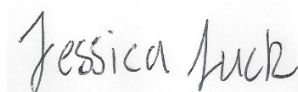


# **Donhead St Andrew Parish Council**

## **Notice of Full Parish Council Meeting & Agenda**

**All Councillors are hereby summoned to participate in the Parish Council meeting held at Donhead St Andrew Church**

**at 7pm on Thursday 11th November 2021**



Jessica Luck, Clerk to  
Donhead St Andrew Parish Council  
05.11.2021  
[donheadstandrewpc@gmail.com](mailto:donheadstandrewpc@gmail.com)

### **Notes:**

- a. Agenda papers will be available on the Donhead St Andrew [Parish Council website](#).
- b. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded; any residents participating must note that the meeting may be recorded by the Clerk for the purpose of producing the minutes. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.
- c. Reference to "PCnllrs" is an abbreviation of Parish Councillors and "WC" is an abbreviation of Wiltshire Council.

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting and after the meeting has finished for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

**Brief presentation by Minna Henderson at Wessex Internet and opportunity for questions regarding the benefits of switching to Wessex to provide Ultra-fast fibre to the premise broadband.**

**Report from Wiltshire Councillor Nick Errington.**

# Meeting Agenda

## 11.11.01

**Those present and apologies for absence.**

## 11.11.02

### **Declarations of Interest.**

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. dispensations: if required.

## 11.11.03

### **Resolution of minutes**

- a. Minutes of Full Council Meeting 16/09/2021.
- b. Interim Meeting Minutes – Pile Oak Cottage and Henrietta Field Study Planning Application 06/10/2021.

## **Planning Matters**

## 11.11.04

### **Applications determined since last meeting for information.**

[PL/2021/05901](#) Pile Oak Cottage, Scotts Hill, Donhead St Andrew, SP7 9EH. The proposal was for an extension and refurbishment of the cottage and off-road parking/turning. Wiltshire Council have now approved this application.

## 11.11.05

### **Review of the Village Design Statement (VDS) - for information**

This was submitted to WC for their approval on 12/10/2021 and we are awaiting a response.

## 11.11.06

### **Finance**

#### **a. Approval of retrospective payments**

PCnllrs to note and approve retrospective payments made between 01/09/2021 and 31/10/2021 – all from approved budgets.

#### **b. Approval of bank reconciliation**

PCnllrs to note and approve the bank reconciliation for September and October 2021.

#### **c. For information, Section 137 Donations**

PCnllrs to note that the donations they agreed in the last budget, for Donhead Digest, Royal British Legion, Tisbus and Wilts Bobby Van Trust have now been made and gratefully received.

#### **d. 2022 budget and precept consideration**

PCnllrs to consider the draft budget and the householder precept calculator and referring to both, agree the budget and decide on an appropriate draft precept figure, both of which will be reviewed and finalised in the January 2022 meeting.

#### **11.11.07**

### **Cemetery**

#### **Cemetery Maintenance**

PCnllrs to raise any maintenance issues that they feel need attention in the cemetery.

### **Highways/rights of way**

#### **11.11.08**

#### **Foothpath update from PCnllr PMA.**

#### **11.11.09**

#### **Wiltshire Council's Grass Cutting Policy**

The clerk contacted Wiltshire Council to request that all our grass banks (apart from the Pigstrough verge) were cut earlier in the season in 2022 as it was felt that the large collapsing bracken decreased visibility and made the highways less safe. David Button (WC Area Highways Engineer) advised that the change in policy (to cut in the Autumn rather than spring) was implemented because of Head of Service and the then cabinet member for highways. The policy of delaying the cut until the end of the growing season was a general one covering the whole Wiltshire Council area and there was no option to request a change. David Button did say that if we submitted a marked map highlighting lanes to be treated as a priority, that he would try and arrange for them to be cut a little sooner in the growing season. The clerk submitted maps highlighting Milkwell, West End, Barkers Hill and the unnamed lane between The Haven property on Barkers Hill and Gutch Common.

#### **11.11.10**

#### **Road Closure**

PCnllrs to note that WC will be closing Fortis Hill (between Sands Lane and Dengrove Farm) from 13/12/2021 for approximately three days to carry out road surface repairs.

#### **11.11.11**

#### **Parish Steward Reports**

Suggestions for work to PCnllr CB.

### **Other matters**

#### **11.11.12**

#### **Flooding within the village**

Sadly, a number of properties experienced flooding on the evening of 20/10/2021. The clerk is in the process of collating information from those individuals affected directly and via PCnllrs. This will then be submitted to the WC Flood Resilience Officer, Renate Malton who will instigate an investigation by WC and hopefully provide some assistance to help prevent this occurring again.

#### **11.11.13**

#### **A Tree to mark the Queen's Platinum Jubilee**

Our Tree warden, George Lisle has provided a map with some suggested planting locations in the field which incorporates footpath 23 and runs parallel to Barkers Hill. This has been sent to the landowner for consideration.

#### **11.11.14**

## **Operation London Bridge**

'Operation London Bridge' is the title given to the detailed national plans that are in place for dealing with the death of the Sovereign. The aim of the national response will be to allow the nation to mourn, to unite and to facilitate bringing the population together to share experiences – The clerk will correspond with the church to agree a planned community response for when the matter arises.

## **Reports**

### **11.11.15**

#### **Chairman**

Thank you to Wiltshire Council for the road resurface along West End and Lower Street which has been long awaited and the improvement is appreciated.

### **11.11.16**

#### **Closure of meeting and date and time of next meeting**

Interim Meeting for Rose Cottage planning application – Saturday 13/11/2021 10am at Rose Cottage, New Road, Donhead St Andrew, SP7 9EG.

Full Council Meeting - 7pm Friday 14th January 2022 at Donhead St Andrew Church.

Planning Application meetings as and when they arise.

## **Questions or Statements**

A further opportunity for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.