

St Nicholas-at-Wade with Sarre Parish Council

Allotment Rules and Conditions – March 2020 – March 2021

Allotment plot holders will:

1. Inform the Clerk to the Council if they move home and supply new contact details accordingly.
In the event of a waiting list, priority will be given to applicants living in the Parish of St Nicholas-at-Wade with Sarre.
2. Pay the annual rent set by the Parish Council and return a signed copy of this agreement within 30 days of the request being served. Annual rent payments will be requested in March.
3. Not sub-let, assign or part with the possession of the plot or any part of it. Tenancies are non-transferrable unless authorised by the Clerk to the Council.
4. Use the plot for the planting of vegetables, fruit (including small fruit trees up to a maximum height of 6') and flowers only. Rockeries and water features are not permitted.
5. Keep the allotment clean, free from weeds and well fertilised. All areas of the plot are to be maintained on a regular basis and vegetation must not be allowed to extend beyond the plot boundary.
6. Maintain any boundary posts or fencing bordering the plot. The Parish Council will be responsible for marking the boundaries and any sub dividing of plots but any fencing installed after that is the choice and responsibility of the plot holder. Barbed wire or solid panels must not be used and any fencing used must not be above the height of the boundary posts.
7. Not use chemicals unless they are available to the general public and provide no danger of injury to other plot holders or residual contamination of the soil. Any chemicals used must be applied safely to avoid contamination of adjacent plots. No chemicals are to be left onsite in unmarked containers.
8. Not deposit, or allow other persons to deposit, on the plot, adjacent paths or any surrounding area that is not a designated waste disposal area, any refuse, decaying matter or other obstruction.
9. Not use the plot for storage disposal or stockpiling of materials. No general household rubbish or any items not relevant to an allotment can be brought to the site.
10. One small shed or greenhouse up to a maximum size of 6'x4' is permitted per plot. The Clerk to the Council should be consulted before any structures are installed. Any structures left at the site or items left inside them are entirely at the plot owner's risk.
11. Not set or allow to be set any bonfires due to the proximity of a neighbouring residence and surrounding trees. Composting is the preferred method of disposal of vegetable waste.
12. Not cause any nuisance or annoyance to the occupier of any other plot, the neighbouring residence or visitors to the allotments or nearby cemetery.
13. Take away any gravel, sand, clay or soil.
14. Ensure that all children and dogs are properly supervised so they do not trespass or damage any other plots. Dog waste must be removed from the site and disposed of properly.
15. Use the metered water supply in a considerate manner. Sprinklers or leaking hoses are prohibited. If hoses are to be used they must have a hand-held trigger.
16. Not interfere with, damage or steal any produce, equipment or property belonging to another plot holder.

Plots are usually let on an annual basis and there is no automatic right to renewal, particularly if a plot holder is in breach of these rules and conditions. The Parish Council operates a thirty day non-cultivation notice system as recommended by the National Society of Allotments whereby

tenancies are open to termination after thirty days if any neglect or non-compliance with these rules and conditions continues after being brought to the attention of the plot holder unless extenuating circumstances exist. Allotment holders must liaise with The Clerk to the Council should problems occur which are likely to affect their ability to maintain their plot.

Rent amounts are reviewed annually by the Parish Council in March but may be reviewed at any time. The Parish Council will serve a notice of any changes to the rent amounts on plot holders indicating when any changes will take effect. Rents are usually payable in advance in the April of every year and cover the year from April - March. The current rents are set as £52 per year for a full plot or £26 per half plot with pro rata fees applied by the Clerk to the Council for any in year changes of ownership.

The Clerk to the Council or any Councillor shall be entitled to enter and inspect any plot or area of the allotment at any time.

Tenancies may be terminated by:

- (i) The plot holder giving thirty days notice in writing.
- (ii) The death of the plot holder after notification by a relative or personal representative.
- (iii) The Clerk to the Council giving thirty days notice in writing if any neglect or non-compliance with these rules and conditions continues after being brought to the attention of the plot holder where no extenuating circumstances exist.

Any notice to be served on a plot holder will be sent or delivered to their last known home address or will be fixed in a conspicuous manner on their allotment plot if other means have been unsuccessful.

I accept the above terms and conditions.

Signed by..... (name)(signature)
(Plot holder)
Date / /

Signed by(name)(signature)
(For and on behalf of the Parish Council)
Date / /

Plot holder's details

Name

Address

.....

Post Code..... Telephone

Email

Plot No

