

Elkesley Parish Council

I hereby give you notice of the Meeting of the Elkesley Parish Council to be held on Tuesday 21st January 2020, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Dated this 13th January 2020

Mrs W Davies

Clerk to the Parish Council

AGENDA

- 1) To receive and accept apologies for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To co-opt new Councillor
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 17th December 2019
- 7) To consider any planning applications and note any planning correspondence
- 8) To carry out the Internal Audit review for 2019/20
- 9) To receive reports and consideration of any expenses on the following:
 - a. Sports field & play area safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
 - d. Highways and service faults
- 10) To consider the precept for 2020/21
- 11) To approve payments, receive financial reports and virements as required
- 12) To receive items for information or for the next agenda
- 13) Time and date of next Parish Council meeting

Planning application for consideration:

Application: 19/01633/HSE

Location: Honeysuckle Cottage, 9 Park Lane, Elkesley

Proposal: To Erect a new detached garage with ancillary space above

Minutes of the Elkesley Parish Council meeting held on Tuesday 21st January 2020 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley

Present: Cllr Skelton (Chair), Cllr Stronach, Cllr Davis, Cllr Roberts, Cllr Fish, Cllr May
Cllr Savill

Others: Mrs Davies (Clerk) District Cllr Kevin Dukes and members of the public

3254/20 To receive and accept apologies for absence
Apologies received and approved from Cllr O'Brien.

3255/20 To receive and record declaration of interests from Members in any item on the agenda
No Declarations of Interests received.

3256/20 To Co-opt new Councillor
Following consideration - Cllr Davis proposed to co-opt Karen Downing onto the Parish Council; this was seconded by Cllr Roberts and resolved by the Council 7 votes. The Declaration of Acceptance of Office was signed and the Clerk counter signed. Cllr Downing then joined the meeting.

3257/20 To suspend the meeting to hold a 10 minute public session
An enquiry about having bottle banks back in the village - unfortunately the Environmental Services could not find a suitable site which fits the criteria - the previous bottle banks were on private land which the owner of the pub at the time allowed. The Chair investigate and report back in February.
The Chair gave the following update from his meeting with the Chair Sheila Johnson and Jen Flear of the Elkesley Memorial Hall Committee.
The following criteria list is for any new trustees:
1) On the 1st June 2020, the Memorial Hall will close unless the current trustees are replaced. The existing members will step down on the 1st June 2020
2) The bar licence has been cancelled. This has been done in advance, so in effect there is no licence to serve alcohol as it currently stands
3) The bank account is in the black. There are sufficient funds to sustain the building and the charity. It is in a healthy place, but not without a lot of time, effort and work which has been invested in the hall to date
4) Sustainability of the charity is of the utmost importance, so diligence around finances remain a key priority of the charity

- 5) Current bookings and new bookings will be honoured until 1st June 2020 by the current committee, this could obviously only be extended if replacements are found for the existing committee
- 6) The committee welcomes applicants. Those applicants are to show their interest to one of the current committee members - Sheila Johnson, Jen Flear or Kath Fish. Interviews are to be arranged thereafter if required
- 7) Trustees are to be capable of being key holders, to open and close the hall; complete the general duties associated with this role which can be demanding during unsociable hours
- 8) Trustees are to have a good knowledge and understanding of duties of a trustee, the Charity Commission website clarifies this commitment. It is for the future trustees to appraise themselves of the rules and stipulations associated with being a trustee and the legal position of such a position
- 9) A reminder that applicants are to be upstanding members of the community, to have no criminal convictions, and only to work in the interests of the charity, this is no a position from which personal gains should be made. It is charity money raised for that purpose and for no other

3258/20

To received reports from the District & County Councillors

District Cllr Kevin Dukes gave the following report:

Cllr Dukes attended the Rural Conference and the agenda item for the meeting was the new Draft Bassetlaw Local Plan; which is now being consulted on up to the 26th February. Cllr Dukes urged everyone to read through the draft plan and make comments; this is the time now to influence what the plan says. A presentation on the Local Plan will be given at the Memorial Hall on the 28th January for residents to ask questions and make comments. There will be a new garden village built on land next to the Five Lane Ends roundabout; with its own train station. Elkesley will need to be part of the talks around the new village as there will be issues which will affect Elkesley due to the re working of the roundabout and traffic issues whilst the work is being done.

