# **MILBORNE ST ANDREW PARISH COUNCIL**

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Minutes of the Full Council held at the Village Hall, Milborne St Andrew on Wednesday 05<sup>th</sup> July 2023 commencing at 1900 hours

# Present:

Cllr's Amy Stephens, Caron Redding, Jayne Williams, Ash Batchelor, Rob Greening, and Jane Macleod

4 members of the public

# **Full Council**

# 1. Apologies for absence

Cllr Macnair sent apologises along with Cllr Parker (DC).

# 2. Declarations of pecuniary or other interest

No declarations were made.

# 3. Minutes of the previous meeting held on 07<sup>th</sup> June 2023

These were approved as a true and accurate record of the meeting.

#### 4. Clerk's report

The Clerk updated members and public of matters since the last meeting. There were no questions.

# 5. Chair's update

The Chair had no points.

# 6. Public participation (items on the agenda)

It was confirmed that the Village Hall were looking at purchasing some table tennis equipment as the outside table tennis table purchase from s106 monies had been approved.

#### 7. Parish Councillors and representatives' reports that effect Parish Council matters

Cllr Williams stated that the defibrillator at the Village Hall was still the loan one.

#### 8. Dorset Councillors report

Cllr Parker had no specific matters for Milborne St Andrew.

# 9. Planning

There were no new planning applications from Dorset Council.

#### 10. Financial matters

#### a. Payments for authorisation

There were **10 payments (PV's 20-29)**, totalling **£ 2302.18**, that were authorised and approved for payment.

# b. Q1 budget report

The Clerk confirmed that the Precept budget spend sat at 29.35% at the end of the first quarter. There were no concerns at this time over any expenditure lines.

# 11. Delegated powers during stand down period

Members agreed that any matter that needs a resolution could be done via email.

Once 4 members agreed to proceed, this would give the Clerk the authority to move the project forward.

Any resolution would be ratified at the next Full Council meeting.

# 12. Initial discussions on grass cutting contract

Initial thoughts were that the grass cutting contract provided excellent community benefit and should continue.

The specifics would be discussed at the September meeting.

# 13. Pedestrian sign on Dewlish Road

All members agreed that two signs (north and south of Lynch Close) were essential. Councillors authorised monies to match fund Dorset Council (if needed), or up to half of the full costs. Funds to come from Community Assets Reserve.

# 14. Internal audit report

There was just one observation that a cheque stub did not match the invoice.

However, the internal auditor was happy that the cheque, invoice, and bank statement all agreed and that it was an mis write on the stub.

No further action was needed.

15. Request for Landlords permission to proceed to a planning application for rebound nets on lower pitch

This request was unanimously agreed.

# 16. Request for Landlords permission to proceed to a planning application for sail shades at the pavilion

This request was unanimously agreed.

# 17. Conflict of interests with BDO LLP (External Auditor)

Members confirmed they had no business or personal interest with BDO LLP.

# 18. Public participation (items not on the agenda) – for discussion only

It was asked why the counter proposal for Sports Club funding was not discussed. The Clerk confirmed that no Councillor requested it as a motion.

# 19. Items for the next meeting

Grass cutting contract New gates on right of way E14/21 Pedestrian in road signage on Dewlish Road Purchase and protocols on sandbag storage facility

#### 20. Date of next meeting

06<sup>th</sup> September 2023 Milborne St Andrew Village Hall at 7pm

# There being no further business the meeting closed at 1931 hours.