

FREELAND PARISH COUNCIL

MINUTES OF AN ORDINARY MEETING OF FREELAND PARISH COUNCIL, HELD ON THE 19TH MARCH 2018, IN THE NEWELL ROOM, FREELAND, IN THE COUNTY OF OXFORDSHIRE AT 7.30PM.

PRESENT:	Chairman:	Peter Newell
	Vice-Chairman:	Robert Crocker
	Councillors:	Tim Webster, Bill Phillips, Jane Linnell, Peter Foster, Mary Ann Canning, Matthew Ruddle
	District Councillors:	Colin Dingwall
	County Councillor:	Liam Walker (from 8.35pm)
	Clerk:	Lisa Smith

1. PUBLIC PARTICIPATION SESSION

Eight residents were present for this session:

Steve Liddell – until 8.35pm.

Simon Brown (on behalf of Freeland Cricket Club) – until 8.00pm

Simon Hole (on behalf of Freeland Football Club) – until 8.00pm

Matt Longford (on behalf of Freeland Football Club) – until 8.00pm

Sam Walker (on behalf of Freeland Football Club) – until 8.00pm

Alaa Al-Yousuf (on behalf of Freeland Village Hub) – until 9.50pm.

Angela Spriggs – until 10.15pm.

Donna Taylor - until 10.15pm.

Simon Brown gave a brief update on the Cricket Club's current position and concerns about the mowing of the playing field. Over the past 7 years the Cricket Club had worked hard to establish more teams, especially with the junior sides. They now played 10 home league games every summer and were currently the top of the children's games. The field needed to be cut every 2 weeks by the end of July. The Club were also rated on their facilities, including the field, and if it wasn't up to scratch, they could be forced out of the league -this was a huge concern after all the hard work that been put into establishing the teams.

Simon Hole, Head Groundsman of Cokethorpe School then spoke about the equipment requirements of the field. He advised that a cylinder mower would be the best mower to cut the field, but a well set rotary mower could also do the job to a good standard. The rotary mower would also be cheaper to maintain. An approximate idea of cost would be around £1,200 for a single deck rear mounted rotary mower, although it was possible it could be obtained cheaper than this second hand. It was also noted that it had previously cost £1,200 just to service the existing set of gang mowers. Simon also advised that both the Football Club and the Cricket Club would both require use of the chain harrow that could be dragged behind the tractor, and which was currently being stored by Rob.

Rob explained that with the wealth of health and safety legislation now around, it was imperative to have one person who could be responsible and fully trained by a certified officer to take on the mowing of the field. Simon advised that Phil Panting was willing to be that person, and Simon was willing to train him and oversee his work.

Matt Longford then also spoke about the Football Club's position and concerns they had about the field mowing. In the last 4-5 years, Freeland Football Club had played in the highest league possible with their current facilities. They were also currently top of the senior league and had played in the County Cup Final for the past 2 years. The Club were now restricted with the condition of the playing field and had found it very difficult over the past few months with having to clear all the loose grass left on the field after WODC had cut it. Matt had spoken to Jon Langford and the ideal option would be to have a Football Club shed and a Cricket Club shed to store their equipment, with a previous quote being obtained for a shed at £3,900 + VAT.

Simon Hole also advised that he had been working with Ducklington Parish Council, who were now ceasing their mowing with WODC and taking it back in house with someone in the village carrying out this work – this was also the case with Long Hanborough.

Donna Taylor suggested having a managed service level agreement with a company that could be enforced when services were not up to the required standard.

The playing field mowing was due to be discussed at item 10(a) and so the Sports Club members were thanked for attending the meeting and then left at 8.00pm.

No other residents present wished to speak.

- 2. TO RECEIVE APOLOGIES FOR ABSENCE** – Carol Reynolds – away. It was also announced that Carol had stepped down from her District Councillor role with effect from 13th March 2018 due to work commitments. It was agreed to write to Carol to wish her well and to thank her for everything she had done for the parish.

