matters**

## **12. Finance**

### **Balance at bank**

Current account	(as at 30th April 2017)	£ 2,500.00
-----------------	-------------------------	------------

Business Reserve Account	(as at 30th April 2017)	£120,742.39
--------------------------	-------------------------	-------------

Nationwide Business Saver	(as at 30th April 2017)	£ 49,841.96
---------------------------	-------------------------	-------------

### **Unpaid invoices**

Len Valley Practice	May rent	£1,804.16
---------------------	----------	-----------

### **Other Finance Matters**

Income and Expenditure spreadsheets

Retrospective approval for the purchase of gifts presented at Annual Parish Meeting (chq 4451)

Internal Audit Report - previously circulated

Recommendations arising (None)

Annual Governance Statement - previously circulated

Resolution to approve proposed answers

Annual Accounting Statement - previously circulated

Resolution to approve Statement

## **13. Highways - To receive a report - Cllr J Sams**

## **14. Lenham Parish Council - To receive a report - Cllr Stanley**

## **15. Use of Glebe Field by St John the Baptist Church for a Pet Service (Sunday 2<sup>nd</sup> July) - Clerk**

## **16. Use of Glebe Field for a Fitness Club - Cllr J Sams**

## **17. Medical Centre Update - Clerk/Cllr Stanley**

## **18. Future Events**

## **19. Items for Future Consideration**

## **20. Date of Next Meeting - Wednesday 28<sup>th</sup> June 2017 at 7.30pm in the Booth Hall**

*If Agenda Item 3 is Agreed, the meeting will then be formally closed to members of the public, before moving into a Closed Session.*

## **21. Complaint Received by the Parish Council**