

# Culmington Parish Council

Minutes of the Ordinary Meeting held on **Tuesday 7<sup>th</sup> February 2023 at 7.00pm**  
**at Culmington Village Hall.**

**Attendance:** Councillors Mr I Steele (Chair), Mr A Pike (Vice Chair), Mrs C Byng, Mrs M Holland, Ms J Mear, Mr M Seabrook.

- 1.0 Receive and Accept Apologies for Absence:** Cllrs Alderson, Turley and Watts
- 2.0 Declarations of Interest relating to this meeting:** Cllr Steele (Item 7.1)
- 3.0 Public Involvement Session:** No members of the public were in attendance.
- 4.0 Minutes:** The Minutes of the Meeting held on Tuesday 3<sup>rd</sup> January 2023 were approved and signed by the chair.
- 5.0 Matters Arising:** None
- 6.0 Planning:**
  - 6.1** [22/05636/FUL](#) Claypits, 27 Vernolds Common, SY7 9LP. Conversion of workshop first floor and extension to provide holiday let accommodation.  
**Resolved:** to support this application.
  - 6.2** [23/00369/TCA](#) Culmington House, Culmington, Ludlow, Shropshire, SY8 2DB  
Proposal: Fell 1no multi-stem Leylandii within Culmington Conservation Area.  
**Resolved:** to support this application.
- 7.0 Correspondence**
  - 7.1 Anonymous Letter Regarding Bonfires:** Cllr Steele left the meeting during this item due to a Conflict of Interest. Bonfires are not an issue that the Parish Council has responsibility for. Concerns regarding bonfires should be reported to the Environment Agency.
- 8.0 Community Governance and Boundary Review – Consideration of Potential Changes to Parish Boundaries at Sparchford, Elsie, Vernold’s Common, The Pheantry and Seifton including Stanton Lacy Parish Council response:** Stanton Lacy had responded to say they will defer this to the next meeting in March as advised by Cllr Motley as the changes to division boundaries may affect the parish boundaries.  
**Resolved:** defer to next meeting.
- 9.0 Update on Application for Funding for 2<sup>nd</sup> Vehicle Activated Sign and Powers to Purchase a Vehicle Activated Sign:** The clerk will meet with the Shropshire Traffic Engineer to look at a site for the new sign. By the next meeting it is hoped that the powers to purchase the sign will have been clarified.
- 10.0 Update on Parking at the Laundry Works:** The Clerk is in discussions with the Shropshire Traffic Engineer looking at options.
- 11.0 Update on Black Poplar near Development Site:** The response from Shropshire Council’s Planning Tree Officer stated that they were not in a position to take action. The Clerk will forward the drainage plans for the development to Cllr Seabrook.
- 12.0 Update on Environment Agency and Fire Service visit to Laundry Works:** A joint visit occurred on the 3<sup>rd</sup> February and a report should be available from the Environment Agency Officer by the next meeting. The Fire Office had no concerns.
- 13.0 Update on Flooding on the B4365:** The Clerk has reported this issue (and the blocked drains in the village) to Shropshire Highways.

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## 14.0 Reports from Members

- 14.1** Shropshire Council – Cllr Motley reported that Social Care’s finances are very difficult. They are trying to improve the discharges from hospitals. She paid tribute to the officers in the Social Care teams. There is a new Veterans Centre at the Robert Jones and Agnes Hunt Hospital in Oswestry.
- 14.2** Village Hall – Cllr Mear reported that the village hall is still closed for most meetings. The Insurance Assessors have found more damage than was initially thought.
- 14.3** Flood Committee – Cllr Byng reported that there had not been a recent meeting but a multi-agency meeting was being held on the 9<sup>th</sup> February.
- 14.4** South Shropshire Area Committee – Cllr Steele reported that he attended the zoom meeting. There was considerable discussion about the Fresh Water Mussels in the river Clun which is very important ecologically.

## 15.0 Finance:

- 15.1** Review the Finance Report, Bank Reconciliation and Budget: The bank account holds £8338.42 as of the 28/12/22. The forecast of expenditure for the rest of the financial year is £1,012.35.  
**Resolved:** to accept the report and Cllr Steele signed the bank reconciliation.
- 15.2** Authorise Payments to: D Lewis (Environmental Maintenance) Invs 268 and 276  
**Resolved:** to make a payment to D Lewis for a total of £153.
- 15.3** Appoint the Internal Auditor for 2023-2024:

**Resolved:** to appoint Mrs Disley. She does not require a fee.

## **16.0 Review and adopt the Complaints Policy, Data Protection and Privacy Policy and Delegation Policy:** Timescales for responses will be added to the Complaints Policy.

**Resolved:** To adopt the policies.

## **17.0 Items for the Parish Council Meeting at 7pm on Tuesday 7<sup>th</sup> March 2023:** None

Signed:

Date: