

BRIZE NORTON PARISH COUNCIL

Minutes of the Parish Council Meeting of the Parish Council on Monday 3rd December 2018 at 7.30 pm at The Sports Pavilion, Brize Norton

<u>205/19</u>	<u>PRESENT</u>	<u>ACTION</u>
	Cllr Shillingford - Chairman, Cllr Way Vice-chair, Cllr Ball, Cllr Campion, Cllr Goble, Cllr Squire, Alison Riseley - clerk, Cllr Postan (WODC)	
<u>207/19</u>	<u>1 – APOLOGIES</u> Cllr Field-Johnson (OCC)	
<u>208/19</u>	<u>2.1 - DECLARATION OF INTEREST</u> Cllr Campion would like to declare a declaration of interest in the two public items on the agenda and the discussion on 7.1. It was agreed that he would be able to remain in the room, but was not permitted to participate in the discussion or vote in any proceedings.	
<u>209/19</u>	<u>2.2 – TO DELCLARE ANY PECUINARY OR OTHER INTEREST</u> There were no further declarations of pecuniary or other interest from the councillors.	
<u>210/19</u>	<u>3 – MINUTES</u> The minutes of the meeting on Monday 5th November were agreed and signed, subject to minor amendments. The Council assessed the actions were completed. Cllr Campion proposed and Cllr Squire seconded, all councillors agreed. Motion passed by all Councillors. The Chairman signed the minutes.	Clerk to scan and post to website
<u>211/19</u>	<u>5 – RECORDS OF CHAIRMAN’S MEETINGS</u> Cllr Shillingford reported that he had met with the traffic working group.	Clerk to reschedule the meeting with CTC Chairman and Vice-chair
<u>212/19</u>	<u>6 – DISTRICT AND COUNTY COUNCILLORS REPORTS</u> Cllr Field-Johnson’s report is submitted as Appendix E.	

  
7/1/2019

	<p>Cllr Postan has been working closely with Carterton Town Council.</p> <p>He invited all councillors to attend a PlanTrain 2018 planning meeting at WODC on 6th December. He handed a copy of the Local Plan to Cllr Shillingford and will give a copy to Cllr Goble and Cllr Way when they attend the meeting.</p> <p>He informed the council about a scheme to regenerate the centre of Carterton; through 'The Motor Sport Technology Museum'.</p> <p>He is arranging talks with Phil Martin regarding extending Gigaclear further into the centre of the village to support businesses and residents.</p> <p>He offered to investigate any grants, whether council or individual, available for the Brize Norton Sports and Social Club project.</p>	
<u>213/19</u>	<p><u>4.1 – PUBLIC PARTICIPATION</u></p> <p>Mr Gush updated the council on the renovations for the BNS&amp;SC. He has already circulated provisional plans and proposals to the council.</p> <p>He has commissioned architect drawings and building specifications in collaboration with Brize Norton Sports and Social Club (BNS&amp;SC) and submitted the building specifications and plans to 3 local builders for quotes, to inform the next stage of decision making for the Council.</p>	
<u>214/19</u>	<p><u>4.2 – PUBLIC PARTICIPATION</u></p> <p>Mrs Champion updated the council on the implications of the 'Humble Bumble Café'</p> <p>She has approached OXLEP for guidance and are intent on submitting Funding Bids to match their investment.</p> <p>Having discussed with BNSSC Chair, it is proposed that the costs for the project be split into three:</p> <ul style="list-style-type: none"> <li>• The Kitchen and cafe/bar area - 100% Humble Bumble Cafe responsibility.</li> <li>• Disabled Toilets and revised WC areas - 50% split between BNSSC and Humble Bumble Cafe.</li> <li>• Revised Changing Room Areas - 100% BNSSC responsibility.</li> </ul>	

<p><u>215/19</u></p>	<p><u>7.1 – BNS&amp;SC AND CAFÉ RENOVATIONS</u></p> <p>Concern was offered regarding the spend on the project and for Mr Gush and Mrs Campion to be mindful that the building is to be replaced within the next 5 or so years.</p> <p>Cllr Squire reminded the Council that this project was in direct response to our Neighbourhood Plan and therefore it should be encouraged. If it is successful within the next years then the café can be considered within the plans for the new Pavilion.</p> <p>Mrs Campion to draw up a business plan to calculate expected income and expenditure costs over five years.</p> <p>After listening to the reports from Mr Gush and Mrs Campion, the council would support 'in principle' the above proposal. Cllr Squire proposed, Cllr Goble seconded. All councillors voted in favour of continuing the research of the proposal and the motion was carried. Cllr Campion abstained.</p>	
<p><u>216/19</u></p>	<p><u>7.2 – NEIGHBOURHOOD PLAN STEERING COMMITTEE/ UPDATE ON VILLAGE CHARACTER ASSESSMENT</u></p> <p>Cllr Goble updated the Council on the events related to the Neighbourhood Plan and its current progress.</p> <ol style="list-style-type: none"> <li>1) The second meeting with Portus and Whitton is delayed until Tuesday 3<sup>rd</sup> December</li> <li>2) The Business Survey is completed and is now with CFO for analysis</li> <li>3) The Village Character Assessment is now with the three groups who are writing the individual reports into the common template along with the relevant pictures</li> <li>4) Cllr Goble is currently working on a Village Character Assessment overview document</li> </ol>	<p>Clerk to respond to &lt;<a href="mailto:rebecca.bacon@savills.com">rebecca.bacon@savills.com</a>&gt; regarding an enquiry about the NP</p>
<p><u>217/19</u></p>	<p><u>7.3 – BLOOR HOMES/ SPORTS FIELD LEASE</u></p> <p>Cllr Squire reported that the council have received the contract from Savills. The contract has been circulated to all councillors Savills are keen to close by the New Year.</p>	
<p><u>218/19</u></p>	<p><u>7.4 – BRIZE MEADOWS (WEST BRIZE NORTON) UPDATE ON DEVELOPMENT PLANS</u></p> <p>The next meeting will be held after 18<sup>th</sup> February.</p> <p>Land that was proposed for agricultural purposes we will suggest it is treated as the country park extension.</p>	<p>Clerk to write to WODC regarding how many homes to be built in total, referencing s106.</p>

*[Handwritten signature]*  
7/1/2019

	<p>Also, at the next meeting we will suggest that the surface drainage and sewerage disposal is set as a permanent agenda item at future meetings with Bloor Homes.</p> <p>Please see Appendix F for the minutes of the working party on November 20<sup>th</sup> 2018.</p> <p>Clerk to approach Sue Lakin at Cottsway and WODC to enquire about priority homes for Brize Norton Residents.</p>	<p>Bloor Homes wishes to put a report in next newsletter. Please send to Clerk by February 15<sup>th</sup> 2019.</p>
<u>219/19</u>	<p><u>7.5 – TRAFFIC AND SPEED PROGRESS IN BRIZE NORTON</u></p> <p>Cllr Goble reported that the Council would be pleased to invite residents of Burford Road to a traffic working group meeting to receive an update and address specific concerns.</p> <p>Cllr Squire proposed, Cllr Champion seconded. All councillors agreed. The motion was passed.</p> <p>The Council would support a build-out north of Crocodiles of the World. Unfortunately, it would cost in the region of £19,600 and the council do not have sufficient reserves. They will be asking for grants and also looking to Parishioners to look for alternative sources of funding.</p>	<p>Clerk to resend invitation, with an explanation.</p>
<u>220/19</u>	<p><u>7.6 – REPLACING POEMS ON MEMORIAL TREES</u></p> <p>Cllr Ball has found two examples from a local company.</p> <p>a) Foam @ £15 each: duration c. 2 years b) Died Bond @ £19.50 each: duration c. 5 years</p> <p>There are 18 trees so:</p> <p>a) £270 b) £351</p> <p>The clerk has also researched two further quotes in the region of £1,000 each.</p> <p>The council voted on the proposal. Cllr Shillingford proposed, that we go for the most expensive and more durable option, Cllr Squire seconded. The councillors voted. All were in favour. The motion was passed.</p>	<p>Cllr Shillingford to count the number of trees</p> <p>Clerk to send poems to Cllr Ball</p> <p>Cllr Ball to purchase signs</p>

<u>119</u>	<p><u>7.7 – REPAIR OF THE OLD SIGN POST ON CHAPEL HILL</u></p> <p>Cllr Campion has been in contact with Mr Griffiths regarding the signs. Mr Griffiths seems mindful to take on the task as OCC would most likely replace the historic sign with a more modern version.</p>	<p>Cllr Campion will confirm with Mr Griffiths regarding the timescale and cost.</p> <p>Cllr Goble to contact OCC to inform that the council will be looking to replace it, so they don't take action in the meantime.</p>
<u>222/19</u>	<p><u>7.8 – GRASS CUTTING CONTRACT</u></p> <p>Cllr Way advised that prospective companies asked to send their quotes do so by February. She suggested that the Council reviews the WODC grass-cutting contract and uses this to formulate their own. This should be attached with a map that defines the area to be maintained.</p> <p>This should be sent to prospective companies to obtain a like-for like quote.</p> <p>It was proposed that two quotes be obtained:</p> <ol style="list-style-type: none"> <li>1) for grass cutting</li> <li>2) for grass cutting and collecting.</li> </ol> <p>Cllr Squire passed the contract to the Clerk, but passed sch 1 &amp; 2 to Cllr Ball.</p> <p>Cllr Ball left the meeting at 8:50pm.</p>	<p>Clerk to send e-maps to Cllr Ball, Cllr Way and Cllr Squire.</p> <p>Working group to meet in the New Year.</p>
<u>223/19</u>	<p><u>7.9 – REPAIR OF BUS SHELTERS</u></p> <p>Cllr Way reported that the view is that the bus shelters have concrete asbestos in the roof.</p> <p>Therefore, it was agreed that the Clerk should contact OCC and WODC to manage the repairs. Christchurch also to be informed as the bus shelters are rented and therefore their property.</p>	<p>Clerk to contact Christchurch</p>
<u>224/19</u>	<p><u>8.1 – PLANNING</u></p> <p>There are no further planning applications. (see attached Appendix C).</p>	

*[Handwritten signature]*  
7/10/2019

225/19	<p><u>9.1 – FINANCE</u></p> <p>Consider payments to be made (see attached Appendix B).</p>	<p>Payments were approved.</p> <p>Clerk to send signed cheques. Clerk has requested a new cheque book and will complete the remainder of the authorised cheques when it arrives.</p> <p>Clerk to contact Payman regarding Mr Hinchley's tax and confirm her payment with Cllr Squire.</p>
226/19	<p><u>9.2 – TO EXAMINE THE BANK ACCOUNTS DURING NOVEMBER</u></p> <p>Cllr Squire explained the accounts to the Council. The Council were happy with the explanation.</p>	
227/19	<p><u>9.3 – TO AGREE THE PRECEPT FOR WODC</u></p> <p>Cllr Squire explained the circulated accounts to the Council, including a summary of the accounts dating back to 2014-15, with the corresponding Precepts.</p> <p>He explained the accumulation of the expenditure this year and allocated funds.</p> <p>Finally, he explained how the precept is calculated and proposed the projected total, allocated grants, tax banding and percentage of increase to reflect the upcoming projects within the next year.</p> <p>Cllr Champion proposed, Cllr Goble seconded. All Councillors agreed. The motion was passed as the council was quorate. Cllr Squire to explain accounts to Cllr Ball, who was not at the meeting at this point.</p>	<p>Precept to be submitted to WODC before January 15th 2019</p>
228/19	<p><u>10 – CORRESPONDENCE</u></p> <p>Consider other correspondence during this month (see attached Appendix D).</p>	<p>No Action Required</p>
229/19	<p><u>ITEMS IDENTIFIED FOR NEXT MONTHS AGENDA</u></p> <ul style="list-style-type: none"> <li>- Cllr Goble – NP</li> <li>- Cllr Goble – OCC Highways</li> <li>- Cllr Champion and Cllr Squire – Christchurch/ Bloor Homes Planning</li> <li>- Cllr Goble – Village Character Assessment.</li> </ul>	

- Cllr Squire – planning
- Cllr Campion - Old signpost on Chapel Hill (Ray Griffiths to repair it?)
- The Clerk – report back with updates regarding contracts with BNS&SC and PO. Clerk to remind Mr Briars to forward the draft contract.
- Clerk – Proposed Precept under finance
- Tim Gush to present updates to the BN
- Cllr Campion to respond on behalf of the council regarding the A40 consultation.

