

PARISH COUNCIL PERSONNEL COMMITTEE MEETING

I hereby give you notice that a meeting of the Personnel Committee of the Parish Council will be held at Shepherdswell Village Hall on Wednesday, 01 July 2026 at 1900hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Please note that these meetings may be sound recorded.

Dated 26 June 2026
Jan Hancock, Parish Clerk

AGENDA

1. Apologies for Absence
2. Election of Chair
3. Election of Vice Chair
4. To APPROVE the minutes of the meeting held on 30 July 2025
5. To ACKNOWLEDGE the outcome of the alleged misconduct meeting that took place on 13 April 2026
6. To REVIEW and APPROVE the Personnel Committee Terms of Reference
7. To REVIEW and APPROVE the Staff Appraisal Policy
8. To CONSIDER the provision of performance appraisal training for Councillors and to APPROVE arrangements as appropriate.
9. To resolve that, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of confidential information
10. To CONSIDER the Clerk's salary progression linked to successful completion of the CiLCA qualification
11. Date of next meeting