

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held on Thursday 18th November 2021 in the Village Hall,
Yattendon. Commencing at 8:03pm.

Members Present: Gordon Robertson, Chairman
Anne Harris, Vice-Chairman
Philip Bickford Smith
Georgie Rudge
Adam McCormick
Nicky Meadows

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: James Hole, Managing Director, Yattendon Estates

Minutes

- 21/22-058 To receive, and consider for acceptance, apologies for absence from Members of the Council**
All Councillors were present.
- 21/22-059 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
Councillors Adam McCormick and Anne Harris declared pecuniary interests in Minute 21/22-066, planning application 21/02881/HOUSE.
- 21/22-060 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**
There were no questions, comments or representations.
- 21/22-061 To approve the Minutes of the Parish Council Meeting held on 16th September 2021 and to ratify all decisions taken at this meeting**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.
- 21/22-062 To discuss any matters arising from the Minutes of the Full Council Meeting held on 16th September 2021**
There were no matters arising.

21/22-063 To ratify all decisions taken at the meeting held online on 22nd July 2022
Resolved: To ratify all decisions taken at the meeting held online on 22nd July 2022.

21/22-064 To receive a report from our District Councillor
CC sent her apologies.

21/22-065 To receive a report from Yattendon Estates
James Hole gave a brief update on the activities of the Estate.

21/22-066 To receive an update on planning applications since the previous meeting
West Berkshire Council has notified the following decisions since the previous meeting. This application was also responded to under delegated powers since the previous meeting.

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
21/01862/ HOUSE	The Larches, Burnt Hill, Yattendon, Thatcham West Berkshire RG18 0XD	Single storey rear extension	No objections	Approved

An additional planning application had been received since the agenda was issued. Councillors Adam McCormick and Anne Harris left the room while the application was discussed. The Council gave an indicative response as given below and the Clerk will respond using delegated powers to respond to West Berkshire Council regarding the application.

Application Reference	Location	Proposed Work	Parish Council Response
21/02881/ HOUSE	Sunrise, North Gardens, Burnt Hill, Yattendon, RG18 0NG	Single Storey extension to rear aspect to enlarge kitchen	No objections

21/22-067 Finance:
a) To receive the Finance Report and approve the payments listed
Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To review the most recent quarterly budget summary
The budget summary to end of September 2021 was noted.

21/22-068 To review the following policies:

- **Health and Safety**
- **Home Working**
- **Lone Working**

Resolved: To continue with the current policies.

21/22-069 To consider submitting a planning application in respect of alterations to the Well House, including costs for architects' fees

As discussed at the previous meeting, an article was submitted to The Broadsheet regarding the removal of the internal brickwork and installation of new seating. This was also advertised on Facebook and the majority of responses were positive.

Resolved: To proceed with submission of a planning application at an expected total cost of approximately £1,500 including architect's fees.

It was noted funding would be discussed as part of the budget setting process in Minute 21/22-070.

21/22-070 To consider the budget and to set the precept for 2022/23

Resolved: To agree the budget, set the precept at £9,300 and to apply for funding to cover the expected total costs of the architect's fees, planning application and building work for the Well House as discussed in Minute 21/22-069.

21/22-071 Matters for future consideration and information

The suggestion of Yattendon Estates arranging to display Remembrance Poppies around the village next November was discussed. The Council were in favour of the idea.

There being no further business, the meeting was closed at 8:48pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st October 2021

Lloyds Bank Current	£9,928.96
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Income received 10th September - 9th November 2021

Precept	£4,550.00
Total	£4,550.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
15-Oct	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Sep	£391.66
15-Oct	BACS	Amazon	Stationery	£6.06
15-Oct	BACS	Triangle Management	Refuse disposal Sep	£69.00
10-Nov	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Oct	£272.66
18-Nov	BACS	CCB	Subscription 21/22	£40.00
18-Nov	BACS	Triangle Management	Refuse disposal Oct	£55.20
18-Nov	BACS	Yattendon and Frilsham PCC	Courtesy lights payment for second half of year	£24.00
18-Nov	BACS	Yattendon and Frilsham PCC	Grant for maintenance of burial ground for second half of year	£1,250.00
Total				£2,108.58