

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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21st May 2021

Dear Councillors

You are invited to attend a Youth and Wellbeing Committee meeting to be held on Wednesday 26th May in the Windrush Room at 7.00pm.

Members of the public may attend the meeting and are encouraged to do so via Zoom at present in order to comply with social distancing requirements. Please contact the Assistant Clerk by email at admin@bourtononthewaterpc.org.uk to be sent a link in advance in order to join the meeting.

Yours sincerely,

S. Cretney

Mrs S. Cretney
Locum Clerk

AGENDA

1. Apologies for absence: Receive
2. Declarations of Interest: Receive
3. Election of Committee Chairman and Vice-Chairman: Receive and consider nominations, and vote on appointments
4. Minutes of previous Committee meeting held on 15th March 2021 (circulated): Approve and sign
5. Youth:
 - 5.1. Youth Club Sessions: Agree draft Service Level Agreement for 2021 (circulated) to be forwarded to the Cricket Club for agreement and signature, prior to sessions re-commencing on Monday 31st May;
 - 5.2. Cotswold Youth Roadshow: Note the Roadshow will take place on Monday 31st May at the Cricket Club (poster circulated) to coincide with re-starting of Youth Club sessions - World Jungle will run the Roadshow and publicise the event; agree committee attendance at both events;
 - 5.3. Play Glos: Consider proposal for services (circulated) for 2021-22 in respect of Play Rangers and Stepping Out sessions;
 - 5.4. Play Area Inspections: Receive reports (circulated) and note/approve any actions/repairs; consider play inspector recommendation for signage to be installed on play area bins at the Naight to discourage the disposal of commercial (cleaning?) waste in play area bins;
 - 5.5. New play equipment:
 - 5.5.1. Receive confirmation that the play eqpt tender has been advertised on the Contracts Finder web-site in line with internal governance documents and statutory legislation; note two additional quotes have been received as a result of this advertisement and incorporated into the summary report;

- 5.5.2. Note unsuccessful grant application to Enovert (site location does not meet their grant criteria); note CDC and GPFA grants have been extended to 18th August and indefinitely, respectively;
- 5.5.3. Agree actions as set out in J Eustace summary (circulated) in respect of identifying preferred supplier and how to raise funds for any project shortfall, for subsequent submission to Council for approval;
- 5.6 Melville Play Area Street Light: Note car park area is the responsibility of Bromford Housing (not GCC); consider way forward and agree whether committee would support match funding in the event this will enable a request to Bromford for action to be considered in a favourable light;
- 5.7 Play Area Inspector: Consider applications received before 14th May deadline (circulated), and agree appointment process and timescale;
- 5.8 Annual Play Area Inspection: Note annual inspection is due in June – not yet instructed; consider Wicksteed quote (circulated) and confirm instruction – lead time is 8-10 weeks. NB: 3 yearly review of Annual Inspection service provider is due in 22-23;
- 5.9 Youth Anti-Social Behaviour: Receive verbal update from Cllr Davis;
- 6. Wellbeing:
 - 6.1. Mental Health Project:
 - 6.1.1. Receive verbal project update from Cllr Davis;
 - 6.1.2. Consider scope of dementia friendly modifications to be made to the Community Centre building and agree purchases (GMCC Mins 26th April Item 7.2 delegated authority to YWC ; sample item large face clocks www.completecareshop.co.uk/daily-living-aids/big-digit-and-talking-clocks/calendar-wall-clock);
 - 6.1.3. Agree budget for minor modifications (suggested budget £400 to be raised from Tea Dance and grant funding);
 - 6.1.4. Consider delegating authority for agreed purchases to Assistant Clerk;
 - 6.2. Thriving Communities project: Receive verbal update from Cllr Davis;
 - 6.3. Consider a proposal to establish a Working Party to comprise local individuals and businesses to take forward the Mental Health and Thriving Communities projects, together with the Party's Terms of Reference to include scope, budget, authority to spend, deadlines etc;
 - 6.4. Dementia-Friendly project: Receive verbal report from Cllr Davis in respect of project progress and the formation of a Working Party;
 - 6.5. Defibrillators: Receive verbal update from Cllr Wragge in respect of village audit;
 - 6.6. Wellbeing grants: Review summary of grants received (circulated) and confirm which grants remain unspent so these can be listed under earmarked funds in Council's future financial forecasts; agree action for unspent grant monies;
- 7. Correspondence:
 - 7.1. Introduction of Future Me Glos, and agree any action;
 - 7.2. Cotswold Youth Network: Note information relating to Glos Nightstop Supported Lodgings and agree any action;
 - 7.3. Glos Community Rail Partnership: Note survey of young people seeking information on their travel needs and agree any action;
- 8. AOB:
- 9. Date of next meeting – Monday 14th June at 7.00pm