Cllr Campion to send contact details to Clerk.

Cllr Squire sends his apologies for the meeting in January

No additional items identified. Other items for future discussion, after further investigation or appropriate timings are under Appendix A.

There being no further business the chairman declared the meeting closed at **9.45 pm**.

Date of next ordinary meeting **Monday 7th January 2019** in **The Pavillion** at **7.30pm**.

*[Handwritten signature]*  
21/1/2019

## **APPENDIX A - ADDITIONAL ITEMS FOR FURTHER AGENDAS**

### **229/19:**

**Mr Gush** - renovations of the Sports Pavillion

**Mrs Champion** - Tea Rooms in the Sports Pavillion

**Cllr Way** – Policy updates

**Clerk** – Renewal of contract with BNS&SC

**Cllr Squire** - proposals for Elderbank Hall/ BNS&SC plans. Extension plans and toilets, disabled facilities, parish council offices.

**Cllr Champion** – Approach Christchurch regarding a car park behind the church (not until after Savills complete the Land Lease).

**Cllr Champion** – Mr Gush money for repairs to sports field and cricket pitch

**The Clerk** - Replacement trees/progress on condition old ones 3<sup>rd</sup> from end

**Cllr Squire / Cllr Shillingford** - pre-commencement conditions

**Cllr Ball** – Prevent dogs on the recreation ground. BNPC own the recreation ground (30<sup>th</sup> July 1970). Notices and signs may be possible to deter people from allowing their dogs to foul, but it is difficult to prosecute.

## **APPENDIX B - FINANCE 225/19 & 226/19:**

### **ORDERS FOR PAYMENT:**

111315	108.79	SLCC	Arnold-Baker book
111316	75.60	Payman	Payroll expenses
111317	26.36	Shillbrook stationery	printing
111318	246.32	HMRC	Payroll NI (17-18 and months 1-9 of 28-19)
111319	190	Terry Hinchly	November Wage
111320	105.20	Kyle Anderson	November Wage
111321	50.14	A K Timms	Weedkiller & maintenance
111322	506.80	Alison Riseley	November Wage & unpaid
111323	25.16	Kyle Anderson	1&1 internet provider (5.11.18-5.2.19)
111324	65	The Royal British Legion	Poppies and Wreaths
111324	112.99	Kyle Anderson	October Wage reissued (water damaged)
		TOTAL	

### **PAYMENTS RECEIVED**

		<b>Total</b>	

**AGENDA ITEM 9.2**

**GENERAL INCOME &  
EXPENDITURE**

**GENERAL INCOME & EXPENDITURE**

		£
Balance	01/04/2018	8,118.20
Less o/standing cheques		£ -
Add o/standing lodgements		£ -
		<u>£</u>
		<u>8,118.20</u>

Receipts		£26,413.77
Payments		£17,940.91
Plus Transfers		<u>                    </u>
Balance	16/11/2018	<u>£16,591.06</u>

		£
Plus o/standing cheques		<u>1,930.97</u>

Cash in Bank	16/11/2018	<u>£18,522.03</u>
--------------	------------	-------------------

Current Account	16/11/2018	£18,522.03
-----------------	------------	------------

**RESERVES INCOME AND  
EXPENDITURE**

Balance 1/4/2018		£29,700.00
Plus Receipts		
Less Transfers		<u>                    </u>
Current Reserves		<u>£29,700.00</u>

**AVAILABLE FUNDS**

General Funds		£16,591.06
WODC Reserves		<u>£29,700.00</u>
<b>TOTAL FUNDS</b>		<u>£46,291.06</u>

*[Handwritten signature]*  
7/1/2019

## APPENDIX C - PLANNING 224/19:

### NEW PLANNING APPLICATIONS:

--	--	--

### PENDING PLANNING DECISIONS

17/01394/FUL	Lagan Homes (agent West Waddy LLP) Land South Upper Haddon Station Road Brize Norton	Erection of 41-44 residential dwellings to include up to 35% affordable homes, new access and associated works (AMENDED PLANS) <b>Registered 28<sup>th</sup> April 2017</b> <b>Under consideration</b>
17/02059/FUL	A K Timms 80-82 Station Road Brize Norton	Change of use of part of builder's merchants' yard (class use A1) to café (class use A3) AMENDED <b>Registered 13<sup>th</sup> July 2017</b> <b>Awaiting Decision</b>
18/01737/CM	Burford Quarry Burford Road Brize Norton OX18 3WN	Section 73 application to continue the development permitted by 15/04043/P/CM (extension to factory building) without complying with condition 3 in order to change the end date of the development from 9 January 2024 to 31 December 2035 with restoration by 31 December 2036 in accordance with Plan No: B20/SSB/2/18. Updated <b>Registered 5th June 2018</b> <b>Awaiting Decision</b>
18/03047/S73	Mr W Benbow Grange Farm Burford Road Brize Norton	Non-compliance with condition 3 of planning permission 17/00154/FUL to allow revised plans (Retrospective) <b>Registered: 12<sup>th</sup> October 2018</b> <b>Under consideration</b>

### DECIDED PLANNING DECISIONS:

16/02599/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	<a href="#">Residential development of up to 95 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only).</a>
--	--	--

17/01859/OUT		<p><u>Approve subject to Legal Agreement Tuesday 9<sup>th</sup> May</u></p> <p>Residential development of up to 126 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space and landscaping.</p> <p><u>Registered: 14<sup>th</sup> June 2017</u></p> <p><u>Approve subject to Legal Agreement</u></p> <p><u>Decided: Wed 29 Aug 2018</u></p>
18/02708/HHD	<p>Mr B Waller          Poplar Cottage Burford          Road Brize Norton</p>	<p>Erection of first floor and single storey extensions.          Registered: 11th September 2018  <b>Approve Tuesday 13<sup>th</sup> Nov 2018</b></p>

*AMM*  
 7/1/2019

## **APPENDIX D - CORRESPONDENCE 228/19:**

### **Monthly Correspondence – 1 to 31 October 2018**

#### OFFICIAL CORRESPONDENCE:

a) Barclays update information

#### E-MAILS CIRCULATED IN MONTH

CFO –

Civic voice – 26/11,

CPRE – /11

HMRC - 26/11,

Healthwatch Oxfordshire – 2/11, 16/11, 30/11, /11 (→ WW)

ICO newsletter – 1/11

Oxfordshire Community and Voluntary Action – /11, /11, (→ WW)

Oxfordshire Clinical Commissioning Group – Talking Health - 11/11, 30/11,30/11(→ WW)

PCS – UK – 12/11, 29/11, /11

PSE – 6/11, 9/11, 11/11, 13/11, 15/11, 19/11, 20/11, 20/11, 23/11, 26/11, 29/11(not circulated)

PSN – /11,

PULSE -

Police and Crime Commissioner – 21/11, /11

Rural Services weekly update (not circulated) - 6/11, 13/11, 20/11, 27/11,

Rural services seminar-, Rural opportunities - /11, Rural Housing - /11, Rural Vulnerability / /11 Rural Funding 7/11,

Older People - /11, Seminar – /11, (not circulated),

SLCC Membership – /11

The Office of the Police commissioner – /11

Twitter – 5/11,

Wychwood Forest Project - 22/11, 30/11

- 1/11 Debbie Merriman – A.K Timms invoice
- 1/11 Jacqui Bellenger – A. K. Timms invoice
- 1/11 Lorraine Horne – S&SC – December News
- 1/11 Active places – Newsletter December
- 2/11 Liz Folley – SLCC Branch meeting
- 2/11 Robert Courts – Budget announcement
- 2/11 Andrew Smith WOCD – PRESS RELEASE: Benefit Fraud Prosecution
- 2/11 Andrew Smith WOCD – PRESS RELEASE: Businesses Urged back to Purple Tuesday
- 2/11 Andrew Smith WOCD – PRESS RELEASE: Residents urged to 'have a go' sat leisure activities
- 2/11 Andrew Smith WOCD – PRESS RELEASE: Official relaunch of Windrush Leisure Centre.
- 2/11 Nicholas Field-Johnson – November Report
- 2/11 Carolyn Peach – Remembrance Tree Colonnade
- 3/11 Joanne Glenister - Antiques
- 3/11 Verena Hunt – Re: Burford Road Speed Awareness
- 3/11 Hannah Gush - Resignation

