

ROLVENDEN PARISH COUNCIL

Minutes of the parish council meeting held **TUESDAY 19TH January 2016, 7.30pm**,
The Pre-School Room, Rolvenden Village Hall, for the purpose of transacting the following business.

Present: Cllr Mr D.Murray- Chairman, Cllr Mrs D.Curtain- Vice Chairman, Cllr Mrs I.Newman,
Cllr Mrs J.Marston, Cllr Mr G.Tiltman, Cllr Mr J.Wilkins, Cllr Mrs J.Stace, Cllr Mr M.Hook,,
Clerk to the council- Mrs J.Serra, local press correspondent- Mr D.Newman, one resident

Apologies for absence were accepted from Cllr Mr B.Hindley (unwell)

(a) **Declarations of Members Disclosable Pecuniary Interests**-under the Localism Act 2011 to be made relating to items on this agenda - none

(b) **Declarations of Members Other Significant Interests** – under the Kent Code of Conduct adopted August 2012 by the parish council to be made relating to items on this agenda-none

(c) **Declarations of Members Other Interests** – not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.

Cllr Mr M.Hook- member of the Weald of Kent Preservation Society.

95. DRAFT Minutes of the parish council and finance meetings held Tuesday 8th December 2015, copies previously having been sent to each parish councillor, were agreed, approved and signed as a correct record.

96. Planning- related matters were accepted.

[i] Applications for CONSULTATION received from Ashford Borough were considered

15/01555/AS Reserved matters application for the erection of 40 dwellings, of which 14 are affordable, together with associated roads, car parking, infrastructure, landscaping and earthworks pursuant to outline planning permission 13/00755/AS, Halden Field, Tenterden Road, Rolvenden.

Parish councillors read the *draft minutes* of the Extraordinary Meeting held 12th January 2016 prior to further discussion. Cllr Mrs D.Curtain-Vice Chairman and Mrs Curtis-Woodcock from Rolvenden's Neighbourhood Development Plan had had a positive meeting with Ashford Borough's Planning Officer-Mrs L.Holloway. Mrs Curtis-Woodcock had completed a detailed report on housing in the village for Rolvenden's Neighbourhood Development Plan, a copy of which was given to the planning officer to support the objections made by the parish council to the proposal from the developers. The objections of the parish council made at the Extraordinary Meeting held 12th January 2016 had been passed to the Planning Consultant to be formalised for submission to Ashford Borough. Parish Councillors had received a copy of his submission. This submission was approved by the parish council and was to be submitted electronically to the planning officer at Ashford Borough Council on Wednesday 20th January. A new plan should show the mature trees and their locations and this comment could be included in the covering letter to be written by the Chairman-Cllr Mr D.Murray which would also be sent electronically. **AGREED**

15/01556/AS full planning application for drainage works comprising the construction of a swale with outlet into Home Shaw watercourse, creation of a new pond and works to an existing pond together with associated landscaping and earthworks. Halden Field, Tenterden Road, Rolvenden.

The Parish Council objected to the drainage proposal in its current form. The Chairman wrote a detailed report supporting the parish council's refusal of the proposed drainage scheme which was given to parish councillors. The report was approved by parish councillors. The report to be sent electronically to the planning officer at Ashford Borough Council on Wednesday 20th January- **Agreed**

15/01576/AS Erection of replacement two bay garage with room above. Walnut Tree Cottage, 31 Mounts Lane, Rolvenden. There was insufficient information in the plans. Parish councillors asked for drawings and elevations of the existing single bay garage. No decision to be sent. **AGREED**

15/01620/AS Listed Building Consent-Replacement of existing windows to the front elevation with slim line double glazing. West House, 66-72 High Street, Rolvenden. Supported. No comments.

96. Planning- related matters were accepted.

15/01684/AS Listed Building Consent- Internal alterations including the raising of an existing beam on the first floor to create extra head space, the existing ladder stair leading to the attic to be raised also and the installation of a bathroom to the first floor. 14 Regent Street, Rolvenden. No comments from the parish council. To defer to the decision of the Conservation Officer at Ashford Borough.

16/00007/AS Insertion of dormer window to front elevation and 3no.rooflights in rear elevation, Burbage, Frensham Road, Rolvenden Layne. Supported. No comments.

[ii] Applications for CONSULTATION received 12th-19th January 2016 from Ashford Borough were accepted and considered at this meeting

16/00034/AS Listed Building Consent Installation of sound control materials to the floors and several walls. Replacement of the front door to the property. Install thermal insulation to the areas of the roof. Install a solid floating floor to the hall. Replace damaged historic and modern replacement floorboards with new facsimiles of the original historic floorboards. Apartment 1, Great Maytham Hall, Maytham Road, Rolvenden. No comments from the parish council. To defer the decision to the Conservation Officer at Ashford Borough.

16/00007/TC -One Walnut Tree- to reduce to previous pruning points, row of conifers- reduce to the height of adjacent laurel. One Tulip Tree- remove lower limb over garage roof, One Oak Tree- remove lower limb over driveway, remove lower stub branch over neighbour's boundary, remove secondary lower growth from main lateral limb extending over neighbour's boundary. The Well House, Frensham Road, Rolvenden Layne. Parish Council to defer to the decision of the Parish Tree Warden

[iii] Consent GRANTED by Ashford Borough to the following application(s)

15/01482/AS Listed Building Consent- Insertion of french doors to rear elevation and removal of internal stud partition wall between dining room and lounge. 6 Maytham Cottages, Frogs Lane, Rolvenden Layne. Four conditions

15/01031/AS Change of use of land to garden nursery and construction of car parking. Land north east of Great Jobs Cross Bungalow, Hastings Road, Rolvenden. Eleven conditions.

