



Boughton Malherbe Parish Council

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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm
Monday 7th March 2022 to be held in the village hall

Dated: 2nd March 2022.

Chris Hume, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak.
All background papers can be found on the council's website under ***Parish Council/Background Documents***

AGENDA

1. **Anybody filming or recording this meeting to declare it.**
2. **Apologies** – to receive and accept apologies for absence.
3. **Declarations:**
 - Any lobbying**
 - Any interest in items on the agenda**
 - Any changes to the register of pecuniary interests**
4. **Approval of Minutes** – to approve the Minutes of 24th January 2022
5. **Matters Arising**
6. **Public Session**
7. **Kent County Council and Maidstone Borough Council Reports**
8. **Planning Outcomes since 24th January 2022**
9. **Local Policing/Community**
 - 9.1 Police/Crime Report - stats to be tabled at the meeting
 - 9.2 Speedwatch
10. **Highway and Footway Matters**
 - 10.1 Liverton Hill, Ditches, gullies, potholes**
 - 10.2 Traffic Incidents at Crumps Lane/Headcorn Road junction** – to agree response to KCC proposal circulated separately
 - 10.3 59 Bus** – update from John Collins
 - 10.3 Litter** - to note that Mr Ken Parish has been contracted for one year to deliver a pilot Lengthsman Service. To consider the feedback from Ken attached below
 - 10.4 Highways Improvement Plan** –
 - (i) to note there are no changes to report. Latest version is on the website
 - (ii) to discuss results from the traffic survey conducted in December 2021. Results circulated separately
 - 10.5 Footpaths** – update on kissing gates replacing stiles
11. **Councillor Reports on any External Meetings attended**

12. Finance

12.1 To note the Balance at the Bank:	Nat West Curr. Ac.	£5345.03
	Nat West saver	£46,521.56
	Nationwide	£14,150.58
	Cambridge and Counties	£23,486.79

12.2 Income since the last meeting : none

12.3 Bank Reconciliation – to agree statement below

12.4 Any cheques to sign: none

12.5 Authorisation of any payments since the last meeting: Down's mail £189 ; Justin Smith Essex £29.93 ; KALC £42;

13. Use of Reserves/Quinn Donation – to discuss progress on the use of the donation as set out in the matrix circulated separately and review use of reserves and previous decisions set out in the report by the Clerk circulated separately

14. Downs Mail Proposal – to discuss proposal received from the Down's Mail circulated separately

15. 20mph limit – to discuss whether to pursue this option as set out in the presentation received by Maidstone KALC circulated separately

16. Amendment to Employment Policy – it is proposed that we amend our employment policy as set out in red below:

*The full Council **will delegate the appointment process, including shall shortlisting and interviewing candidates, to a panel of all councillors. The name of the successful candidate will be reported to the next full council meeting for noting. A final decision rests with the full Council.***

17. Correspondence

18. Further Information

CLOSED SESSION

19. Appointment of Parish Clerk – to confirm the appointment of Parish Clerk following interviews by a panel of the full council on 21st February 2022

Item 10.3 – initial feedback from Ken Parish regarding the lengthsman contract

At this time of the year it is practicable to prioritise on litter clearance.

I drove to Lenham after leaving you and at the top of the hill there is considerable amount of litter.

I plan to clear this weekend as a starter.

If this is an example ,I think that it would be appropriate to increase the hours for the first month to establish an initial clearance. This would then allow us to establish a more normal pattern of requirements. (Please raise at the next Parish council meeting). I can assure you that an accurate record will be available
My first clearance resulted in 33 bags of litter and now down to 2 or 3 per week on average.

As I said at the meeting, I already do once a week (one week exception per month when away) from home to Crumps Lane sometimes twice a week. It normally takes an hour each time and always results in at least one full bag of litter. I live only a few yard from the Parish boundary.

Having passed through the village on a number of occasions, suggest that this stretch is probably the worst area for contamination.

Once we know the normal pattern, it would be useful to establish a programme of scheduled activities.

Outside the routine, how do we manage any specific issues?

Publishing my contact details can result in extra activity. I may have already fulfilled the allotted hours. Failure to respond will create a negative feeling from residents. Do we need a buffer against specific requests. i.e. has to result from a documented source?

Would it help if I attended a Parish council meeting to discuss? Do think I should at least report back via you perhaps on activities and results.

It is essential that we review in 3 months. I do not think there will be any big issues but we all need to be clear about what is happening and what is required. I will keep records regarding my activities.

Kind regards

ken

BANK RECONCILIATION STATEMENT

Bank Balances at 31st March 2018	as at 31st March 2020	21	£p
(as per Bank Statements)			
Nat West Current Account			48,072.99
Nationwide			14151
Cambridge and Counties			22,963.65
			<hr/> 85,187.22
Less Unpresented Cheques:-			199.00
			<hr/> 84,988.22
			<hr/>
			£p
Balance brought forward 1st April 2017	forward 1st April 20		84,988.22
Receipts			11,184.86
			<hr/> 96,173.08
Less Payments in the Year			<div>6669.12</div>
			<hr/> 89,503.96
Balances at Bank	Statement to	3rd	
	Feb-22	NatWest	5,345.03
	Natwest	Bus saver	46,521.56
		Nationwide	14,150.58
	Cambridge and Counties		23,486.79
			<hr/> 89,503.96
Less Unpresented Cheques:-			<div></div>
			<div></div>
	TOTAL		<hr/> 89503.96