

**AVENBURY PARISH COUNCIL**  
**CLERK TO THE COUNCIL: JENNIFER EVA**  
[avenburyparishclerk@gmail.com](mailto:avenburyparishclerk@gmail.com)

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**To Members of Avenbury Parish Council:** Notice is hereby given for the Parish Council Meeting to be held on **Tuesday 29<sup>th</sup> July**, commencing at 7 pm, in **The Public Hall, Bromyard**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act reasonably and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. The recording must be visible to anyone at the meeting.

### **BUSINESS OF THE AGENDA**

**25/17 APOLOGIES**

To receive apologies for absence.

**25/18 DECLARATIONS OF INTEREST**

To receive any Declarations of Interest and written Requests for Dispensations

**25/19 MINUTES OF THE PREVIOUS MEETING**

To approve the Minutes of the meeting held on 20<sup>th</sup> May 2025.

**25/20 WARD COUNCILLOR**

To receive a brief report from the Ward Councillor.

**25/21 PUBLIC SESSION**

Public questions for parishioners – n.b., time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**25/22 FINANCE**

1. To receive and note a finance report from May - July 2025 (inc. bank statement totals, spend to date and bank reconciliations).
2. To ratify the following payments made between meetings.
3. To approve invoices for payment via online transfer.

## **25/23 PLANNING MATTERS**

To consider any parish applications for determination by Herefordshire Council.

- a. [P251893/F - Rose Cottage, Stokes Lane, Stoke Lacy, Bromyard, HR7 4HD](#)  
Proposed change of use of former stable building to annex accommodation (retrospective) and siting of lodge for use as holiday accommodation and replace the existing package treatment plant with a new one.
- b. [PUBLIC FOOTPATH DIVERSION ORDER](#)  
PUBLIC FOOTPATHS SB1 (PART) STANFORD BISHOP AND AV4 AND AV12 (PARTS) AVENBURY  
To consider a response to this diversion order.
- c. Section 106 'Wish List'  
To consider compiling a Section 106 'wish list' for submission to the Local Planning Authority, aimed at mitigating the impact of future developments on the local area.
- d. Herefordshire Local Plan Call for Sites 2025  
To note that Herefordshire Council has started work on a new Local Plan for the period 2025 to 2045, which will shape the future use of land across the county, including the location of new housing, employment, infrastructure, and environmental enhancements. As part of this initial stage, the Council is conducting a 'Call for Sites' exercise, inviting landowners, developers, and other interested parties to put forward sites that may be suitable for a variety of future uses.

## **25/24 HIGHWAYS / FOOTPATHS / TRAFFIC**

1. To consider any issues to report to Herefordshire Council.
2. To note that the condition of Public Right of Way AV3 has been reported to the Clerk. As the parish council does not have a Footpaths Officer the Clerk will report this information directly to Herefordshire Council via the reporting app for their action.
3. Speed Indicator Device (SID)
  - i. To note that Ward Cllr Rebecca Tulley has been in contact with BBLP regarding the possibility of installing a SID along the B4214 in Munderfield. BBLP will identify a suitable installation point – clear from the highway.
  - ii. To consider any necessary action as a result of BBLPs actions.

## **25/25 INFORMATION AND CORRESPONDENCE**

To note any information & correspondence received.

## **25/26 DATE OF THE NEXT ORDINARY MEETING – 16<sup>th</sup> September, at 7pm.**

Jennifer Eva, Clerk to the Council  
24th July 2025