- 4/11 LG Inform
- 5/11 Community Covenant – Trees of Remembrance
- 5/11 Liz Folley – SLCC Branch meeting
- 5/11 Community Covenant – Trees of Remembrance, Correction to postcode
- 5/11 Nicholas Field-Johnson – November report
- 5/11 Terry Hinchly – Equipment update
- 5/11 Fred Bellenger – Elm Grove
- 5/11 Carolyn Peach – playground
- 5/11 Carolyn Peach – Memorial Trees
- 6/11 Joanna Michael – women into Local Government
- 6/11 Sara Long WODC – PRESS RELEASE: Affordable Homes set for £10m building programme
- 6/11 Carys Davies WODC – Building work starts on new phase of Carterton Leisure Centre
- 6/11 Film Sleuth -Muse Film
- 7/11 Community Covenant – Trees of Remembrance PLEASE READ
- 7/11 Kevin Isaaks – Wheelie Bin Stickers
- 7/11 Joanne Adams – Are these the Signs You're Looking for?
- 7/11 Betsy Glasgow – BNPC newsletter
- 7/11 Hannah Pritchard –
- 7/11 Robert Courts – December Newsletter
- 7/11 Tom Wattleworth – BNPC newsletter
- 7/11 Alex Postan – Planning seminar
- 7/11 Sue Calcutt – BNPC December newsletter
- 7/11 Tim Gush – recreation ground
- 7/11 Tim Gush – recreation ground
- 7/11 Carolyn Peach – Memorial Trees
- 8/11 David Smith – BNPC finances
- 8/11 Phil Holmes - Newsletter
- 8/11 Keep Britain Tidy- Double the Dog Poo
- 8/11 Community Covenant – Trees of Remembrance
- 8/11 OALC – Book now for training
- 9/11 David Smith – BNPC finances
- 9/11 SLCC Membership – news bulletin
- 9/11 David Smith – Model
- 11/11 Maureen Spittles – WOAWA - newsletter
- 11/11 Louise Bevin – Westminster Insight
- 13/11 Barbie Thorne – BNPC newsletter
- 15/11 Chris TWM Traffic Controls
- 15/11 Phil Holmes - Newsletter
- 15/11 Tracey Canavan – SLCC CiLCA Day 3 - Bicester
- 16/11 Dr Phil Holmes – new webpage created for remembrance 2018
- 16/11 Raymond Cheung – Public Consultation – Improving Transport along the A40
- 16/11 Robert Courts MP – Remembering West Oxfordshire's Veterans
- 16/11 Andrew Smith WODC – Witney Shopmobility Welcomes Christmas Shoppers
- 16/11 Lauren Jacobs – BNPC newsletter

