

**ASH-CUM-RIDLEY PARISH COUNCIL
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Monday
18 January 2016 at 4.20pm in the Viewing Gallery of Ash Green Sports Centre**

Present: Cllr Mrs Clucas
Cllr Mrs Connell
Cllr Mrs Howie
Mr B Parlett

Mrs A de Jager – Parish Clerk

In the absence of the Chairman, Cllr Mrs Connell was elected Chairman of the meeting.

1. Apologies

Apologies for absence were received from Cllrs M Brown and Mrs Brammer

2. Declaration of Interests

None

3. Minutes of the last meeting

The minutes of the meeting held on 30 November 2015 were approved and signed as a correct record.

4. Fees and Charges

Fees and charges were discussed and it was NOTED that the last increase had been in April 2014. Cllr Mrs Howie PROPOSED that all charges are increase by £10 with effect from 01 April 2016. SECONDED: Cllr Mrs Clucas and AGREED.

5. Current Maintenance Needs

The photographs were discussed and written instructions will be given to the contractor to carry out agreed work. A letter will be sent to the owner of grave 298 requesting that the fir tree is removed.

The continued subsidence of graves was NOTED and the contractor has agreed to provide a 'top up' service for Grant of Right owners and letters giving his contact details will be sent to the owners of affected graves. A Quantified Tree Risk Assessment is being carried out on Northfield in January/February they will carry out a risk assessment on the four trees in the hedge between the burial ground and the Churchyard and the Oak tree.

6. Memorials

It was NOTED that some memorials, with full kerb sets have subsided. Any required work to restore the memorials is the responsibility of the owner of the Grant of Right.

7. Future Provision

- 7.1 The current availability was NOTED. It was NOTED that 2015 had seen 16 burials (including the interment of ashes) which is significantly increased from the average of 10 burials per year for the last five years.
- 7.2 New Burial Ground – the Clerk gave a verbal report from the Chairman of the Creditors Committee regarding the possible options for the disposal of Attwood Field. The Burial Ground Committee AGREED that interest in the above field should be withdrawn and a recommendation will be put to the Parish Council's February meeting.
- 7.3 Memorial Garden – the response from the Diocesan Advisory Committee discussed and Cllr Mrs Connell PROPOSED that contact is made with St Giles Church, Farnborough to see if they would be willing to measure and provide a drawing.

8. Date of next meeting

The date of the next meeting of the Burial Ground Committee was set for 7 March 2016 at 4.00pm.

The meeting closed at 5.16pm

Signed: Date: