

**Worldham Parish Council**  
**Minutes Meeting 1<sup>st</sup> June 2022 at 7.30pm**  
**East Worldham Village Hall**

<p><b><u>Present</u></b>  <b><u>Also present</u></b></p>	<p>Cllr W Brock (Chair), Cllr B Bagnell, Cllr R Twining, Cllr C Sole  Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft  0 members of the public</p>
<p><b><u>25.43</u></b></p>	<p><b>Chair's Announcements</b> - none</p>
<p><b><u>25.44</u></b></p>	<p><b>Apologies for absence</b> - Cllr S Butler, Cllr T Godbert</p>
<p><b><u>25.45</u></b></p>	<p><b>Declarations of Interests – None</b></p>
<p><b><u>25.46</u></b></p>	<p><b>Approval of Minutes</b>  It was <b>RESOLVED</b> to approve the minutes of the Annual Parish Council Meeting held on 4<sup>th</sup> May 2022  <b>Proposed: Cllr B Bagnell, Seconded: Cllr C Sole</b> <span style="float: right;"><b>Action: Clerk</b></span></p>
<p><b><u>25.47</u></b></p>	<p><b>District Councillor's Report:</b>  District Councillor Cllr David Ashcroft was in attendance and reported that district council met last week. Council offices are moving from Penns place and is likely to be rehomed at Bedford Road. Facilities at Penns place are likely to be changed, subject to approval, into sports facilities and dedicated sport fields.</p> <p>Planning committee met and have requested a site visit will take place on the application 55506/002 FUL Land East of the Old Dairy, Selborne Road, Selborne, Alton Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.</p> <p>A Morrisons and multi car park will be built off Buds lane in the next 12 – 18 months and is due to open 2023.</p> <p>EHDC will be returning to Regulation 18 on consultation of all new housing as no response further from the Rt. Hon. Michael Gove, MP, SoS for Housing, Communities and Local Government in response to the letter from Cllr Richard Millard, Leader of EHDC asking for further clarification reference housing allocation when 57% of the district falls in the South Downs National Park Authority (SNDPA). Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012 requires that various bodies and stakeholders be notified that the council is preparing a plan. It invites them to comment about what that plan ought to contain.</p>
<p><b><u>25.48</u></b></p>	<p><b>Public questions:</b> – the Chairman adjourned the meeting to hear public questions</p> <p>None</p> <p><b>Meeting reconvened</b></p>
<p><b><u>25.49</u></b></p>	<p><b>Financial Report:</b> The Clerk advised that the bank balances are as follows:  <b>Bank Balance as below</b></p> <p>Current Account as 31/05/2022: £15,393.05  Instant Access Account (quarterly statements as 29/03/2022) : £22,681.12</p>

Worldham Community Benefit Fund (quarterly statements as 03/04/2022): £14,238.87  
 Less cheques o/s £0  
**TOTAL £52,313.04**

Receipts ledger balance **£51,247.71 \***

\*To note the difference between the bank balances and receipts ledger is £1,065.33 which is the transfer of legal fees and exploratory floor works fee (from savings acct to current acct). This is showing in the current account statement (online) but statement from Instant Access Account (TSB paper copy) has not been received yet from the bank in the post. The figure for the Instant Access Account is therefore from the last statement received which was 29<sup>th</sup> March. The new statement is expected to show the transfer and the new total of £21,615.79 which will bring the bank balances in line with the receipts ledger balance.

## 25.50 Payment Schedule:

It was **RESOLVED** to approve the following for payments.

**Proposed: Cllr W Brock, Seconded: Cllr B Bagnell**

**Action: Clerk**

	Payee	Description	Net	VAT	Total
01/06/22	P Hibbins - Clerk	Salary May 2022	£576.13	£0.00	£576.13
01/06/22	WLX Productions	Queen's Plantinum Jubille event - PA system (against Dst Cllr grant - D.Ashcroft)	£370.54	£74.11	£444.65
01/06/22	R. Twining	Expenses A\$ plastic wallets for village welcome pack	£8.38	£1.68	£10.06
01/06/22	P Hibbins - Clerk	Expenses - Drink and food Annual Parish Assembly (recharge to WCBF)	£24.68	£0.00	£24.68
01/06/22	P Hibbins - Clerk	Expenses - Printer Ink cartridges	£25.76	£5.16	£30.92
01/06/22	P Hibbins - Clerk	Expenses - travel 2 return journey 18 mile Liphook – Worldham-Liphook (village meeting and pre meeting IT check) £16.20	£16.20	£0.00	£16.20
01/06/22	James Goodwyn	Queen's Plantinum Jubille event - reprint of fliers	£65.00	£13.00	£78.00
01/06/22	West Worldham PCC	Grant upkeep of churchyards - West Worldham PCC and Hartley Mauditt PCC	£200.00	£0.00	£200.00
01/06/22	East Worldham PCC	Grant - upkeep of churchyards	£400.00	£0.00	£400.00
01/06/22	Community Hearbeat	Defibrillator - Annual Support Cost (to be paid out of WCBF)	£165.00	£33.00	£198.00
01/06/22	Nicky Twining	First Aid kit supplies - village hall/Jubilee event	£20.00	£0.00	£20.00
01/06/22	Mike Walker	Village Hall - spare keys cut	£20.00	£0.00	£20.00
			<b>£1,891.69</b>	<b>£126.95</b>	<b>£2,018.64</b>

**PAYMENTS PREVIOUSLY  
AUTHORISED**

	Payor	Description	Net	VAT	Total
01/06/22	Loos for Dos	Queen's Plantinum Jubille event - Portaloos - 2nd half of payment	£55.00	£11.00	£66.00
01/06/22	Gala Tents	Marquee (Against Dst Cllr Grant - D.Ashcroft)	£608.32	£121.67	£729.99
			£0.00	£0.00	£0.00
			<b>£663.32</b>	<b>£132.67</b>	<b>£795.99</b>

**PAYMENTS RECEIVED**

	Payor	Description	Net	VAT	Total
06/05/22	Sole Sporting Ltd	V.hall table and chair hire	£20.00	£0.00	£20.00
			£0.00	£0.00	£0.00
			<b>£20.00</b>	<b>£0.00</b>	<b>£20.00</b>

**INTERNAL TRANSFER**

	Payor	Description	Net	VAT	Total
06/05/22	From WPC Instant Access account to WPC Unity Current Account T1	WCBF Queen's Platinum Jubilee donation	£1,750.00	£0.00	£1,750.00
			£0.00	£0.00	£0.00
			<b>£1,750.00</b>	<b>£0.00</b>	<b>£1,750.00</b>

To note the clerk has also asked for the internal transfer for £1,750 from the an unused Unity Savings account to the Unity Current account. This is the transfer from the solar fund for the Jubilee that was paid into the wrong Worldham Unity account (the wrong paying in book was used).

**25.51 Clerk's report**

The report was noted (**Appendix 1**).

**25.52 Planning Applications**

Update on previous applications noted in **Appendix 2**

**SDNP/22/00953/HOUS Brienzy Shelleys Lane East Worldham Alton GU34 3AQ**

Single storey rear kitchen extension, single storey side lobby, toilet extension, porch and alteration of existing garage. (Description amended 20/05/2022, as amended by plans received 12/05/2022 and 20/05/2022)

**Deadline 3rd June 2022**

It was **AGREED** no objection.

**Proposed: Cllr R Twining Seconded: Cllr W Brock**

**Action: Clerk**

**59174/001 Land at Junction of Cakers Lane and, Clays Lane, East Worldham, Alton**

Change of use of land to provide an enclosed dog exercise field including a 1.9m high wire deer fence and gate, field shelter, parking area with associated track

**Deadline 9th June 2022**

It was **AGREED** no objection.

	<b>Proposed: Cllr R Twining Seconded: Cllr R Bagnell</b> <b>Action: Clerk</b>
<b>25.53</b>	<b>Insurance</b> It was <b>RESOLVED</b> to appoint the Clerk, Cllr R Twining and Cllr B Bagnell to an insurance working party to review coverage and costs for 2022/23 and agree by email the insurance plan for 2022/2023 by email if no meeting takes place in August. Renewal for the policy is due 1 <sup>st</sup> September 2022. <b>Proposed: Cllr W Brock, Seconded: Cllr C Sole</b> <b>Action: Clerk</b>
<b>25.54</b>	<b>Lengthsman 2022/2023</b> It was <b>RESOLVED</b> to prioritise the lengthsman tasks as follows; <ul style="list-style-type: none"> <li>a) section on the left-hand side down Worldham Hill with vegetation between the curb stone/pavement and the road curb side to be cleared.</li> </ul> <b>Proposed: Cllr W Brock, Seconded: Cllr C Sole</b> <b>Action: Clerk</b>
<b>25.55</b>	<b>To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised</b> <p>It was reported that Jubilee preparations are going well for both the torchlight and lantern procession on Thursday 2nd June 2022 and the Big Jubilee Lunch on Sunday the 5th June. Worldham Parish Council thanked the working party for all their hard work getting the events ready.</p> <p>It was noted that the Worldham Community Fund, previously the Village Fete working party is an organisation in the village that has some funds available for community events and raised the possibility of working with the Parish Council to identify possible collaboration.</p> <b>Action: Clerk</b> <p>It was asked if updated figures on the demographic of the parish for 2022 could be sourced.</p> <b>Action: Clerk</b> <p>It was <b>AGREED</b> to email Cllr Russell Oppenheimer, to highlight local knowledge of the roads in the locality in relation to diversions and traffic management for large scale events in light of dates being released for the AMA Jalsa Salana.</p> <b>Proposed: Cllr B Bagnell, Seconded: Cllr R Twining</b> <b>Action: Clerk</b>
<b>25.56</b>	<b>Date of next meeting</b> Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 6 <sup>th</sup> July 2022.
<b>25.57</b>	<b>Items for next agenda</b>
<b>25.58</b>	The Chair closed the meeting at 8.40 pm.  Signed:.....

	Date: .....
--	-------------

**Worldham Parish Council  
Minutes Meeting 1<sup>st</sup> June 2022 at 7.30pm  
East Worldham Village Hall**

## **Appendix 1**

### **CLERKS REPORT**

#### **TREE WORKS**

**Current status** – Contractor agreed in May 2022 meeting. Contractor has been contacted and work likely to be scheduled July. Awaiting feedback reference village hall bookings before confirming.

**Next steps** – Confirm dates with contractor (tbc early June)

**Clerk to chase**

#### **VILLAGE HALL - DEEDS**

**Current status** – First registration for the village hall have been applied for and was sent to Land Registry November 2021. The application is currently with the land registry who are experiencing a considerable back log.

**Next steps** – HCC legal to advise Worldham PC when they have a response. Clerk f/up asking for an update May 2022. Awaiting response.

**Clerk to continue to chase**

#### **VILLAGE HALL - FLOORING**

##### **VAT**

**Current status** – Advice from HALC is that we are likely to be able to reclaim the VAT back in full reference costs for the replacement flooring. Full reference is below.

*The council appears to use the village hall mainly for room hire, which is a VAT-exempt business activity. There is also a small amount of non-business use – e.g. council meetings.*

*Accordingly, repairs to the building relate largely to the council's exempt business activities and VAT can only be reclaimed if the amount is 'insignificant'. HMRC accepts that VAT on costs relating to exempt activities can be recovered in full if it is under £7,500 per financial year (VAT Notice 749 section 7 and 8).*

*VAT on works of £20,000 is a maximum of £4,000, which is well below the threshold. The council has to add in VAT on running costs for the Village Hall, and VAT incurred on any other exempt activities that it might have (e.g. other leases or room hires and some sporting rights). Even so, it seems unlikely that the VAT on these activities will exceed £7,500 threshold, so it is likely that all the VAT on the flooring works can be reclaimed.*

*The £7,500 threshold does not apply to the council's regular non-business activities (i.e. activities provided free of charge) – any VAT incurred on these activities can always be recovered.*

**Next steps** – confirm VAT total and reclaim once work completed

**Clerk**

#### **VILLAGE HALL WORKS/SPECIFICATION**

##### **March**

It was AGREED for the working party and the council to review the report and consider any changes to the specification, consider funding sources and bring back to the council to agree next steps.