Action: Clerk to send note to Carol.

3. CODE OF CONDUCT:

3.1 TO RECEIVE ANY AMENDMENTS TO THE REGISTER OF MEMBERS' INTERESTS

There were no amendments to the Register of Members' Interests.

3.2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM COUNCILLORS FOR MATTERS TO BE CONSIDERED AT THE MEETING

Tim Webster (personal) as having a local business.

Robert Crocker (personal) as a member of Freeland Charitable Foundation (FCF) and as having a local business.

Mary Ann Canning (personal) as having a local business and as a member of Freeland Charitable Foundation (FCF).

Matthew Ruddle (personal) as a member of the Freeland Scout's Committee.

All of them signed the book accordingly.

4. APPROVAL OF MINUTES

4.1 To approve and sign as a correct record the Minutes of the Ordinary Meeting held on Monday 19th February 2018

The Minutes of the Ordinary Meeting held on 19th February 2018 were approved and signed as a true record of those proceedings.

5. URGENT BUSINESS

There was no urgent business to report.

6. MATTERS ARISING FROM THE MINUTES

6.1 Mobile coverage in Freeland – to receive an update on progress to improve mobile signal

A brief update was given. Following feedback received last month, Peter had written to Waldon Telecom regarding the concerns raised about the proposed mast location and to advise of some preferred alternative locations. No response so far had been received from Waldon and this had now been reported back to CTIL who were awaiting instruction from Waldon. As there was a change in the legislation regarding new acquisitions, this could potentially be causing the delay. Steve Liddell, one of the residents present, advised that he did not feel due process had been followed in terms of consultation and positing notifications on site. This could potentially be used as leverage with WODC to request the re-siting of the mast. Steve Liddell was asked to email his concerns to Peter, who would then draft a letter to send to the Clerk to put on hold. Colin also agreed to discuss these concerns and any potential solutions informally with the Planning Officers.

Action: Steve Liddell to email concerns to Peter, Peter to draft letter to send to Clerk, Colin to talk to Planning Officers.

6.2 Freeland Methodist Church: To receive an update on future of Methodist Church

A brief update was given. Members of the Village Hub group had visited the village of Ilmington, where a group had purchased their church for £120K and turned it into a very profitable shop and café. However, it was noted they had a lot of passing trade due to their location near a cycle route. It was reported that Freeland had now set up a Community Benefits Society (CBS) as a way of raising funds which would be registered with Company House. It was noted that the Hub group needed to actively encourage community engagement in Freeland to the Hub project to be able to move it

forward. An update would be given by the Group at the APM, and the Chairman of Ilmington had been invited to speak at the next Hub meeting on 27th April. A fundraiser was also being held on 8th April which was a piano concert in the Hall.

6.3 GDPR – to update on progress and to note requirement for Councillors to have parish council email addresses

A brief update was given. The Chairman had been researching different companies who may be able to provide GDPR services to the Council. Three companies had provided quotes all of which would charge around £500 upwards for their services. WODC had appointed Tony Oladejo via Publica to help Parish Councils with GDPR, and various templates and information were awaited. It was not yet known how much Publica would be charging for these services. Colin agreed to chase up Tony for the templates and information re charges etc. In the meantime, Councillors were formally asked to ensure they each set up a Parish Council email address to ensure Parish Council business was kept separate from any personal emails.

Action: Colin to chase up Tony Oladejo as above, all Councillors to set up separate Parish Council email address.

6.5 Annual Parish Meeting – to finalise arrangements including distribution of flyers

The date had been set for Friday 20th April at 7.30pm. Councillors were asked to arrive at the Hall for 6.45pm to help with setting up the Hall.

Flyers were due to be printed shortly and would be delivered next week to all Councillors. These needed to be distributed after Easter nearer the date of the meeting. Matthew and Jane agreed to sort out the refreshments and serve in the kitchen, with Peter assisting.

6.6 RAF Brize Norton & London Oxford Airport consultations re change of air space – to note any response received to queries raised last month, and to note any comments received from residents, plus to decide on whether any response will be submitted by the Parish Council

Steve Liddell, a qualified pilot had emailed comments in to the Parish Council that had been circulated prior to the meeting. After a brief discussion, it was agreed that the Clerk would work with Steve to produce a response to both consultations using the information he had already provided.

Action: Clerk to produce response to consultations with Steve's assistance.

7. PLANNING - Applications received & WODC Decisions plus:

7.1 Applications Received:

18/00386/FUL 59 WROSLYN ROAD, FREELAND.

Demolition of existing single garage and erection of three bedroom two storey dwelling for Mr & Mrs Langford.

Council **resolved** not to make any objections to the above application, but to note some concerns re the width and dimensions of the site, as it appeared that the proposal would be very tight for space on site.

18/00604/HHD 5 WROSLYN ROAD, FREELAND.

Proposed alterations and conversion of part of roof space to enlarge bedroom to include two dormer windows for Mr & Mrs Keylock.

Council **resolved** not to make any objections or comments regarding the above application.

Plus it was noted that the Barnard Gate Garden Village Development proposal had been submitted by Gladman Developments Ltd:

18/00273/OUT LAND NORTH AND SOUTH OF BARNARD GATE, WITNEY.

Outline planning application for the demolition of existing dwellings and farm buildings and the development of a new village, comprising the following: Erection of up to 3000 dwellings (including 50% affordable housing), vehicle access from two new at grade roundabouts, improvements to the A40 (including dualling and new pedestrian/cycle crossing points along the site frontage) alterations to the existing single track lane to South Leigh/Church End, a neighbourhood centre comprising 4500m of floorspace within use classes A1, A2, A3, A4, A5, D1, and D2 and a market square (including retail, a medical centre, pharmacy, community hall, nursery/creche facility and a pub) two primary schools 24700m floorspace science/business park

(B1a and B1b uses) parking and a cafe, apartments with care (C2 use class), open space and landscaping, new community buildings, an 80 bedroom hotel and parking (C1 use class) land for a cemetery, acoustic mitigation and associated infrastructure including roads and sewers, sustainable drainage systems (SuDS) and associated engineering and earthworks. All matters reserved except for means of access.

7.2 Applications Approved:

18/00018/FUL FREELAND METHODIST CHURCH, WROSLYN ROAD, FREELAND.
Change of use to Classes A1 (shop), A3 (café) and D1 (non-residential institution) for Freeland Village Hub.

7.3 Applications Refused: None.

7.4 Applications Withdrawn: None.

7.5 Barnard Gate Garden Village - to note planning application has been submitted for Barnard Gate Garden Village and to decide whether Parish Council wish to make a formal response

Council **resolved** to submit a strong letter of support, giving the reasons that had been submitted previously to WODC when a letter was submitted re the Eynsham Garden Village.

Action: Clerk to draft letter of support and send to WODC Planning Dept.

7.6 Street Lighting Policy - to consider whether the Parish Council wishes to make any changes to its current street lighting policy, and to note request received for street lighting on new 41 house Witney Road development

After a brief discussion, Council **resolved** not to change its current policy regarding no street lighting, and to let residents decide if they wish to install any lighting on their individual properties.

7.7 New street names - to consider any street names to put forward for new 41 house Witney Road development

Council agreed to submit "Slatter's Field" as a proposed name for the new development. The Clerk would contact WODC to make this suggestion.

Action: Clerk to submit suggestion to WODC.

7.8 WODC - Consultation on Further Main Modifications to the Submission Draft West Oxfordshire Local Plan (2011 – 2031) – to decide if Parish Council wish to submit any response

After a brief discussion, Council **resolved** not to make any comments on the above consultation, apart from advising that the Garden Village needed to be built in the right place.

7.9 S106 Funds – to discuss and agree a S106 wish list that can be provided to WODC and OCC for applications to any future new developments, and to note S106 funds that have been agreed for Witney Road Scheme and to decide how to spend these funds

The Chairman and Clerk met with Martin Holland and Tara Nielsen from WODC on Friday 9th March to discuss the S106 claims process. The meeting proved informative and useful. S106 claims mainly refer to sport, recreation and play facilities for parishes, as roads, libraries and education establishments were dealt with by OCC. WODC used a formula to calculate how much S106 contribution will be paid based on an amount per dwelling. A copy of this formula had been emailed to the Clerk which will be circulated to Councillors.

It was suggested that the Parish Council produces a S106 'wish list' that can be forwarded to WODC and OCC Highways for reference when any planning applications for new developments are considered that will have an impact on Freeland. The wish list needed to contain costed items, but estimates were acceptable. The Sport England website contained details of various costings for things like sports pitches and maintenance costs etc. The wish list could be modified for each new development so that it was always kept up to date, and it was advised to send in a copy of the up to date wish list with any responses to planning applications that the PC made, so that it can be reviewed by the WODC Planning Team and OCC Highways Team each time.

It was important to consider and put forward any claims for S106 funds at the planning application stage, before a decision was made. If an application was refused and then granted at appeal, if a S106 request was not submitted at the planning application stage, then nothing could be granted at the appeal stage. Rural Exception Sites were not usually given S106 funds.

Community Infrastructure Levy (CIL) - The new charging scheme was due to come into effect when the Local Plan was in place. CIL and S106 worked alongside each other, with S106 being provided for local facilities, and CIL being provided for District/County level items.

41 house scheme, Witney Road, Freeland

S106 funds that will be provided to Freeland Parish Council

Martin had also advised that a S106 agreement had been signed and approved for the 41-house development on Witney Road with the following to be provided:

£44,608 contribution towards the provision/improvement of local public sports/play facilities in Freeland;

£33,538 contribution towards the provision and maintenance of play facilities in Freeland;

£4,410 contribution towards the provision off site of new public art to enhance public amenity spaces within Freeland (public art can also include public rights of way signage, street furniture etc);

These will all be paid *prior to implementation* of the development.

The following had also been agreed:

£171,922 contribution towards Primary Education Purposes, namely the expansion of Hanborough Manor CE Primary School;

£1,000 per dwelling (ie £41,000) contribution for improvements to be made to the existing bus services serving the development along the service route of Witney – Freeland.

£9,000 contribution towards the procurement, installation and maintenance of a new bus shelter to be situated on the south side of the A4095 in close proximity to the development to facilitate services to Witney.

After some discussions, it was agreed that the Clerk and Chairman would produce a costed wish list based on some of the items already discussed, for it to be agreed at the next meeting. It was also agreed that as these were large amounts of money, it should be put to the village to ask them how the money should be spent. The Clerk would place a note in the Grapevine and it would also be discussed at the APM.

Action: Clerk to place note in Grapevine and Chairman and Clerk to produce wish list as above and bring to next meeting.

8. REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS

A report was given which included an update that Carol Reynolds had stepped down from her role as District Councillor due to increased work commitments following her promotion to a Chief Executive role with a charity. The WODC balanced budget had been approved, with a very slight increase being added to the Council Tax bill (£2.75 per annum for a band D property). A £215 million Growth Deal had been signed off with the Oxfordshire Growth Board, with over a quarter of these funds being put towards affordable housing across the county, and £150 million being used to support transport infrastructure.

The County Council share of the Council Tax had been increased by 5.99%, with a large proportion of this being allocated to Adult & Social Care services. Lots more potholes were appearing in the roads and Liam was currently awaiting results re durability on a new scheme to mix recycled plastics with bitumen to fill potholes.

9. FINANCIAL MATTERS

9.1 Presentation of the monthly financial report

The monthly financial report was presented to the Council showing details of the bank balance at 28th February 2018 and the receipts and payments received or paid out in the last month. The bank statement was checked and signed by Bill.

9.2 Approval of invoices for payment (to also note and approve renewal of subscriptions for OALC, OPFA and CFO and mileage reclaim for Clerk)

The Council approved invoices for payment as listed on the invoices sheet distributed with the meeting papers, together with the Clerk's mileage reclaim and the three subscription renewals.

Council therefore **resolved** to approve all of the following invoices for payment:

Cheque Number	To whom paid	Details	Amount (£)
102438	Lisa Smith	Clerk's salary March 2018	£612.38
102439	Freeland Village Hall Bookings	Hall hire 19.03.18	£12.50
102440	OALC	Subscription renewal	£293.33
102441	OPFA	Subscription renewal	£42.00
102442	Community First Oxfordshire (CFO)	Subscription renewal	£70.00
102443	Nigel Green	Mowing etc Jan & Feb 2018	£350.00
102444	WODC	Dog bin emptying 01.10.17 - 31.03.18	£94.34
102445	Ubico	Litter bin emptying 01.10.17 - 31.03.18	£205.10
102446	Lisa Smith	Mileage reclaim for visit to Stoke Poges*	£41.40
102447	Freeland Village Hub	Donation of remaining shop start up fund	£820.00
		Total:	£2,541.05
		* 92 mile trip calculated at UK government rate of 0.45pence per mile	

9.3 To approve donating the remaining funds from the Village Shop Start Up budget to the Village Hub group (£820)

Council **resolved** to approve donating the remaining funds from the Village Shop Start Up budget (£820 total) to the Village Hub group. The Clerk would prepare a cheque.

Action: Clerk to arrange cheque.

9.4 To approve adoption of the NALC Model Financial Regulations updated January 2016 to replace the Parish Council's existing Financial Regulations dated 1st October 2012

After a brief discussion it was agreed that the Clerk and Chairman would meet to go through these documents and bring back the amended version for sign off at the April meeting.

Action: Chairman and Clerk to amend document and bring to April meeting for approval.

9.5 To approve adoption of the NALC Model Standing Orders dated October 2013 to replace the Parish Council's existing Standing Orders dated 1st October 2012

After a brief discussion it was agreed that the Clerk and Chairman would meet to go through these documents and bring back the amended version for sign off at the April meeting.

Action: Chairman and Clerk to amend document and bring to April meeting for approval.

9.6 Any other financial business

Clerk's hours – The Clerk reported that she was regularly working above and beyond her weekly contracted 12 hours per week, and consideration was needed as to whether an increase could be given. This was duly noted, and more information would be provided next month.

10. PARISH COUNCIL STANDING ITEMS

10.1 Play areas/Playing Field – to receive any reports:

No reports were received.

10.1.1 Play equipment book – to receive any reports

Mary Ann had the book and would pass it to Peter Foster. There were no problems to report. However, it was noted that the weekly checklist needed updating to add the checking of the defibrillator. The Clerk would arrange this.

Action: Clerk to update weekly checklist and email to Councillors.

10.1.2 Playing field mowing – to note concerns raised by Football Club and Cricket Club re standard and frequency of playing field mowing, and to discuss how to proceed going forward, noting request from Football & Cricket Club for their members to use equipment to mow field unsupervised

Following the Clerk's email to the Football Club re selling the tractor and gang mowers, a response was received from them raising big concerns about the suggestion of selling the equipment and the current state of the playing field. The Football Club had real concerns that this could harm their position in the league, whereby the league question whether the pitch is up to the required standard. The Club ultimately felt that the standard of cuts currently being provided by WODC was not sufficient to maintain the field in a good enough condition for sports usage. Many man hours had been spent

by members of the Football Club prior to a game raking and mowing the field to get it up to suitable standard to be able to play the match. Fortnightly cuts they felt was simply not sufficient.

