

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:30 on Monday 26th March 2018

1. NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED

2. TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES

- I. In attendance: Cllr. M. Coad (Acting Chairman), Cllr. P. Miller, Cllr. W. Ayres, Cllr. A. Hill, S. Knight (clerk), Cllr. C. Batters (C.C.) and three members of the public.
- II. Apologies: None

3. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

- I. None

4. PUBLIC FORUM

- I. K. May enquired if there was any update on the progress of the traffic restriction measures on Respryn Bridge. Cllr. Batters stated that there had been no recent update and that to his knowledge, the works were programmed for July. A. Williams voiced concerns that the current proposals would create a 'no go' area in front of the bridge where cars would be able to park unofficially and block the road. Cllr. Batters confirmed that he'd raised this issue with Cornwall Council.

5. TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- I. It was resolved that the Minutes of the Parish Council meeting held on 29.01.2018 were an accurate record.
- II. It was resolved that the Minutes of the Finance & Governance Committee meeting held on 20.03.2018 were an accurate record.

6. TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- I. **Cornwall Council:** Cllr. Batters reported that he had written to Cornwall Council to request that Turfdown Road is surface treated before the summer as it was no longer in an acceptable state for the heavy tourist traffic likely to be using it during the holiday season. A. Williams requested that the poor state of the lane leading to Tredinnick Pits was also raised with Cornwall Council.

Action: A Williams to send a plan showing the areas of concern to the clerk and Cllr. Batters, for Cllr. Batters to raise with Cornwall Council.

- II. **Police:** The clerk informed the council that she had not yet been informed of the replacement for Celeste, the previous PCSO for the

parish. Cllr. Batters advised that he believed a replacement had not yet, and may not, be appointed, due to a reduction in the number of PCSOs in the area.

- III. **Clerk PDR:** Cllr. Ayres and Cllr. Miller, representing the Finance & Government Committee, reported that they had held a Personal Development Review with the clerk on 20.03.2018 in which all parties had agreed they were happy with the current arrangements and the clerk had been offered and accepted a 5% pay rise.

7. PLANNING MATTERS

I. **PA18/0004/NDP: Lanlivery Neighbourhood Development Plan**

The council had no comment to make on the Lanlivery Neighbourhood Development Plan.

8. PARISH MATTERS

- I. **To consider council involvement in the creation of a volunteer hub at Lanhydrock:** The clerk read aloud an email from a parishioner requesting the council's opinion on the creation of a volunteer hub for Lanhydrock. The parishioner suggested that a volunteer organizer could co-ordinate volunteers to help parishioners with shopping, delivering prescriptions, paperwork or computer advice etc. The council discussed the idea and Cllr. Ayres suggested that a good first step may be for the parishioner to place an article in the newsletter to gauge support for the idea.

Action: Clerk to respond to the parishioner, suggesting the inclusion of an article in the next newsletter to gauge support for a volunteer hub.

- II. **To consider repairs to the Percy's Lane fingerpost:** The clerk informed the council that she had emailed correspondence on the matter to Cllr. Batters, as agreed at the previous meeting, but had not yet received an update from him on whether Cornwall Council would pay for the fingerpost repair. The council requested that she write to Cllr. Batters again to establish this before other avenues are explored. The clerk stated that she would also chase Cornwall Council to confirm that the parish council was free to arrange its own repairs, if Cornwall Council would/ could not pay for them.

Action: Clerk to email Cllr. Batters (C.C.) and Cornwall Council for a clarification on the responsibility for the repair of the fingerpost on Percy's Lane.

- III. **To discuss the new Lanhydrock entry signs:** The clerk read aloud correspondence she had received from parishioners stating their positive reaction to the signs, which they described as 'long overdue' and as creating a 'sense of identity'. Cllr. Ayres reported that she had received some negative feedback from parishioners who had felt the parish council funds should be spent on pothole repair but it was noted that it is not currently within the parish council's power to do this. Cllr. Hill raised concerns that the posts on the sign on Turfdown Road did not appear to be straight.

Action: Clerk to email former chairman, JA Coode to inform him of the largely positive reaction to the signs. Councillors to take note of the angle of the sign posts on Turfdown Road when next passing them and to raise on a future agenda if creating a cause for concern.

- IV. **Cllr. Ayres to provide update on Bodmin Community Network (BCN) leaflet project and council to discuss map element:** Cllr. Ayres informed the council that she had been contacted by the coordinators of the BCN leaflet project to request the parish council's feedback on the first draft of the tourism map showing points of interest within Lanhydrock. Cllr. Ayres noted that that Lanhydrock House had been omitted but should be included and Cllr. Coad suggested that the Golf Club should also be added. A. Williams suggested that parking areas should also be included and Cllr. Ayres responded that she would enquire as to whether this would be possible.

Action: Cllr. Ayres to respond to leaflet coordinators with suggestions from the parish council and to enquire whether car parking areas could be included.

- V. **To discuss concerns regarding parking on the Green at Tredinnick Pits:** Cllr Ayres reported that contractors had recently used the Green at Tredinnick Pits as a parking area and churned up the ground to such an extent it was now too rutted to mow. She informed the council that the Cornwall Wildlife Trust has advised its employees to park in this area 'with care' but, given the poor state of the Green and the fact it has now been planted with spring bulbs, it was no longer an appropriate parking area. It was discussed as to whether parking on the verge could be suggested as an alternative but concerns were raised that this could lead to blocking of the carriageway.

Action: Clerk to email the Cornwall Wildlife Trust, requesting that they avoid parking on the Green.

9. TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
23.02.2018	C. Batters (to CORMAC)	Request for road surface repairs on Turfdown Road	None
28.02.2018	M Gorman	Compliment regarding Lanhydrock entry signs	Clerk to forward to JA Coode
09.03.2018	J.A. Coode	Resignation from Lanhydrock Parish Council	It was noted that the clerk has forwarded this email to Electoral Services to begin the process of advertising a vacancy on the parish council

10. TO NOTE CORRESPONDENCE DISPATCHED:

Date	Addressee	Regarding
03.02.2018	Electoral Review 2018	Lanhydrock's desire to remain a rural parish

11. FINANCE

- I. Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed outstanding income of £161.80, outstanding payments of £1952.73 and a total balance of £3530.83.

- II.** The following payment was authorised:

Recipient	Cheque No.	Reason for payment	Amount
Mrs M Coad	100279	Book token for J.A. Coode	£25.00

12. GOVERNANCE

- I. To consider the appointment of an internal auditor:** The clerk informed the council that she had been in touch with Mandy Eaves who had agreed to perform Lanhydrock's internal audit, free of charge. The council expressed their gratitude for her offer.

- II. Clerk to update council on replacement of J.A. Coode on the council:** The clerk reported the vacancy on the parish council was currently advertised on both the council noticeboard and website. When the notice expired on 6th April, the council would be informed by Electoral Services as to whether they were able to co-opt a new member, and this could be carried out at an Extraordinary Meeting held before the May Annual Meeting.

Action: Clerk to contact Sylvia Sanders to book the War Memorial Hall for an extraordinary meeting, if required.

13. TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA: Cllr.

Hill requested that the possibility of purchasing an additional Lanhydrock entry sign for Treffry Lane be added to the agenda.

14. DATE OF NEXT MEETING: Monday 21st May 2018

15. PUBLIC AND PRESS EXCLUDED

16. CLERK SALARY:

- I. Cllr. Ayres read aloud the minutes from the Finance and Governance Committee meeting in which it was decided to increase the clerk's salary by 5%.
- II. The following payments were authorised, taking into account the clerk's 5% salary increase:

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100277	Clerk Salary + Expenses	
HMRC	100278	PAYE tax on Clerk Salary	

Meeting Closed at: 20:39

Signed and Accepted as a correct record

Jon D. Good

Chairman

21st May 2018

Date: