

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 4th July 2018 at 29 Chiltern View

Attendees

Barry Coward (Parish Councillor) – Chairman

Raymond Fergusson (Parish Clerk)

1. Apologies

The Chairman informed the meeting that apologies had been received from Cllr. Kate Daunt and Ian Dennis

2. Minutes of last meeting

The minutes of the meeting held on 29th March 2018 were accepted as true record of the meeting

3. Comments received by SODC during Reg.16 Consultation

The Chairman reported that ten responses had been received by SODC in respect of the Reg. 16 Consultation. The assessment was that the comments were broadly supportive but there was a recognition that some minor amendment were required to the following policies

- LM1 Spatial Strategy and Development pattern
- LM4 Conservation of Heritage Assets
- LM15 Employment and Commercial Development

4. Clarification note from Examiner

The Chairman informed the meeting that our Examiner Andrew Ashcroft had send a note to SODC seeking areas that required clarification that would assist him in preparation of his report. This report had now been received by the Steering Group for consideration to allow them to formulate a response to the Parish Council meeting on 11th July with a view to responding to Mr. Ashcroft by July 14th. The Chairman had circulated a draft response to all the points raised by the Examiner. The following policies that required some clarification:

Policy LM1A

Policy LM8B

Policy LM9

Policy LM10E

Policy LM13B

Policy LM13C

The meeting reviewed the Chairman's draft responses to the clarification points raised by the Examiner and with the exception of Policy LM8B the responses were satisfactory as it articulated the rational of the Policy statement. There was a lengthy discussion on the clarification on Policy LM8B: BBOWT Wells Farm Nature Reserve. The clarification surrounded what its purpose was and how a developer would know what would be a 'minimum' standard for the six factors listed within the proposed policy. The conclusion of the discussion was that the nature of the policy did not lend itself to measurable impacts but was more a subjective policy to maintain a 'nature reserve' amenity not dissimilar to a Conservation Areas. The Chairman agreed that he would review any appropriate policies within the Development Plan to see whether a better form of words could be included.

5. Referendum – Outline Plan

The Chairman outlined the need to formulate a plan to maximise the number of electors participating in the referendum that was anticipated to take place in October 2018. The following were the initial thoughts that will need further consideration:-

- Leaflet drop containing key information 2 weeks before Referendum
- Drop-in session at Pine Lodge with hard copy plan available Friday 2.00 – 4.00 p.m.
Friday 6.00 – 8.00 p.m.
Saturday 9.00 – 11.00 a.m.
- Door to Door flyer drop (include contact where possible) Evening before Referendum
- Utilise Social media with the village (Chairman to speak to Paul Jeffery/Kath Stacey) Ongoing for two weeks prior to Referendum

6. Timing (based on recent cases)

The anticipated timings are as follows:

- Response to Examiner 13th July
- Examiner's Report Early August
- Decision Notice (SODC) Late August
- Referendum October
- Acceptance November

7. Any Other Business

There was no other business

8. Date of next Meeting

The next meeting is planned for **July 12th** at 27 Chiltern View to finalise the response to the Examiner following the Council meeting on July 11th.