

# FLETCHING PARISH COUNCIL

**Clerk: Lorna Thwaites**

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## **ANNUAL MEETING OF FLETCHING RECREATION GROUND COMMITTEE - Thursday 3<sup>rd</sup> June 2021**

To Members of the Fletching Recreation Ground Committee: You are requested to attend the Annual Meeting of Fletching Recreation Ground on Thursday 3<sup>rd</sup> June 2021, 7.00pm, Fletching Pavilion.

Signed: *Lorna Thwaites*, Clerk and RFO, Fletching Parish Council

Members of the Public are welcome to attend. Please note that this meeting will be recorded.

### **AGENDA**

**1. APOLOGIES**

Apologies for absence as reported at the meeting.

**2. TO RESOLVE TO APPOINT THE FOLLOWING ROLES WITHIN THE COMMITTEE:**

- i. Chair
- ii. Vice-Chair

**3. TO RESOLVE TO MAKE THE FOLLOWING APPOINTMENTS TO THE RECREATION GROUND COMMITTEE:**

- i. Treasurer
- ii. Bookings Secretary

**4. TO NOTE THE MEMBERS OF FLETCHING PARISH COUNCIL APPOINTED TO THE FLETCHING RECREATION GROUND COMMITTEE.**

**5. TO RESOLVE TO MAKE THE FOLLOWING APPOINTMENTS OF REPRESENTATIVE MEMBERS TO THE COMMITTEE:**

- i. Fletching Cricket Club
- ii. Fletching Football Club
- iii. Fletching Stool Ball Club

**6. TO RESOLVE TO APPOINT AN AUDITOR FOR FINANCIAL YEAR 2021 - 2022**

**7. TO RECEIVE THE FOLLOWING DOCUMENTS OF FLETCHING RECREATION GROUND:**

- i. Terms of Reference

**8. MINUTES:**

- i. To RESOLVE that the minutes of the annual meeting of Fletching Recreation Ground Committee held on 28<sup>th</sup> May 2020 as circulated with the Agenda, be confirmed as a correct record, and signed by the Chair.
- ii. To RESOLVE that the minutes of the ordinary meeting of Fletching Recreation Ground Committee held on 24 Sept 2020 as circulated with the Agenda, be confirmed as a correct record, and signed by the Chair.

**9. REPORTS:**

To receive the following reports:

- i. Committee of Management Annual Report and Accounts for year ending 31 March 2021.
- ii. Treasurer's report.
- iii. Cricket Club.
- iv. Football Club.
- v. Stool Ball Club.

**10. MATTERS ARISING SINCE THE LAST AGM**

- i. To RECEIVE an update on the fund raising of the Cricket Club to enhance the facilities of the Pavilion.

**11. FINANCE:**

- i. To RESOLVE that the annual report and annual return for 01 April 2020 to 31 March 2021 are a correct record and signed by the Chair.
- ii. To RECEIVE quotes for insurance cover.
- iii. To CONFIRM arrangements for insurance cover.

**12. TO AGREE THE DATE OF THE NEXT MEETING OF THE FLETCHING RECREATION GROUND COMMITTEE**

**13. TO CLOSE THE MEETING**