

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Minutes of the Parish Council Meeting

Held on Thursday 6th May 2021 at 7.30pm via Zoom.

Meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Present – Cllr Forrest (Chair), Cllr Lyon, Cllr Harrison, Cllr Pooley, Cllr Chinnery, Alison Willoughby-Browne (Clerk), 8 members of the public.

12/21-22 Welcome and apologies for absence - Clerk welcomed. No apologies for absence other than PCSOs.

13/21-22 Declarations of interest, election of Officers, confirmation of Working Group membership - no declarations.

- Cllr Lyon leads the Meadow and Open Spaces Working Group (confirmation required from public members).
- Highways Group consists of Cllr Forrest (lead), Cllr Lyon and Mr Bontoft (to confirm).
- Members of the Finance Working Group are Clerk (lead) and Cllr Chinnery.
- Youth: Cllr Pooley (lead), Cllr Forrest and Cllr Chinnery.
- Planning: Cllr Harrison.
- Cllr Forrest mooted the idea of an Environment Working Group, will need to review Groups once we are back to a full Council. Clerk had contacted TDC re' casual vacancies but no response as yet.

Clerk asked if there were any nominations for the position of Chairman; Cllr Lyon proposed Cllr Forrest, seconded by Cllr Pooley. Vice-Chairman; Cllr Forrest proposed Cllr Lyon for this position, seconded by Cllr Pooley. Both nominations were uncontested and all were in agreement. Declarations of Acceptance of Office were read out by both parties, to be signed by the individuals and then signed by Proper Officer and retained. Clerk relinquished chairing the meeting to Cllr Forrest.

Cllr Forrest – first order of duty; suggested that instead of formal use of Cllr that first names are used. Proposed by Cllr Forrest, seconded by Cllr Lyon, passed by majority.

14/21-22 Adoption of the minutes of 15th April 2021 as being a true record - 15th April minutes proposed by Cllr Forrest, seconded by Cllr Chinnery all in favour. Cllr Forrest to sign the minutes as a true record.

15/21-22 Matters arising from the above minutes - none other than those to be discussed.

16/21-22 Working Party & Councillor Reports -

PCSO – via email; praised the member of public who reported incidence at play park and emphasised the importance of village cooperation. PCSOs are in the village as much as possible. The weather is not helping Southeast in Bloom preparations, asked that the Facebook page is publicised - Ramsgate in Bloom - will mention Cliffsend. Would like to get village involved with Speedwatch - would need about 7 volunteers to run successfully. Cllr Forrest is registered.

Meadow and Open Spaces – Cllr Lyon spoke with the contractor re’ leaving the grass to grow at the edges of the meadow, to meet when the next cut is due. Clerk reported that the quotation was based on 10 cuts, Cllr Harrison said it was up to 10. Have had 3 already; contractor explained that initially the aim is to get it into a good condition. Chairman - weather will determine how many cuts we need, even if we need 12 we will still save money on last year, he thanked all those involved. Cllr Lyon questioned whether we are going to move the Jubilee bench. **Chairman and Cllr Lyon to arrange a meeting with landowner in the next 3-4 weeks.**

Highways – report circulated. Southern Water has been very generous and committed £10k towards the Highways Improvement Plan (HIP). Yellow lines should be painted shortly. Resource constraints mean that it may be 3 or 4 months before the street lights are installed in Cliffsend Rd. Will also be a couple of months to get resources to start any detailed work re’ raised table. Cllr Forrest explained that KCC will advise on how much we need to spend on next design phase, will then be put to Council for authorisation. Speed surveys are necessary to tie in with a 20mph speed limit (HIP) e.g. both sections of Foads Lane, Foads Hill, Cottington Road and Cliffsend Road.

Finance – first tranche of precept received 20th April - £8,253.50. The bank balance is currently £56,809.03. Payments scheduled include ceiling removal for Village Hall. Balance includes £7,500 from WW Martin/Orbit Homes South and Millwood Designer Homes.

Youth – Cllr Pooley purchased basketball nets and Neighbourhood Handyman kindly put them up. Cllr Lyon organised the replacement of the basketball boards, Cllr Pooley spoke with TDC workmen; there are holes in the goal frames where cages can be fixed rather than nets. Cllrs are meeting with TDC to discuss the brambles, park and S106 monies. Thanks expressed to Cllrs Pooley and Lyon. Chairman commented on the fact that the Clerk had finally received an email from TDC re’ S106 monies - he had raised a Freedom of Information request.

17/21-22 **Financial Matters -**

Cllrs Lyon and Harrison had previously checked the following payments with supporting documents, approved and proposed for payment, all in favour.
Contractual payment: Clerk’s Salary.

May Payments

Payee	Description	Invoice No	Method	VAT	Excl VAT	Total
Shadow Environmental	Village Hall Ceiling Removal	1313	Transfer	1047.00	5235.00	6282.00
Clerk	Tax/NI Reimbursement	-	Transfer	-	138.16	138.16
Harmer & Sons	Meadow Maintenance	18363	Transfer	36.00	180.00	216.00
Total for Month				1083.00	5553.16	6636.16

18/21-22 **Public Questions -** no questions.

19/21-22 **Planning Applications -**

FH/TH/21/0562 79 Sandwich Road (erection of two-storey side and rear extension)
As long as complies with building regulations and neighbours are happy, not an issue.

20/21-22 **Current Topics -**

Ongoing review of Council procedures – Financial Regulations, Grant Application Policy and Forms proposed for acceptance by Cllr Forrest, seconded by Cllr Lyon, all in favour.

Thanet Parkway – resident questioned whether there was a compensation scheme due to disruption; no scheme in place, would have to be civil litigation. There is a compensation scheme if a house is devalued because of works.

Parking of non-residents; Thanet Parkway will only take action if it becomes a problem, no research or decisions made upfront.

Correspondence received re’ access to station via Earlsmead Crescent; current plan 6’ fence around edge of right of way so wouldn’t be able to get through the tunnel from the Crescent, a residents’ gate would have to be on that fence.

However, there is private land where garages are - residents concerned would have the right to put up a fence which would stop access to Parkway fence. Need to gauge how residents feel, if they agree to not putting up a fence then could talk about putting in access, would have to be a scheme administered between TDC and Parish Council.

Cllr Forrest - what are Thanet Parkway doing to mitigate tree removal? Chair has been in contact with Network rail; indication that they will support in one form or another, Parkway in touch with Network Rail, will consider doing more than contractually obliged to do in planning documents. For example, two areas could benefit - Primrose Way (KCC) and area behind petrol station (TDC) would be good to have trees screening off the garage. An Environment Group could consider where to spend funding.

Update on planters – feedback from mail drop - Cllr Chinnery posted 73 letters; 16 responses plus online feedback. Planters - 9 yes, 7 no. Bench - 10 no, 6 yes. Cllr Chinnery stated how important it is to listen to the residents. Clear that majority are against the bench - it has been handed to TDC to sand and treat, they will make a decision on where to put it (likely Hugin's Green). Cllr Pooley felt we should press ahead with planters, once there maybe more will get involved. Clerk advised that 3 respondents had offered to help water. A member of the public suggested that we try two on Earlsmead Green, thanks to Neighbourhood Handyman who offered to site the planters.

Update on defibrillator – cabinet keypad corroded within mechanism, needs replacing. £118 plus VAT and £9.95 postage. Cllr Harrison questioned whether it would have been better to have been on inside wall of lobby - would have protected it from bad weather. Chairman proposed that we order a replacement, Cllr Lyon seconded, motion carried.

KALC membership – courses appear to be double the price for non-members, a recent email quoted £100 plus VAT. Could attend 6 courses for the price of membership.

21/21-22 Clerk's Reports -

- Clerk contacted TDC by email and telephone to enquire about extra bins for the village and rota for emptying, **to pursue**.
- Remote meetings will be possible until 17th June.

22/21-22 Correspondence Received -

- Resident – access to Thanet Parkway from Earlsmead Crescent; discussed.
- Resident – details for Eco/Climate Change Officer at TDC.
- KCC – extension to TR32 footpath closure until 30/6/2022; published.

Cllr Harrison had been approached by a resident who was concerned about the leaking of water at the bottom of Foads Lane, Cllr Harrison reported to Southern Water.

Cllr Harrison inspected the repair to the damaged wall in Cottington Road, WW Martin were not given the repair job, not quite as sympathetic to original as would have liked.

The meeting concluded at 20:39

Date of next meeting – **10th June 2021**