A representative from the Parish Council will be asked to be on a Steering Committee as a neighbouring parish to the new village.

Cllr Dukes also explained that for village with Neighbourhood Plans; they will need to be reviewed and updated with the new planning laws; so they carry more weight when the Local Plan is adopted.

There are grants available to carry out a review and update of the Neighbourhood Plan and Cllr Dukes is happy to assist with the funding application.

Cllr Dukes also has funds available from his Community Grant if the Parish Council would like to apply.

- 3259/20 To approve the minutes of the meeting held 17th December 2019**
Cllr Stronach proposed at accept the minutes of the meeting held 17th December 2019 as a true record; this was seconded by Cllr Savill and resolved by the Council 8 votes.
- 3260/20 To consider any planning applications and note any planning correspondence**
Application: 19/01633/HSE
Location: Honeysuckle Cottage, 9 Park Lane, Elkesley
Proposal: To erect a new detached garage with ancillary space above
- After consideration - Cllr May proposed not to make any objections; this was seconded by Cllr Roberts and resolved by the Council 8 votes.
- 3261/20 To carry out the Internal Audit review for 2019/20**
Cllr Stronach proposed to approve the Internal Audit review; this was seconded by Cllr Davis and resolved by the Council 8 votes.
- 3262/20 To receive reports and consideration of any expenses on the following**
- a) Sports field & play area safety inspections**
Cllr May reported that the big round swing requires attention; the Chair will help to remove the swing and Cllr May will see if it can be refurbished; the replacement of one is about £1300.
- Cllr May proposed that the mole catcher is also used on the sports field - the cost would be £60 with no extra charge per mole caught (due to him already carrying out work at the cemetery); this was seconded by Cllr Stronach and resolved by the Council 8 votes.
- Cllr May also reported dog fouling on the sports field and inside the play area. Photos have been taken and reported to the Dog Warden.
- b) Cemetery** - The mole has been caught in the cemetery - nothing else to report.
- c) Defibrillator inspections** - Cllr Savill reported everything is okay.
- d) Highways & service faults** - The Chair will report the raised bump on the bridge again and the large pot hole on Jockey Lane.
- 3263/20 To consider the precept for 2020/21**
The Clerk went through the proposed budget and options for the 2020/21 precept figure.
After consideration - Cllr Savill proposed a 1% increase on the precept; this was seconded by Cllr Davis and resolved by the Council by 8 votes.
This will be an annual increase of 0.56p for a band D property.
- 3264/20 To approve payments, receive financial reports and virements as required**
Cllr Stronach proposed to approve the following payments; this was seconded by Cllr May and resolved by the Council 8 votes.
- a) Idle Times contribution £330.00 (1976)
b) Elkesley Memorial Hall room hire and Post Office contributions £64.50 (1977)

- c) Grounds Maintenance January wage £287.35 (1978)
- d) Clerk's December wage £210.40 (1979)
- e) HMRC - p.a.y.e £52.60 (1980)

The Clerk circulated copies of the finances as at 31st December, budget figures and bank statement for the Councillors to view. The Clerk then went through virements required. Cllr Roberts proposed to vire across unused budget from the projects and N.Plan budgets to cover grounds maintenance, insurance and grass cutting extra expenses; this was seconded by Cllr May and resolved by the Council 8 votes.

3265/20

To receive items for information or for the next agenda

No items for the next agenda were put forward.

Information - A thank you to be given to the David Greaves and Neil Oldbury for helping Cllr Davis and Cllr Roberts put up the Christmas tree.

3266/20

Time and date of the next Parish Council meeting

The next Parish Council meeting will be held on the Tuesday 18th February 2020 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The meeting closed at 7.54pm.