

# MINUTES OF THE MEETING OF THORPE SALVIN PARISH COUNCIL HELD AT ST. PETER'S CHURCH ON MONDAY 22<sup>nd</sup> MAY 2023

**Present:** Cllrs. Mr A Colclough (Chair), Mr J Cox, Mr C Marsh.

**In Attendance:** Clerk to the Council- Mrs R Thompson

There were no members of the public present.

## **05/23 Welcome to the public**

The Chairman welcomed everyone to the meeting.

## **06/23 To receive any apologies for absence.**

There were apologies from Councillors M Collingwood and M Johnson.

## **07/23 To Declare any interests necessary for this meeting and to identify any agenda items from which the press and public should be excluded due to the confidential nature of the business.**

There were no declarations of interest.

## **08/23 To approve the minutes of the meeting held on 24<sup>th</sup> of April 2023.**

Councillor Colclough reported that the minutes of the meeting held on the 24<sup>th</sup> of April, which had previously been circulated to members were confirmed as a true record. Proposed by Cllr Colclough, seconded by Cllr Cox.

## **09/23 Matters Arising**

### **a) Sorby Field - Play Area report, repairs to play equipment/safety matting, moles.**

The Clerk updated that she has been in touch with Tim Archer's team at R.M.B.C in relation to the swing chains and to obtain a price for the foothold on the quest, she advised that he is on annual leave. Cllr Colclough suggested the Clerk contact Jayne Wright, the Clerk agreed to do so.

Cllr Colclough questioned whether the mole man had completed the work on the field. The Clerk agreed to contact him.

Cllr Colclough advised that he has met with representatives of RMBC in relation to the Chafer bugs on Sorby Field, they have installed 4 traps as planned. The option of treatment was discussed, Cllr Colclough advised that the treatment available at this time only had an estimated 50/50 success rate at a cost of £2000 so it was decided to wait and see how successful the traps are. Treatment using Nematodes later in the year might have a greater success rate but is expensive. Cllr Colclough added that there is an option of reseeding the affected areas by RMBC at a cost of around £500. It was decided to look at this again later in the year. Cllr Cox suggested rolling the affected areas.

Cllr Colclough brought up for discussion the matter of grass cutting, it is felt that RMBC are not cutting the edges of the field as frequent as the contract with them stipulates. Cllr Colclough agreed to contact RMBC to discuss the issue.

### **b) Village Maintenance – Bridleways and footpaths.**

Cllr Marsh advised that he looked at the footpath and bridleway signs and noted that some signs were present but not readable and some had signs but no recognisable footpath or bridleway. Cllr Cox agreed to meet up with Cllr Marsh in near future to look into these together.

### **c) CCTV update.**

A lengthy discussion was had on the quotes obtained for the CCTV, Cllr Cox noted that RMBC had said that out of the quotes provided, they had a preferred supplier. Cllr Colclough added that the Parish Council ought to ask RMBC for a quotation to complete the work so that there was no issue of them adopting the system. . Cllr Cox agreed to contact them for a proposal to install a CCTV system.

Discussion turned to funding the scheme. It was discussed on the methods of neighbouring Parishes and how they used crowd funding to generate a substantial amount of the funding required.

Cllr Colclough suggested that the Clerk produce a budget forecast so that the Parish Council can see a true record of financial obligations and then decide on how much can be ring fenced for projects such as this.

**d) Road Safety Update.**

Cllr Cox advised that he is yet to contact Marc Hill at RMBC but will do so in the very near future to ask for implementation of the proposed measures.

Cllr Marsh asked if there are any plans for safety measures for the Packman Lane junction? Cllr Colclough mentioned that a suggested had been put forward to RMBC for consideration. Cllr Cox advised that it would be worth contacting the Harthill Parish Council Clerk to see what their thoughts are as it is situated in their Parish Boundary. The Clerk agreed to do so.

**09/23.Planning**

**a) New Applications**

No new applications.

**b) Decisions**

RB2023/0308-(Application to construct a car parking bay on Little Wood Lane). Refused as it adversely effects the outlook of the street.

RB2023/0382- (7 Little Wood Lane) Approved.

**10/23. New Business**

**a) Village Sign.**

Defer to next meeting.

**b) Post deliveries.**

Cllr Cox explained that the mail deliveries by Royal Mail are not as frequent as they should be. It was agreed by all that this is not a matter for the Parish Council.

**Resolved:** Item to be removed from agenda.

**c) Clerk to receive Acceptance of Office from Cllr C Marsh.**

The Clerk received the signed acceptance of office form from Cllr Marsh.

**d) Schedule next road sweep.**

Cllr Colclough asked the clerk to arrange for the next road sweep to be arranged for the week commencing 3<sup>rd</sup> of July.

**11/23 Finance**

**a) Bank account**

The Clerk advised that in order to set up the bank account with Unity Trust Bank she requires personal details from all Council members, she advised that Councillors will shortly receive an email asking for the required details.

**b) Cheques to be signed**

Cheques were signed and approved for M Welch £135.39, R Thompson £264.89 and Unity Trust Bank £50.

**c) Audit**

It was agreed that Cllr Cox and the Clerk would meet to complete the VAT return in order for the audit to be finalised.

**12/23 Report by Borough Councillors**

None.

**13/23 Correspondence**

Cllr Cox showed members photographs and a letter he has received from a resident of the Parish outlining concerns over overgrown hedges which obstruct the pavement. Cllr Colclough agreed to draft a letter to the Parish Oven for the Clerk to send.

**14/23. Councillors items for discussion only**

None.

**12. Date of next meeting 12<sup>th</sup> June 2023.**

**Meeting ended at 9pm**