ULCOMBE PARISH COUNCIL

Minutes of the Meeting held on Thursday, 6 August 2026 at 7.15pm at Ulcombe Village Hall.

Those Present: Cllr Titchener (Chairman), Cllr Charlton, Cllr Diamond and Cllr Sharp. Clerk: Helen Anderson.

There were 4 residents present.

1. **(a) Apologies for absence** County Councillor Emberson.
(b) Declarations of Changes to the Register of Interests There were no changes to the register of interests. It was noted however that further to correspondence from Maidstone Electoral Services, councillor sensitive information including their address and land section, will now be redacted as per Section 32A of the Localism Act 2011.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda There were none received.
(d) Requests for Dispensations No requests were made.
(e) Declarations of Lobbying None were received.
(f) Intention to record or film the meeting Cllr Titchener recorded the meeting.

2. **Public Session**

Residents raised items to include the ongoing water supply issues, the upcoming Ulcombe Hill road closure and the requirement for emergency vehicle access, and the requirement for speed reduction measures/traffic calming.

3. **The Minutes** of the meeting held on 2 July 2026. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

4. **County Councillor** – No report was received.

Borough Councillor Report – No report was received.

5. **To receive an update about progress of resolutions from the last meeting.**

1. A meeting is currently being arranged with representatives of South East Water. Details will be forwarded to all when confirmed.
2. The Ulcombe Newsletter Committee have confirmed that they do not wish to enter into any discussions regarding a Parish Council contribution in order for circulation to be increased to all residents.
3. A South East Water Draft Drought Plan Consultation (deadline 6 August 2026) has been completed.

6. **Planning**

(a) No planning applications were received for consideration.

(b) No planning appeals have been received for consideration.

(c) The following planning decisions were received from Maidstone Borough Council.

APPLICATION REF: 26/501803/FULLPROPOSAL: Conversion of existing stables building to ancillary accommodation in relation to the installation of a swimming pool and the erection of 2no. pergolas. ADDRESS: Mansion Farm Knowle Hill Ulcombe Kent ME17 1ES. Approved.

APPLICATION REF: 26/501804/LBCPROPOSAL: Listed Building Consent for conversion of existing stables building to ancillary accommodation in relation to the installation of a swimming pool and the erection of 2no. pergolas. ADDRESS: Mansion Farm Knowle Hill Ulcombe Kent ME17 1ES. Withdrawn.

(d) Notification has been received of the withdrawal of the Maidstone Borough Gypsy, Traveller and Travelling Showpeople Development Plan document.

7. **Finance**

(a) The following receipts of income have been received.

Maidstone Borough Council	Parish Services Scheme	£1,211.50

(b) It was RESOLVED to agree that the following payment was made:-

DD	Hugo Fox	Clerk Email Address	2.99
DD	IONOS	Councillor Email Addresses	36.00
DD	EDF Energy	Pavilion Electricity	22.36
002548	DM Payroll	Payroll Subscription	79.20
002549	Playsafety Ltd	Rospa Inspection	128.40
002550	Paul Waring	Grounds Maintenance	558.42
002551	H Anderson	Salary & Expenses	776.27
002552	HMRC	Tax & NI	226.61
002553	Amesis	Litter Picking Services	409.74
002554	Ulcombe Village Hall	Hall Hire	32.50
Total			**£2,272.49**

(c) The Bank Reconciliation was presented at the meeting. The closing balance per the cash book as of 31 July 2026 was £9029.75 for the main current account, £105.88 for the deposit account and £53,292.61 for the 95 day liquidity account.

8. **Correspondence**

(a) Notification has been received of the National Highways and Transport Network Survey. The deadline for comments is 28 February 2027. It was RESOLVED to complete this.

(b) Notification has been received of the KCC Budget Consultation 2027-2028. The deadline for comments is 7 September 2026. It was RESOLVED to complete this.

(c) Notification of the Maidstone Borough Council Polling District and Places (Interim Review) has been received. It was RESOLVED to complete this.

(d) Notification has been received of Maidstone Borough Council online planning refresher training taking place on 5 October 2026. Cllr Titchener and Cllr Diamond expressed an interest in taking part and the clerk to forward joining details.

9. **Community Trauma Bleed Control Kit** – It was RESOLVED to purchase two kits for placement in both defibrillators.

10. **Play Area/Recreation Ground**

(a) The ROSPA play area inspection report was received. The equipment is in general good overall condition with no high level of risk identified.
(b) It was RESOLVED to explore options for enhanced fencing of the recreation ground.
(c) It was RESOLVED that a tree survey will be carried out by Bartlett Consulting on 26 August 2026.
(d) It was RESOLVED that the wording/format of a new recreation ground sign was acceptable and a quote will now be sought for its production.
(e) It was RESOLVED for Cllr Titchener to converse with Fields in Trust regarding their work in protecting playing fields.

11. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.**

Agenda Item – Water Policy
Agenda Item – Highways Improvement Plan – Traffic Calming

Part 2: Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

11. Enforcement – A report was received from Cllr Titchener. This was noted.

The Meeting closed at 9pm

Approved by: **Date:**