[iv] Consent REFUSED by Ashford Borough to the following application

15/01221/AS Removal of existing beams & raising of ceiling height to 1st floor; new partition walls & provision of shower room to 1st floor; height increase of door to 1st floor; relocation of door on ground floor;removal of staircase to second floor. 14 Regent Street, Rolvenden.

[v] **Halden Field-** Section 106 monies from the proposed development. To defer to the next meeting.

[vi] **Barratt Field-** related matters not raised

[vii] Planning matter not raised elsewhere on this agenda was accepted:

Junction 10a- proposed development is now available for consultation. The proposed development will affect will affect all surrounding areas.

97. Neighbourhood Development Plan: Local Landowner Interview Draft Report- sent by e-mail to each parish councillor. Parish councillors were asked to send their comments to Mrs Curtis-Woodcock no later than Friday 22nd January 2016. AGREED

98. Kent Assoc.Local Councils: [a] Parish News December 2015- copied to parish councillors -noted
[b] Chairmanship Conference, Friday 26th February 2016, East Malling. The Chairman encouraged the attendance of parish councillors
[c] The Dynamic Councillor Workshop, Monday 22nd February 6.30pm, Wingham- noted

99. Ashford Borough: [a] Parish & Urban Forum, Wednesday 27th January 7pm, Civic Centre,Ashford Agendas received and passed to the Chairman

100. Kent Highways: [a] request received for a 20mph speed restriction through the village. Kent Highways have been requested frequently for this in the past and refused each time.[b] Pavement in poor condition with loose kerb stones between the Star public house and Linklaters shop. [c] running water across main road in the locality of World of Water store. Reported from Kent Highways they no longer have funds to deal with these matters until after April 2016. [d] Resident has paid KCC for the installation of a dropped kerb but told by Ashford Borough they could not park as the land was not owned by the resident. Recommended the matter be brought to the attention of Ashford Borough Ward Member, Mr M.Bennett

101. Bus Service- restricted service to Monypenny of No.2 Bus. Stagecoach replied 9th December to parish council's letter dated 11th June which stated the route would not be changed as it was a commercial route. Cllr Mr.G.Tiltman to write asking for the unused late night services to be changed for a morning service.

102. Rolvenden Primary School: re: swimming pool project- a presentation requested by parish councillors. Parish councillors are requested for a morning on a week day convenient to them to visit the project. To ask the School for a date and time and as many parish councillors as possible would attend.

103. Signs in the village: to consider action on - [a] Finger post junction of High Street/Benenden Road [b] Hole Park- tourist sign outside resident's property in High Street. To be re-located. To obtain prices for replacing the fingerpost.

104. Finance- all related matters were accepted.

[a] Precept requested from Ashford Borough-£21845 plus council tax grant-£1020,plus concurrent functions grant-£1910 a total of £24775.- for parish council's information

[b] Letter of thanks from "the Graveyard Gang" for the donation of £250 from the Hildegard Sykes bequest for their history project.-noted

[c] Letter received from Tenterden & Isle of Oxney Community First Responder Scheme thanking the parish council for their donation of £200 towards setting up the team -noted

[d] Rolvenden Reflections re-print- £588.00 received from Cllr Mr M.Hook for the sale of 49copies.

[e] Rolvenden Parish and Hundred - £15.00 received from Mr K.Linklater for the sale of these books.

[f] Resolved to pay the following accounts:

(i) Young People Bus Services- £300.00, Hire for six sessions of Street Cruizer, 12.10.15 to 23.11.15

(ii) Mr S.Brooks: £150.00, five weeks @ £30 per week, collecting litter in the parish

(iii) Mrs J.Serra, £413.83, clerk's wage, plus re-imburement of expenses-£69.97=£483.80

[g] Accounts presented at this meeting to be accepted and considered for payment- none

[h] Financial matters not raised elsewhere on this agenda to be accepted and considered.-none

105. Other Matters for Information: *issues can be raised which involves no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange. [LGA1972 sch12].*

[a] Parish council meetings in 2016- list of dates to each parish councillor -noted

[b] Clerk & Councils Direct- independent publication for local councils -noted

[c] Draft Minutes of the Extraordinary Meeting held 12th January 2016- copy to each parish councillor

[d] Frogs Lane, work on coppicing trees was making the road more filthy than usual.

[e] Web site for the parish council-KCC-EIS who provide this facility are re-vamping their system and have a long delay with the transfer of details. Cllr Tiltman is able to enter the minutes and other details for the parish council.

Cllr Mr Wilkins stated the web site was very good of Stone parish council. Cllr Mr Tiltman to enquire about the provision of their web site.

105. Other Matters for Information: *issues can be raised which involves no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange. [LGA1972 sch12].*

[f] The Chairman had been contacted by Mr E.Barham on the matter of “Clean for the Queen” a project in April for the 90th Birthday of the Queen. Mr Barham enquired as to whether the parish council were prepared to organise or give their support to a cleaning project for the village. Mr E. Barham was prepared to organise the litter picking on Benenden Road. Mr E.Barham asked the parish council to support the cleaning project with a grant of £100.

[g] A heading is needed for the printing of Rolvenden’s Neighbourhood Development Plan- The Chairman asked for the short definitive difference of Rolvenden from other villages.

Meeting ended at 9pm

Mrs J.M.Serra, Clerk to the Council
25th January 2016

