

DROXFORD COUNTRY FAIR – AGM

HELD AT WILFRED'S CAFÉ

10.00AM, SATURDAY 15TH JANUARY 2022

PRESENT: Mary Hornby-Patterson, Angela Vear, Karen Jordan, Julie Cruickshank, Di Shepherd, Janet Melson, Louise Hudson, Richard Newman, Peg Stephens, Nigel Butler, Ruth Butler, Tim Crowfoot, Rita Newman, James Matthieson, Claire Francis, June Kershaw, Nicky Higgins

APOLOGIES: Sue Murray, Vicki Hunt

MINUTES	ACTION BY:
<p>Introduction</p> <p>Mary asked all present to introduce themselves and explain their roles:</p> <ul style="list-style-type: none">Mary Hornby- Patterson – Chair of Fair, Bar and GateJames Matthieson – Church Verger, Logistics AssistantRita Newman– Dog Show and CompereTim Crowfoot– Health & Safety; Village Hall rep, llamasRuth and Nigel Butler – BBQLouise Hudson – General volunteerRichard Newman – Logistics, BBQ and Local HistorianPeg Stephens – Door/AdmissionsJune Kershaw – TreasurerJanet Melson – Chair of Parish CouncilDi Shepherd – Parish CouncilJulie Cruickshank – Gate/AdmissionsKaren Jordan – Bar with Mark Hornby-Patterson and Nick JordanAngela Vear – Allotment stallsClaire Francis – Secretary and ProgrammeNicky Higgins - Photographer	
<p>Jubilee Weekend</p> <p>Janet informed all that the Fair is part of the 4 day Queen's Platinum Jubilee Year celebrations which will be taking place in the village as a whole weekend community event from Thursday 2nd to Sunday 5th June 2022.</p> <p>Hopefully the Cricket Club will run a family event on Sunday 5th June. Rev Tony will run a celebration service in St Mary's early evening on Thursday 2nd June.</p>	
<p>Fair background</p> <p>Mary provided background information on the Fair. It is a pop event that will be taking place all day on Saturday 4th June 2022. It is all set up by midday on Saturday and completely cleared away by 6pm on the same day. Logistics are therefore key. Fair takes place in the Square, Rectory, Manor House front garden, Church yard and Church. The Recreation ground is used for parking.</p> <p>The Fair is an independent body, not affiliated with the Church or any other village organisation.</p> <p>It is run by residents with the aim to get everyone in the village involved, together with every local business. The aim is to encourage all village residents to volunteer an hour of their time on the day.</p> <p>In previous years, over 2000 members of the public have attended. Including the volunteers and committee, this will mean about 2500 people will be on site during the day.</p> <p>In 2019 the gross takings totalled approx. £20,000. This was generated from the gate, bar, BBQ, Dog Show and stall holders.</p> <p>The stall holders are asked to declare how much money they have taken.</p>	

<p>Other key organisations that are involved are the Church, Wilfred's Café (teas); PCC (raffle); Droxford Junior School (teas); the Pre-School in Meonstoke (bottle stall). The Fair is the main fundraising activity for the School and Pre-School.</p> <p>The money raised is given to local causes such as the Church, Allotments, School, Scouts, Explorers, etc. In 2019 £3,400 was donated.</p>	
<p>Country Fair 2022</p> <p>Mary read out a list of attractions that have already been booked for the fair. Still need to source a Punch and Judy show and a merry-go-around.</p> <p>Richard offered to make a telephone call to source a Punch and Judy Show.</p> <p>Mary informed all that she has been in contact with Matthew Dampier, Headteacher at Droxford Junior School regarding the school children opening the fair with a song. The children may be dressed in 1950s fancy dress.</p> <p>Julie requested that raffle tickets are not sold in the line of people queuing to enter the fair. This happened in 2019 and caused a lot of confusion, as people thought that their raffle ticket also covered their fair entrance fee. Mary will talk to the Parochial Church Committee (PCC) about this as they will be selling the raffle tickets to ensure that this does not happen.</p> <p>Mary asked all to give some thought to a theme for the fair, 1950s? Royalty? To be discussed at next Planning Meeting.</p>	<p>RN</p> <p>MHP</p> <p>All</p>
<p>Nicky Higgins arrived and introduced to the meeting. Nicky will be the Fair's photographer.</p>	
<p>Treasurer's Report</p> <p>June stated that the current account balance is £4,008.46 and the savings account balance is £1,008.45.</p> <p>Total of £7,743, donated £3,900. June provided a list of organisations that had received donations.</p> <p>Mary confirmed that the Fair's primary role is not to make money but to ensure everyone has a nice day. But the Fair Committee has to keep money in the bank in case one year the Fair is not successful.</p> <p>Richard asked if we would be expecting a large crowd. Mary confirmed that all the local villages will be running events over the Jubilee Weekend, so the Fair may not be as busy as in previous years. It will be difficult to estimate numbers for the BBQ and Bar. The Parish Council is running a Family Event on the Recreation Ground on ??; Meonstoke are holding an event on Sunday 5th June, and will need their tables and chairs back in time. Rev Tony is holding a service at Droxford School on Thursday 2nd June, which will start at the school and process to the newly completed Parish Green project. There will also be a small Church service on Sunday 6th June.</p>	
<p>Parish Council</p> <p>Janet spoke about the PC's plans for the Jubilee Weekend. They will be encouraging villagers to "decorate and celebrate" their gardens with bunting, etc. A committee will judge the gardens and award a prize to the best garden. Would like to encourage everyone to stay in the village to celebrate that weekend.</p> <p>The PC are hoping that some of the money raised from the Fair will be donated to a bench, or equivalent, for the Parish Green. A plaque will be placed on the green to mark that the project has been completed for the Jubilee and will list all those who have supported it.</p> <p>June and Mary confirmed that they had already discussed donating the money for a bench for this project and that it would happen.</p> <p>Richard suggested planting a jubilee tree. Janet stated that this would not be appropriate for the Parish Green as the area is too shady already. Richard informed all that the chestnut tree by The Mill as planted at the last Jubilee. Janet informed all that there is a huge maintenance cost for trees and they would be reluctant to plant more. Karen suggested a tree could be planted by Churchill's bench, for example, a small cherry tree. Karen and Janet to discuss further.</p>	<p>KJ/JM</p>
<p>Apologies</p> <p>Mary passed on apologies from Sue Murray. Sue will be running the children's games.</p>	

Also apologies from Vicki Hunt. Vicki will remain on the committee but cannot attend meetings due to her work commitments. She will continue doing the publicity and online promotion for the Fair.	
<p>Fair Front</p> <p>Peter Richardson will be setting up on the front on the day of the Fair and will be asking for help. Vehicles of the age will be on display.</p> <p>Di and Mary are trying to source a merry-go-around/helter skelter or equivalent. Di is pursuing funding for this attraction from Winchester City. If funding is confirmed, Mary suggested that all children will be given a raffle ticket at the Fair entrance, which will give them one free ride. However if no funding, children will have to be charged for all rides.</p>	MHP/DS
<p>Card Payments</p> <p>All agreed that payment for entrance, bar and BBQ by card would be very beneficial. Ruth to liaise with Sarah Smith to find out about setting up the online payment system Sum Up. Tim confirmed that there is WiFi in the Village Hall, so it may be necessary to situate the entrance, bar and BBQ near the Hall. Janet stated that the BBQ will not be situated on the new Parish Green. Nigel will be producing a plan for where everything will be set up.</p>	RB NB
<p>Planning Meeting</p> <p>Mary to ask for agenda items for the next meeting, which will be a planning meeting.</p>	MHP
<p>Stalls</p> <p>Mary informed all the Vicki has found a volunteer to run the stalls. Her name is Vanessa Wells, who owns Chilli Fox Designs and she is involved in the Titchfield Art & Craft Show.</p>	
<p>Programme</p> <p>Mary to discuss production of programmes with Claire.</p>	MHP/CF
<p>Communications</p> <p>Janet is submitting an article in The Bridge to ask for more volunteers for the Jubilee Weekend. She will advertise the Droxford Fair on the Droxford Noticeboard. Agreed that the information will not be included on the Whatsapp Group for now.</p> <p>Di will put Fair information on the relevant Village communication systems.</p>	JM DS
<p>Date of Next Meeting</p> <p>Tuesday 1st March at 7.00pm in the Baker's Arms</p>	All