



EYTHORNE PARISH COUNCIL MEETING

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 09th November 2022 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm, this must be relevant to agenda items.

AGENDA

- 1. Apologies for absence** - TO RECEIVE any apologies of absence.
- 2. Declarations of Interest** - Members are requested to disclose any interest they may have for items on the agenda.
- 3. Approval and signing of minutes 13th July 2022 meeting by the Chair**
- 4. Completed actions from the July meeting/matters arising**
- 5. KCC and DDC Councillor and community warden reports** – To receive the reports
- 6. PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions
- 7. Planning** - to consider and note decisions made from DDC including any late applications due to expire.

Applications:

22/01421 - Location: 5 The Crescent, Eythorne, CT15 4BB
 Proposal: Erection of first floor side extension over existing ground floor extension – **Comments close 15.11.2022**

Applications Commented on Under the Scheme of Delegation - None

Decisions:

22/01288 - Location: 17 Cherry Way, Eythorne, Dover CT15 4BT
 Proposal: Erection of a rear extension, which would extend beyond the rear wall of the original house by 5.28m, for which the maximum height would be 3.03m, and for which the height of the eaves would be 2.48m - **GEGPD - Conditional Extension GPD**

22/00262 - Location: Forest School Activities And Education Centre, Woodpecker Court, 45 Wigmore, Lane Eythorne, CT15 4BF
 Proposal: Erection of 2no. buildings for use as catering unit and classroom, formation of car parking and turning area, installation of solar panels to existing store building, relocation of bin store, use of

site for up to 60 students at any one time and occasional community use – Permission Granted 20.20.2022
22/00493 - Location: Barfrestone Court Farm, Barfrestone Road, Barfrestone, CT15 7JJ Proposal: Change of use of land/buildings to mixed use agricultural and wedding/events venue, installation of hard surfacing and associated parking provision – Permission Granted 17.10.2022
22/01054 - Location: Bay Tree House, Wigmore Lane, Eythorne CT15 4AW Proposal: Formation of an additional vehicular access – Permission Granted
22/01061 - Location: Cana, Chapel Hill, Eythorne CT15 4AY Proposal: Change of use from care home (C2) to dwellinghouse (C3(a)) – Permission Granted
21/00626 - Location: Manor Farm Willow Woods Road Little Mongeham CT14 0HR Proposal: Change of use of land to an airfield to include a runway, helipad, erection of 2no. aircraft hangars, flight office and toilets, workshop/plant storage building, glamping for 10no. pitches, associated parking and a vehicular access track – Permission Refused
CON/19/00856/A - Location: 56 Sandwich Road Eythorne Kent CT15 4DE Proposal: 3 – Materials – Condition Part Approved
CON/19/00856/D - Location: 56 Sandwich Road, Eythorne, Dover, Kent CT15 4DE Proposal - 6 - Foul drainage scheme – Condition Approved
CON/19/00856/E - Location: 56 Sandwich Road Eythorne Dover Kent CT15 4DE Proposal: 7 – SUDS – Condition Approved

8. Finance matters and authorisation of payments

a) Authorisation of payments to be noted:

- Clerks and Handyman salaries
- KCC Pension payments for October (£315.70)
- HMRC NI contributions for October (£124.04) for Clerk and Handyman
- Clerks' expenses - £28.98 for the purchase of a poppy wreath

b) Quarter 2 Accounts summaries – To receive the accounts

c) TO RECEIVE the bank statement and bank reconciliations for September and **TO RESOLVE** the signature of a councillor other than the Chairman thereon.

d) Funding Lets Eat, Lets Lunch Club – TO DISCUSS AND RESOLVE whether to donate £200, relevant bank account now in place.

e) AGAR Conclusion of audit – To receive and accept the AGAR section 3. This is a retrospective acceptance following the cancellation of the September and October meeting.

f) TO CONSIDER renewing the annual subscription of £36.00 to the Countryside Charity magazine

g) TO CONSIDER AND RESOLVE to use Dynamix payroll services for salaries. This is charged on a quarterly basis = £35.00 + £7.00 VAT = £42.00 for October to December.

9. Correspondence – TO RECEIVE any correspondence

10. TO CONSIDER - upgrading the existing speed watch equipment

11. Allotments – TO RECEIVE any updates.

12. Highway improvement plan – Ideas required for next year to add to the HIP

13. SAAA external auditor opt out – TO RESOLVE to opt out or stay in.

14. DDC Local Plan – TO DISCUSS the new Local Plan and **CONSIDER** a response and **TO RECEIVE** Mr A Holland's draft Highway report

15. Bus route cuts – Any updates and TO RECEIVE correspondence from a resident

16. Playground inspections - TO RECEIVE the summary play inspection report

17. Any other matters – nominations for a Parish Council Trustee to attend the Tilmanstone Welfare meetings. TO DISCUSS possible dates for a litter pick.

18. Date of next meeting - Wednesday 14th December 2022, 6.30pm Elvington Community Centre.

19. TO NOTE – dates for next year's Parish Council Meetings 2023: 12 April, 10 May Annual Meeting, 14 June, 12 July, no meeting in August, 13 September, 11 October, 08 November, 13 December. 2024 – 14 February and 13 March.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it IS RESOLVED that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the remaining items on this agenda.

20. Appointment of the new Clerk – Confirmation of the appointment, to agree set up as bank administrator.

21. To review the Handymen's hours and RESOLVE to keep to the 65hrs currently paid or increase after reflecting on his Timesheet.

Ms J Pannell

**Clerk to the Council
October 2022**