

Kirklington Parish Council Meeting

Minutes for Parish Council meeting held on 11th October 2023 7.30pm

Attendees: Cllr Bob Radford (RSR)(Chair), Cllr Ian Woolridge (IW), Cllr Andrew Twidale (AT), Cllr Sarah French (SF), Cllr Patrick Mitchell (PM), Helen Cowlan (HC)(Clerk)

1. Apologies for absence

Cllr Graeme Wheatcroft (GW) gave apologies due to holidays, and Cllr Martin Smith (MS) due to prior commitments – apologies were accepted by the Parish Council.

2. Declarations of interest

None.

3. Minutes of last meeting

The minutes of the Parish Council meeting held on 4th September 2023 were approved as a true record. Proposed IW, seconded AT.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items

- *Update on CIL suggestion (adding stone to footpath near southern dyke* – as part of research into this option GW has circulated estimated quantities and costs. **Actions – RSR to speak to nearby residents for opinions on adding stone; IW to see if Highways (MD) can provide an update on cameras being used to assess area; HC to contact Footpaths Officer to understand any insurance / other risks (23-05).**
- *Footbridge surfaces* – feedback was received about the surface of the footbridges (particularly near the stables) becomes slippery in wet conditions. **Action – HC to contact Footpaths Team to see if anything can be done (23-14).**
- *Update on CIL suggestion (litter picking)* – as part of research into this option GW has circulated estimated quantities and costs. **Actions – AT to review what risk assessments would be needed (and potential training); IW to check with Hall management team about how storage of / access to equipment could work; GW to order equipment, giving consideration to any storage requirements / equipment – prop IW, sec PM (23-05).**
- *Access to school playing field* – correspondence has been received from the Headteacher to advise of vandalism and damage at the School which has led to them revoking access to the playing field for at least the short term until a risk assessment can be done / insurance terms and requirements can be reviewed. It was acknowledged that the School could be in a difficult position but it was hoped that some sort of compromise could be reached being as it is the only time such damage has occurred. The Police will be investigating. **Action – RSR and IW to arrange a meeting with the Headteacher to try and agree a way forward (19-57).**
- *Southern Dyke clearance* – correspondence has been received to recognise efforts made to clear the dyke, although concerns were raised about cuttings being left behind. It was acknowledged that the responsibilities of landowners and residents can overlap, and it is possible that the cuttings were from the landowner trying to help residents by cutting sections otherwise difficult for them to reach. **Action – AT to liaise with GW and to assess if responsibilities for tasks need to be reviewed (20-25).**
- *Road signs / surface issues* – a sign at the Osmanthorpe end of the village is bent / twisted, and the 30mph sign near Ivy Farm needs cleaning. There is a pothole on the corner at The Mill. **Action – HC to report (20-26).**
- *Eakring Road* – AT advised that although some patching works have been completed, there continue to be issues with the road surface, especially near Nation Grid, and at the bottom end near the first bend. **Action – HC to ask BL to get in touch to review (20-26).**

5. Parish Council Vacancy

- Formal thanks were given to Martin Smith who has resigned from the Parish Council due to other commitments needing priority. Thanks were given in recognition of his service as a Councillor and efforts within the community. **Actions – HC to inform NSDC; SF to invite resident to next meeting who has previously expressed interest (23-15).**

6. Planning

- 23/01542/TWCA - Osmanthorpe Manor, Southwell Rd. – pollard seven lime trees. **Outcome – permission not required / guidance given (info only).**
- 23/01558/TWCA – Wings School, Main Street – remove one failed ash tree. **Outcome – permission granted (info only).**
- 23/01661/TWCA – 1 The Green – crown one sycamore tree. **Outcome – permission granted (info only).**
- 23/01092/FUL – Paddock Land, Southwell Rd – erection of storage barn – **Outcome – permission refused – also, update on current position from landowner received (info only).**

SF provided an overview of the current position regarding the application, including issues with incorrect information being used in relation to the area of land. It is possible that the structure will be repositioned but impacts on other areas need to be explored. SF gave reassurances that no business operates from the site, and that updates will be given about future applications changes by liaising with neighbouring residents / the PC.

7. Action points review

Number	PC member	Subject	Date Raised	Status
16-45	HC/PR	<u>Ivy Farm</u> No further updates have been received. Concerns were shared as part of the Annual Parish Meeting. Action: PR to speak to Enforcement Team to see if there are any options currently. HC to draft letter to MP (MS) if no progress is forthcoming.	Nov-16	ongoing
19-57	RSR/IW/(HC)	<u>School Playing Field</u> School has stopped access to playing field due to damage being caused - insurance terms and impacts under review. (Feedback on the document: clarify if it meant that motor vehicles, rather than 'wheeled' vehicles, should not access to make sure bicycles / pushchairs retain access; politely challenge proposals to charge for use of field as the School isn't charged for use of the Church / Village Hall facilities). Action: RSR and IW to arrange a meeting with the Headteacher to try and agree a way forward. (HC has contacted Head to see if an agreement can be put in place between School and PC while waiting for response from NCC).	Nov-19	ongoing

20-25	AT/HC	<p><u>Flooding / drainage projects</u> Residents have been working together to review maintenance and clearance works have been carried out by landowner. Some mixed feedback received regarding cuttings left in dyke.</p> <p>Action: AT to liaise with GW and to assess if responsibilities for tasks need to be reviewed. (HC to ask BL if he has been able to make contact with / chase NCC contact (MD) about making progress with issues already identified in the village).</p>	Oct-20	ongoing
20-26	HC	<p><u>Potholes/road issues</u> Eaking Road road surface continues to cause concerns; road sign at Osmanthorpe end is twisted / bent; 30mph sign near Ivy Farm needs cleaning; pothole at The Mill corner</p> <p>Action – HC to report issues and ask BL to contact AT to review Eaking Rd.</p>	Oct-20	ongoing
21-22	HC/PR	<p><u>National Grid</u> Action - HC to try and contact office of Chairman of National Grid; PR to request a speed check / speedwatch in the area; see if the local Policing Team can offer help.</p>	Sep-21	ongoing
22-10	HC	<p><u>Speeding on Southwell Rd</u> Monitoring strips are due to be placed during Sept.</p> <p>Action - review at next meeting</p>	Apr-22	ongoing
22-17	HC	<p><u>Civility and Respect Project</u> Action - HC to review information, draft a policy to agree at a future meeting.</p>	Sep-22	ongoing
23-04	IW	<p><u>The Mill</u> Recent site visit from NCC included a review of the area; possibility of interactive speed signs is being reviewed.</p> <p>Action - IW to provide overviews and updates as received.</p>	Feb-23	ongoing
23-05	RSR/IW/AT/GW/HC	<p><u>CIL Funding</u> Costings for adding stone to the southern dyke footpath, and for litter picking equipment, have been researched.</p> <p>Action - RSR to speak to nearby residents for opinions on adding stone; IW to see if Highways (MD) can provide an update on cameras being used to assess area; HC to contact Footpaths Officer to understand any insurance / other risks. AT to review what risk assessments would be needed (and potential training); IW to check with Hall management team about how storage of / access to equipment could work; GW to order equipment, giving consideration to any storage requirements / equipment. HC to contact NCC about making stiles more accessible (back of The Crops area).</p>	Feb-23	ongoing
23-09	HC	<p><u>Belle Eau Park issues</u> No response received to communications as yet; PR aware of concerns</p> <p>Action - HC to chase Lineage to find out who the site manager / deliveries manager is, and draft a letter to outline issues and request a meeting to discuss / agree possible options; PR to review at NSDC.</p>	Apr-23	ongoing

23-11	HC	<u>Policy Review</u> Action - HC to amend 'last reviewed' dates on policies and ensure up to date on website.	Jul-23	ongoing
23-12	HC	<u>Website</u> Action - HC to arrange set up of / payment for basic website tariff with existing provider (HugoFox)	Sep-23	ongoing
23-13	HC	<u>Village Welcome Letter</u> Action - HC to find and circulate / review at future meeting	Sep-23	ongoing

8. WINGS

An incident took place on 11th September where students caused damage to fencing when out in the village. The Principal (JS) appreciates the considerate response from the resident, and circulated a prompt update. It is hoped that an open day will be held over the next few weeks for residents to visit. **Action – IW and SF to arrange to meet JS (23-16).**

9. Financial matters

- i) Balances – current account £8104.31 (inc second part of precept), deposit account £21735.85 inc CIL £13938.30.
- ii) Clerk payment – payment for September was approved - prop RSR, sec SF.
- iii) Lamp post poppies – invoice of £150.00 to replace damaged poppies (already approved)
- iv) Church Christmas Tree – RSR to order the tree with approx. cost of £100-150 – prop SF, sec PM.
- v) Review any payments due – none due.

10. Traffic Report

- 23/9 (midnight) – car heading towards Newark clipped another car – driver stopped and absconded but was subsequently caught by Police.

11. Website

After researching alternative options, and acknowledging potential for possible move over to government sites/email addresses, it was agreed to set up a basic account with Hugo Fox at a cost of £9.99+VAT p/mth – prop IW, sec PM. **Action – HC to arrange set up (23-12).**

12. Correspondence

- i) NCC Snow Wardens – *request for volunteers has been circulated to residents.*
- ii) NSDC Local Development Framework Plan Review – *document has been circulated for comment – deadline 6th Nov (no comments required at this time).*
- iii) NCC Budget Consultation – *details circulated with deadline of 12th November.*

13. Date of next meeting

Village Hall AGM 25th October 7.30pm

Parish Council - 6th November at 7.30pm – will include pre-budget review

Meeting ended 8.55pm

.....Signed (Chair)

.....Date