**Current status** – The working party have not currently been able to meet but hope to meet in the next 2 months to report back on report and further specification from the exploratory works report.

**Next steps** – Clerk to confirm working group meeting as an

**Clerk**

- Veolia Landfill Communities Fund
- HCC - Parish and Town Council Investment Fund
- Section 106 Developers' Contributions / Community Infrastructure Levy - to ask EHDC
- ACRE Village Hall Improvement Grant <http://acre.org.uk/our-work/village-hall-improvement-grant%20fund> or call 01285 653477 Grants of up to £75,000 for major building works on halls in villages and small towns. Scheme currently closed but have logged our interest and to be alerted if the fund should reopen
- The National Lottery Community Fund
- Garfield Weston Foundation
- [www.garfieldweston.org/](http://www.garfieldweston.org/) or call 020 7399 6565  
Several community halls and centres have recently been funded through the 'Community' strand, with grants from £1,000 to well over £100,000. Their policy is to give grants of a fairly small proportion of the total project cost, typically around 10% for building works. Completed initial eligibility check – potential to be eligible under organisations deemed exempt or excepted from charity registration
- Screwfix Foundation <https://www.screwfix.com/help/screwfixfoundation/> or call 0500 41 41 41 Grants of up to £5,000 for work on community buildings and people's homes.
- Pilgrim Trust – (preserving heritage, including buildings) <https://www.thepilgrimtrust.org.uk/grants/>
- Heritage Fund (previously the Heritage Lottery Fund) <https://www.heritagefund.org.uk/funding>
- Public Works loan Board – If no funding found.

**Next steps** – once specification and costs are defined working group to suggest a priority list of funding to apply for.

**Clerk/working party**

### **VILLAGE HALL – PROJECTOR**

It was **RESOLVED in October** to delegate authority to the Clerk to select a projector for the Village Hall in consultation with Cllr R Twining after comparison of specification has been compared with previous projector hired/used. A budget of £500.00 was set aside from the Worldham Community Benefit Fund

**Current status** – On hold so as to determine the need.

**Clerk/Cllr R Twining**

### **PLANNING TRAINING**

**Current status** – Cllr D Ashcroft alluded at the Worldham Annual Parish Meeting that this planning is in the pipeline. Worldham PC clerk has asked for further details and offer to help as WPC are keen to have the training.

**Clerk**

### **SHELLY'S LANE – culverts**

Clay's Lane and the culverts have been cleared but some of the debris remains on the side. This has been reported to Highways and they have viewed the site. As it is not currently proving an obstruction they have not prioritised this work. The issue will be monitored by Highways as part of their routine works and any future maintenance requirements will be identified as part of this process.

**No further action at this time.**

### **BLANKET STREET**

It was suggested this area could be tidied up and a bench placed on the site.

It was confirmed that this area does not belong to Worldham Parish Council and was unlikely to be suitable for a bench due to the proximity of the corner of the road and the ditch. To note there are also a number of services and services information boards e.g. hydrants, man holes etc on this corner.

**No further action at this time.**

### **PLAYGROUND**

#### **February meeting**

**Current status** – Initial investigation did not identify any funding in the area and as layby is owned by HCC it was thought that this was not an idea for the current time. **No further action at this time.**

#### **NOTICEBOARD - February meeting**

It was **AGREED** to remove the parish noticeboard in the centre of the car park on Church Lane as it is in a state of disrepair.

**Next steps** – Cllr T Godbert/Cllr C Sole/Clerk to discuss how to safely remove – to take place over the next 3 months.

#### **POTENTIAL FOR PEDESTRIAN CROSSING BY THREE HORSESHOES**

Some residents have requested researching a pedestrian crossing on the B3004 by the pub.

We have had the following information reference how crossings are determined.