  
7/1/2019

- 16/11 A40 Buslane Project – RE: Public Consultation
- 16/11 Andrew Smith WOCD – PRESS RELEASE: Open Day Success
- 18/11 1&1 IONOS Customer service – storage full
- 18/11 Dr. Phil Holmes - newsletter
- 18/11 Keith Glazier – parish newsletter
- 18/11 Carolyn Peach – asset register
- 19/11 WeiWei Hu WODC - precept
- 19/11 The Pensions Regulator – Workplace pensions - important
- 19/11 Kevin Bellenger – Quote for plaques
- 19/11 Simon Cook BNFC - newsletter
- 19/11 Community covenant – remembrance trees
- 20/11 Jeremy Briars – Lease of Sports Pavillion
- 20/11 The Chequers
- 20/11 Dr Phil Holmes – cover for parish council
- 20/11 WeiWei Hu – precept forms
- 21/11 SLCC – new date for National Conference
- 21/11 Tim Gush – recreation Ground
- 21/11 Sam Popham – SLCC CiLCA Day 3
- 21/11 Carys Davies WODC – PRESS RELEASE: Bigger Recycling Bins
- 21/11 Phil Holmes – cover for the Parish Council Newsletter
- 21/11 Will Benbow – Lease of Land between Christchurch and BNPC
- 21/11 Keith Glazier – Bigger Recycling Bins
- 21/11 Richard Wilkins – CiLCA group e-mail
- 21/11 Maureen Holliday – CiLCA group e-mail
- 22/11 SLCC Membership
- 22/11 Dean Powles; Bampton Garden Plants - Populus Quote
- 22/11 Andrew Smith WODC – PRESS RELEASE: Grant Boost for Playground Plans
- 23/11 SLCC News Bulletin
- 23/11 LG inform
- 23/11 Eirwen Tagg – CiLCA group e-mail
- 24/11 SLCC – Arnold Baker Order
- 24/11 Shillbrook Stationery – BNPC newsletter
- 24/11 Jenny Philpott - Allotments
- 24/11 Tim Gush - Recreation Ground
- 24/11 Maureen Holliday - CiLCA group e-mail
- 25/11 Terry Hinchly – Timesheet 11/18
- 25/11 Dr Phil Holmes – Newsletter for the website
- 26/11 Hickmanlands – gardening
- 26/11 LG – women in Local government Conference
- 26/11 Tim Gush – BNS&SC renovations
- 26/11 Payman – Payroll updated
- 26/11 Keith Glazier – New Union Flags for Repatriation Memorial Garden
- 27/11 Kyle Anderson – timesheet 11 18
- 28/11 Keith Butler – West Oxfordshire Water Day minutes

- .8/11 Beverley Campion – Humble Bumble Cafe
- 29/11 Sara Long WODC – PRESS RELEASE: Digging Deep for Flood Prevention
- 29/11 Admin 1&1 notice
- 30/11 OALC - November update
- 30/11 Robert Courts MP -
- 30/11 Andrew Smith WODC – PRESS RELEASE: Making the Most of Festive Food
- 30/11 Andrew Smith WODC – PRESS RELEASE: Public Consultation on the Oxfordshire Plan Statement

(↔) = ongoing discussion or linked communication

(→) = forwarded to relevant contact

(←) = replied

  
7/1/2019

## **APPENDIX E – OCC REPORT: 212/19**

**REPORT TO BRIZE NORTON PARISH COUNCIL NOVEMBER 2018**

**FROM CLLR NICHOLAS FIELD-JOHNSON**

### **GENERAL OCC REPORT**

#### **COUNCIL BUDGET**

The council's initial proposals for the 2019/2020 budget will be reviewed by the Performance Scrutiny Committee during December. A key element is the plan to invest up to £120m in roads and schools – a 'growth dividend' as more households mean more Council Tax revenue in future years. Tough decisions in the past have created a route to financial stability at a time when other councils face financial threats. There are new 'Transformation' plans being developed to completely redesign the council to reduce running costs. Making financial savings will enable OCC to support the growing number of vulnerable children and adults – more vulnerable children are coming into council care, both locally and nationally, creating financial pressures. Protecting children remains OCC's top priority.

#### **HOUSING AND GROWTH DEAL INFRASTRUCTURE PROGRAMME**

The Oxfordshire Growth Board has published details of the infrastructure projects to receive funding in Year 1 and Years 2-5 of the Oxfordshire Housing & Growth Deal, signed in April 2018. The total £150 million of Growth Deal funding has been earmarked for specific projects. This forward funding is helping unlock projects that will benefit from developer contributions, delivering schemes valued at over £480 million in total, excluding costs of the major rail projects, which are still to be confirmed.

#### **OCC CALLS FOR PUBLIC INQUIRY ON THAMES WATER'S RESERVOIR PLAN**

Residents' interests come first – that was the resolute message from OCC last month as its cabinet called for a public inquiry on Thames Water's plans for a new reservoir. The council has concerns about the size and need for the proposed reservoir to the southwest of Abingdon, between Steventon, East Hanney and Marcham. It is also concerned about the length of time Thames Water has set itself to reduce leakages. Further clarity is sought from Thames Water on whether other potential sites have been fully assessed across the southeast region. Only when these details are provided in the form of a regional water resource plan for the south east, will the council be able to decide on whether to back the principle of having a reservoir at this location. This is the second consultation held by Thames Water – the county council and others demanded earlier this year that a further consultation should take place and Thames Water agreed to this in the summer.

#### **HIGHWAYS DEFECTS UPDATE**

As reported last month, the county council has increased the amount of relatively small-scale work it does to put right local roads that are suffering from potholes, cracks and worn out tarmac. The number of completed defect repairs between January and October this year is 37219.

#### **SALTING, GRITTING AND SNOW CLEARANCE**

December 1<sup>st</sup> marks the start of meteorological winter. Live updates on gritting and snow clearing can be found here:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salting-and-snow-clearance>

Details about how community groups can request salt bins can be found here:

<https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salt-and-grit-bins>

**WINTER IN OXFORDSHIRE**

OCC provides a useful guide about how to keep safe, how to be healthy and how to be prepared during the winter months. It can be found here: <https://www.oxfordshire.gov.uk/node/2782>

**MERRY CHRISTMAS AND A HAPPY NEW YEAR**

Nicholas Field-Johnson and all County Councillors would like to thank Parish Councillors for all their hard work over the last year and wish them a Merry Christmas and a Happy New Year.

A handwritten signature in black ink, followed by the date 7/1/2019.

## **APPENDIX F – BLOOR HOMES WORKING GROUP REPORT: 218/19**

### **BRIZE MEADOW**

#### **MEETING WITH BRIZE NORTON PARISH COUNCILLORS**

**20TH NOVEMBER 2018**

#### **PRESENT:**

Brize Norton Parish Councillors – Ben Champion, Pip Squire & Les Goble  
Bloor Homes Western – Chris Shaw, Andrew Winstone & Jon Launchbury

#### **KEY ACTIONS ARISING FROM MEETING:**

##### **S278 Works**

Gateway features in village shown on drawing 3694/190 Rev B to be amended by Bloor as follows:

- Northern footway works to incorporate speed hump plateau in Manor Road. o Western build out and speed hump plateau to be moved further west prior to the first property, 1 Carterton Road, subject to OCC Highways agreement. o Tracking to be applied to Southern build out and speed hump plateau to ensure farm vehicles can access/egress nearby field access.
- Bloor to notify Parish Council as to when work on gateway features is to commence. Bloor to liaise with Parish Council to provide input to Parish newsletter (input required by midFebruary).
- Bloor to investigate feasibility of providing 3m wide footway/cycleway on north side of Carterton Road in lieu of south side (Highway Works Scheme 4).

#### **Green Infrastructure – Public Open Space, Country Park, Allotments etc**

- Draft Brize Meadow POS/Landscaping Plans to be amended by Bloor to show:
  1. In northern corner, footway/cycleway linking to off-site proposed footway/cycleway (Highway Works Scheme 1 S278 works).
  2. Remove 'to be maintained as agricultural use' annotation on northern rectangular parcel, and incorporate into country park extension as managed meadow grassland.
  3. Remove access road to allotments from Burford Road. Future access to allotments to be shown through adjoining development parcel.
  4. Upgrade existing PRoW to surfaced footway/cycleway, subject to WODC/OCC agreement. o Footway/cycleway route/connection to Carterton Road to be adjusted to accommodate pumping station (pumping station to be increased in size and provided by Thames Water).
  5. Footway/cycleway connection annotation at western boundary (north of proposed pitches) to be amended.
- Phasing and transfer of POS to be discussed and agreed with Parish Council, with reference to the triggers in the S106 Agreement (suggest further Bloor/Parish Council meeting in first quarter 2019).

#### **Foul and Surface Water Drainage**

- Bloor to provide approved S104 technical approval drainage drawings and to confirm number of dwellings within the development that Thames Water have agreed can be connected to the existing foul sewer in Carterton Road in advance of commissioning new pumping station (expected end 2019).
- Bloor to confirm elements of the new drainage works to be adopted by Thames Water.
- Bloor to confirm whether S106 financial contributions have been paid to WODC in respect of off-site Attenuation Ponds 1, 2 and 4. **(Action ongoing – Parish Council advised that no payment made to date).**

  
7/1/2019