The Cricket Club had also responded to raise their concerns about the frequency of the cuts and standard of the cuts not being good enough. They also had real concerns about being kicked out of the league, especially as they had only just re-joined the adult league. During the cricket season the field would need cutting weekly, and during the summer twice weekly. Both Clubs also raised concerns about the lack of storage for the existing equipment following the demolition of the shed.

The Parish Councillors were keen to find an agreeable solution and to support the Clubs who had clearly worked hard to re-establish their teams. Robert agreed to have the tractor looked at to see if it could be tweaked so that it could be started easier. He would also have a chat to Phil Panting before the next meeting about being the named person to be responsible for cutting the field. Simon Hole was going to obtain some quotes for a new rotary mower, and Robert would also obtain some quotes as well. A suggestion was made of contacting a company called Oxford Direct Services who provided grounds maintenance services – the Clerk would contact them to obtain a quote to cut the field.

Action: Clerk to contact grounds maintenance company, Rob & Simon Hole to obtain quotes and Rob to chat to Phil Panting and have tractor looked at as above.

10.1.3 To consider purchasing/requesting funding for outdoor fitness equipment on the playing field – details emailed around

After further discussion, Council agreed not to go ahead and purchase this equipment as it was noted that other Councils were removing fitness equipment due to lack of usage by residents.

10.2 Village Highway Matters – to receive any reports:

10.2.1 Highways reports: Thank you note from resident re pavement clearing on Witney Road

A thank you note had been received from a resident following the pavement being cleared of moss and grass so it was wider and more accessible. This work had been arranged by Liam and Council passed on their thanks to him for getting this done.

Overhanging trees and shrubs on Eynsham Road – These had not yet been cut back so it was agreed to report them to Eynsham Park Estate and to Highways Department to see if anything could be done about them.

Action: Clerk to report situation as above.

Village planter on hill on Eynsham Road – It was reported that Janet Dalton had looked after this planter for many years but now wished to hand this over to someone else. Tim agreed to look after the planter going forward and Council passed on their thanks to Tim.

Vans parked on pavement on Witney Road – Concerns had been raised about electricity vans being parked on Witney Road whilst work was being carried out on Slatter's Field. It was noted that this was hopefully a one-off occurrence but was probably necessary at the time so they didn't cause an obstruction on the road. Council agreed no action was necessary.

10.2.2 To update on cutting back of overhanging trees and shrubs in Broadmarsh Lane amenity area

The overhanging tree and shrubs had been trimmed back by Tim, although it was noted that the whole area needed tidying up. Tim would do this in the next week or so and suggested considering planting a few more trees in this area. Councillors passed on their thanks to Tim for carrying out this work.

Action: Tim to tidy amenity area.

10.2.3 To update on response from Highways re purchase of 2 new VAS and relocation of existing VAS

A response from Alan Cockbill, Lighting Electrical Inspector at OCC Highways had been received to advise that their resources were limited to order and install the two new VAS signs, so no timescales could be given as to when or even if this could be done. The re-siting of the existing sign was more straightforward and so this would be actioned as a stand-alone arrangement. A target date for completion would be given by Highways shortly once the actual costs were known. The Clerk would chase this up as necessary.

Action: Clerk to chase up re-siting of VAS sign and date for new signs as necessary.

10.2.4 To note any response received from Highways re suggested Cuckoo Lane junction alterations; missing chevron sign on Eynsham Road bend; request for section of Cuckoo Lane to be resurfaced; request for zebra crossing on Wroslyn Road.

No response from Highways had been received regarding the Cuckoo Lane junction alterations, the missing chevron sign or the request for a zebra crossing. Liam agreed to chase up the missing chevron sign. The zebra crossing, and Cuckoo Lane alterations were agreed to include in the wish list for S106 funds. These could be added on to the list next month when it was finalised.

10.3 Footpath & Bridleway Matters/Footpath Book – to receive any reports

The footpath book was passed to Peter ready for the rota to start up again in March. The replaced sign on FP9/BR1 just needed checking that it was in place and visible - Mary Ann agreed to check this.

Action: Mary Ann to check signage on FP9/BR1.

10.3.1 OCC – Consultation re 32 applications to amend the legal record of public rights of way – details emailed around

The details of this consultation had been emailed around. Council agreed no response would be made.

10.4 Garden of Remembrance – to receive any reports

No reports were received.

10.4.1 To receive an update on the progress for the Garden of Remembrance

The update on the GOR was included in item 10.4.2.

10.4.2 To receive a report from the GOR Working Group

Members of the Working Group and the Clerk had met with the Bladon Clerk and visited the Bladon GOR, plus a visit had been made to Stoke Poges GOR. Lots of information had been gathered re admin and costs, and about how plots are marked out with aluminium stakes. Mary Ann had also spoken with Green's Funerals and obtained some information re costs and admin procedures. The size of the plots was 60x60cm so the Freeland plans may need amending to reflect these sizes. Quotes were currently being obtained for an entrance sign for the GOR, and discussions were being held with Eynsham Park Sawmill regarding the archway. The Working Group had also decided not to pursue the gazebo for the current time. Mary Ann was due to visit Hanborough cemetery shortly and then it was hoped to have enough information to produce the administration procedures and fees for Freeland GOR. Mary Ann would email her Working Group report to the Parish Councillors.

A presentation would be made regarding the GOR at the Annual Parish Meeting to update residents on the progress of the project and the timetable for completion.

Action: Mary Ann to email report to Councillors as above.

10.5 Freeland Hall Management Committee – to receive any reports

A very brief report was given. The gutters had proved much more problematic to fix than originally anticipated and this was still being worked on. High gas bills had been received for the Hall, this has been caused by the settings in the Plant Room being altered.

11. CORRESPONDENCE – To discuss and agree any actions arising from:

(a) OALC February update – details had been emailed around.

(b) OCC – Oxfordshire Matters – details had been emailed around.

(c) OCC – Scottish & Southern Energy Resilience Fund – applications now open, deadline 15th May – Councillors to consider whether to submit an application for funds. Robert agreed he would look at submitting an application for a generator on behalf of Freeland Hall Management Committee.

Action: Robert to investigate submitting application as above.

(d) Dispute resolution in Oxfordshire – details had been emailed around and were duly noted.

Plus additional items received since agenda sent out:

(e) Open Spaces Society – Lost Rights of Way training – details had been emailed around, no one wished to attend.

12. BEST KEPT GARDEN COMPETITION – consideration as to whether Council wish to run this competition this year and whether any changes wish to be made to competition/prizes

After a brief discussion, Council agreed not to run this competition this year.

13. CIRCULATION

March circulation – out at meeting.

No February circulation.

January circulation – returned.

September circulation – still out.

14. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL

A brief update about the school was given by the Clerk. Freeland's Got Talent competition had been held. An author visit had been held on Friday 9th March (Jay Jay Burridge visited with his dinosaur books). Next week was Science Week with lots of activities planned for the children. The Easter service would be held on Thursday 29th March at 10am in St Mary's Church.

15. ANY OTHER BUSINESS – FOR PRELIMINARY DISCUSSION ONLY

Village Welcome Pack – A query was raised about whether the village had a welcome back for new residents. A suggestion was made of passing the village website details to new residents as this contained lots of useful information.

Woodland Trust Plants – The Woodland Trust plants that had been ordered last year now needed planting, most of it was box hedging. Tim & Rob agreed to assist Mary Ann with deciding where they would be planted in the GOR.

16. DATE OF NEXT MEETING:

Ordinary Parish Council Meeting: Monday 16th April 2018, 7.30pm in the Newell Room

Annual Parish Meeting: Friday 20th April 2018, 7.30pm in the Village Hall

There being no other business the meeting closed at 10.35pm.