Hampshire County Council uses a numerical criteria to assess the need new pedestrian crossings. This criteria is based on passing traffic flows and the number of pedestrians who cross the road. The principle of this criteria is that crossings will only operate satisfactorily if they are used on a regular basis throughout the day. If there are few pedestrians for most of the day, drivers may tend to ignore the crossing and put pedestrians at risk on the occasions when they are using the facility.

This method of assessing potential crossings also provides a means of comparison between competing sites across the county. With financial resources being very limited, a simple ranking by a numerical criteria system, will indicate which sites offer the greatest benefit for the investment involved.

While pedestrian demand occurs at this location, the pedestrian flow is very low. As such it is unlikely that a pedestrians crossing would be justified.

However there maybe scope for improving the crossing facilities at this location, with the provision of a pedestrian refuge in the centre of the road however it is noted that this already occurs further along the road.

**Next steps** – Clerk to update the council and confirm next steps.

#### **Appendix 2 Planning tracker**

<b>APPENDIX 2 Existing Planning Applications updated 23/05/2022</b>						
<b>Planning App. Ref No</b>	<b>Address</b>	<b>Proposal</b>	<b>Consultation Expiry Date</b>	<b>Case Officer</b>	<b>Parish Council Comments</b>	<b>Decision</b>
(a) SDNP/22/02498/A PNB						
SDNP/22/01240/HOUS	Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ	Detached garage	11/05/2022	Susie Ralston	NO OBJECTION	
		Single storey rear kitchen extension, single storey side lobby, toilet				



55506/002	Land East of the Old Dairy, Selborne Road, Selborne, Alton	Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements	22/04/2022	Kathryn Pang	OBJECTION	
22267/023	Hartley Park Farm, Selborne Road, Selborne, Alton, GU34 3HR	Construction of replacement multipurpose building (including shop, cafe and office Class E) for use in connection with the existing lavender enterprise along with the setting out of parking area. (as amended by revised site plan received 21 February 2022)	08/04/2022	John Holmes	No comment	PERMISSION
55311/002	Proposed Turbine Site South of Cakers Lane, East Worldham, Alton	Change of use of land to provide an enclosed dog exercise field including erection of 1.9m high wire deer fence and gate, field shelter and parking area with associated track	28/21/2021	Lisa Gill	NO OBJECTION	WITHDRAWN
APP/Y9507/W/21/3278658 SDNP/20/00778/FUL	Smiths Farm, Worldham Hill, East Worldham, Alton, GU34 3AT	Conversion of existing mixed use building (brewery and agricultural) to a mixture of uses	28/12/2021		NO OBJECTION	APPEAL ALLOWED
SDNP/21/05342/HOUS	3 New Buildings Lane West Worldham Alton GU34 3BJ	Retrospective application for the retention of the car port, deck and balustrade	20/12/2021	Luke Turner	OBJECTION	
	Smiths Farm	Lawful Development Certificate for an Existing Use - Use		Kate		

	Mauditt Alton GU34 3BP	window, new dormer, new window in gable end wall and installation of new conservation roof lights in existing covered openings.			the structure of the buildings and no concerns raised by the Heritage Officer.	
SDNP/21/02991/FUL	Land South of Foxes Green Street Kingsley Bordon Hampshire	Change of Use of land for the creation of a 2 Pitch Gypsy/Traveller site, comprising the siting of 1 mobile home, 1 touring caravan, and erection of 1 dayroom, per pitch	19/07/20 21		OBJECT - highway/acce ss concerns for the site, the continued ribbon development along Green Street  And again OBJECTION 06/12/2021	
33619/007	Developme nt of an Energy Recovery Facility and Associated Infrastructu re at Alton Materials Recovery Facility, A31, Alton GU34 4JD	Further information clarification form HCC	05/07/20 21		OBJECT The new information provided did not alter the councils view that it will have a detrimental affect on the landscape, does not provide any robust modelling or forecasting of the traffic impact on the local road the B3004 through Kingsley and East Worldham and provides no evidence that recyclable waste is not burnt.	<b>REFUSED BY HCC 12 to 3 in February 2022</b>