



# Marsham Parish Council

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## **NOTICE OF MEETING & SUMMONS TO ATTEND**

### **THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL TO BE HELD IN MARSHAM CHURCH, ON MONDAY 8<sup>th</sup> JANUARY 2024 AT 7PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- 1. WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept apologies for Absence as previously notified to the Parish Clerk.
- 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations.
- 3. MINUTES** To receive and confirm minutes of the meeting held 13<sup>th</sup> November 2023.
- 4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(Members of the public are allowed a maximum of 3 minutes each).
- 5. REPORTS FROM POLICE** To receive reports from representatives.
- 6. REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive reports from representatives.
- 7. INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda: - Barclays Complaint update and confirmation of mandate change success.
- 8. PLANNING - [Planning Applications - Marsham Parish Council, Marsham, Norwich](https://www.marshampc.co.uk)**  
[\(\[marshampc.co.uk\]\(https://www.marshampc.co.uk\)\)](https://www.marshampc.co.uk) To consider application or enforcements received during this time :- Application 2023/3679 51B Fengate Marsham Norfolk NR10 5PT, Proposal: Single storey extension to rear.
- 9. SAM2** To discuss any reports and appoint 2024 delegates to manage the unit.
- 10. FINANCE - Balance of Community Account as of 23<sup>rd</sup> November 2023 £22,866.24. Balance of Business Saving Account £2,030.81 To agree following expenditure:** - Clerk Wages November 2023 - £251.32, Clerk Wages December 2023 - £251.32, HMRC PAYE Month 8 & 9 - £34.00, Clerk Expenses £104.69, TT Jones Quarterly Maintenance £223.50, Garden Guardians 2023 Season £5,488.80.
- 10a. PARISH PRECEPT** – Following acceptance for Budget for 2024/25 Council to agree Precept.
- 11. CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda: Garden Guardians Grass cutting contract quote for 2024 cutting to be considered by Council.
- 12. MARSHAM VILLAGE HALL** – To receive report from last meeting and any updates.
- 13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground/Streetlights)** Grant update for Allotment Water.
- 14. HIGHWAYS** – To receive any updates on Fengate Drainage and other matters from Highways.
- 15. ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda.
- 16. DATE OF NEXT MEETING** - To confirm the date of the next meeting as the 12<sup>th</sup> February 2024

Mrs. R Scarff  
Clerk to the Parish Council

6<sup>th</sup> November 2023

### **NOTES.**

All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk. Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.