

From: Mr Mark Flewitt

Clerk to Longstock Parish Council

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17 June 2019

**Annual Governance and Accountability Return for Smaller Authorities
for year ended 31st March 2019 –
Longstock Parish Council, Test Valley, Hampshire**

Your ref: E-mail SBA@pkf-littlejohn.com of 27th March 2019 at 10:00

Following receipt of reference, the Certificate of Exemption (showing annual gross income for the year of £10,657 and annual gross expenditure of £8,557) and Contact Details for chairman and clerk/RFO of this parish council are enclosed. It is understood from reference that those are the only two documents you require after approval of the remaining pages of AGAR Part 2.

The Annual Governance Statement was approved by the parish council on 15th April and signed by the chairman; the Internal Audit was completed by Mr APR Coates FCA on 24th April; and the Accounting Statements were approved by the parish council on 15th April and signed by the chairman.

I confirm that notices advertising electors' rights to inspect the accounts have been posted on council notice boards, providing opportunity for inspection for 30 working days from 17th June. As required by signature of the Certificate of Exemption, I confirm that the Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, Certificate of Exemption, analysis of variances and bank reconciliation and other information required by regulation, will be published on the Longstock village (public) website before 2nd July.

Yours sincerely

Mark Flewitt

Contact details:
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