

## **Minutes of the Puncknowle & Swyre Annual Parish Assembly held in the Village Hall on Tuesday 31<sup>st</sup> May 2022 at 7.30 p.m.**

**PRESENT:** Councillor Mr G. Fry (Chairman) together with 44 local electors

**IN ATTENDANCE:** S Bowsher (Parish Clerk)

### **1. APOLOGIES FOR ABSENCE -None**

### **2. MINUTES OF PREVIOUS MEETING**

**RESOLVED:** that the Minutes of the Annual Parish Assembly held on Tuesday 30<sup>th</sup> April 2019 be approved and signed by the Chairman as a correct record. This was the first Parish Assembly since 2019 due to the Pandemic.

3. A presentation was given by the head of the Neighbourhood Plan (NP) Steering Group appointed by Charmouth Parish Council. Ninety percent of the electorate voted for the plan which has now been approved and adopted, and as such the Steering Group is disbanded. An overview was given of the process which enabled the residents to engage with this project. He explained that the scope and complexity was somewhat dependant upon what was already in the Dorset Local Plan. The lower the number of businesses and population, the less time and cost it would take to compile. Dorset Council covered the cost of their independent examiner and referendum. A diversity of skills is needed to compile a plan, and resources are needed for specialist input. Grants are available for some of this. A NP can be very broad or very detailed, and financial resources are a consideration. A Parish Plan (if recent enough) can be used as a starting point. The advantages that are anticipated should be weighed against the workload. It requires a body of evidence upon which decisions are made. This is based upon what residents care about and can be evidenced through surveys, questionnaires, and meetings. Evidence must be robust to support policies. From a project planning perspective, it is wise to assign key tasks with time scales and meet regularly. He recommended the website [Neighbourhood planning - Locality](#)  
In summary, ask yourself what you want before you start. Find out what people care about so that your approach can be focussed on the areas that matter. A survey can drive your principals and aims.

### **4. REPORT OF THE CHAIRMAN OF THE PARISH COUNCIL**

The Chairman reported that he and Councillor Sinclair, along with representatives of neighbouring parish councils had accompanied Chris Loder MP in May, on a site visit to look at issues with the B3157 Coast Road. Poor/overgrown signage was highlighted, and it was suggested that a speed watch in Swyre would be a good idea.

### **5. PRESENTATION AND REVIEWS BY VILLAGE ORGANISATIONS**

- a) **Allotments** – Debbie Legge, secretary to the Allotments Association
- b) **The Local Art Group** – A message was read out from Mrs Chris Molony
- c) **Book Club** – Councillor Jackie Hunt, book club member,
- d) **Puncknowle Church** – Councillor Geoff Fry, Puncknowle Church Warden
- e) **Swyre Church** – Sally Bowsher, Treasurer, Swyre PCC
- f) **Footpaths** – Footpaths Officer Dave Bird
- g) **The Gardening Club** – Marion Hurley
- h) **Neighbourhood Watch** - Frances Marsh
- i) **New Community Social Enterprise Flower Farm** – Jules Hammon
- j) **Local WI** – Meryl Edwards

- k) **Local History Group** – Debbie Legge
- l) **Table Tennis Group** – Derek Heaver
- m) **The Luncheon Club** – A message was read out from David Buckland
- n) **The Playing Field** - Councillor Martin Buckland
- o) **The Village Hall** – Councillor Eonne Sinclair
- p) **Puncknowle Swyre and West Bexington Website** – Representative not available

**6. OPEN DISCUSSION ON ISSUES OF CONCERN TO LOCAL ELECTORS** including:

A resident raised concerns that trees from the playing field might be growing over their property. They have been inspected within the last three years but will be looked at again.  
 The SWAP Box in Swyre: This has now been repainted but requires fitting out with shelving so that it can be put to use.  
 The Chairman stated that a speed watch sign in Swyre would be considered by the Parish Council.

The meeting ended at 9.25 p.m.

Signed: ..... (*Chairman*)

Dated.....