

CHELFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

THURSDAY 8TH NOVEMBER, 2018 at 7:30p.m.

at CHELFORD PARISH HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), B. Brindley, L. Hunt, J. Leach, G. Willis, B. Affleck, A. Boon.
Members of the Public (2).
Cheshire East Borough Councillor G. Walton.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - None.

2. **DECLARATIONS OF INTEREST** - Councillor B. Affleck - Item 8(i)(a) - Neighbour of application site.
Dr. E. M. Maddock - Item 16(i) - Clerk & Responsible Financial Officer.

3. **MINUTES** -

- i) The Minutes of the Parish Council Meeting held 11th October, 2018 had been previously circulated to all Members.

88/18 RESOLVED a) **That the Minutes of the Parish Council Meeting held 11th October, 2018 be confirmed as a correct record and signed by the Chairman.**

Proposed: Councillor B. Brindley Seconded: Councillor B. Affleck All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

A resident introduced himself to the Parish Council and noted that, having lived in the Parish for about four years, was now interested in learning more about the role and activities of the Parish Council.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Gawsworth and Chelford Wards Policing Team** - No police officers were available to attend the meeting, however, a written report had been made available which identified that, since 1st October, 2018, the following incidents had taken place: two instances of driving away without paying for fuel at the petrol filling station; theft of a catalytic converter; suspicious person seen at Astle Lane; suspicious male seen on Knutsford Road; ongoing neighbour harassment at Elmstead Road; broken window at St. John's Church; temporary traffic lights at roundabout stuck on red light; road rage on Pepper Street; road traffic collision on Alderley Road where the driver failed to stop. Dates of forthcoming Police Surgeries are available on the Parish Council website.
- ii) **Cheshire East Ward Member Cllr. G. Walton** - Borough Councillor G. Walton reported that a consultation was expected in the near future regarding proposed changes to waste collection routes and the introduction of waste food collections. The Pre-Budget consultation is currently ongoing. Cheshire East Council propose to increase Council Tax by 2.99%. Cheshire East Council has exceeded planned targets during a recent Housing Delivery Test. A meeting has taken place with the National Audit Office regarding planning matters. Cheshire East Council has appointed consultants to lead the regeneration of Macclesfield Town Centre. Development of Alderley Park is continuing to progress with significant investment being made by businesses and the government. Upon completion the site will be open to the public by way of several public rights of way and community facilities including a public house. There are plans to commence upgrades to M56 in the future along with an upgrade to M6 junction 19 at Knutsford. The direct flights to China have been very successful and now a direct route to India is also available. Borough Councillor G. Walton reported that he had met with a local resident regarding the provision of dropped kerbs within the Parish.
- iii) **ChALC Annual Meeting - 25/10/18** - Councillor D. Wilson reported that he had attended the meeting at which appointments to the ChALC Executive Board were considered and approved. The meeting approved to hold affiliation fees at present rates for the 2019/20 financial year due to increased surplus funds. Delegates debated and rejected a motion, "to request that Annual Parish Meetings no longer be legally required", on the basis that these meetings were not meetings of the Parish Council, therefore, it was not within the remit of Parish Councils to call for such an amendment. Delegates debated and voted to support motions relating to lobbying Cheshire West and Chester Council in respect of a number of issues affecting Parishes in the Borough. One of these motions related to requesting the removal of the geographical cascade system from the allocation of affordable properties within rural exception sites. Delegates considered that such sites should only be approved where the properties meet the housing need of the Parish.
- iv) **Cheshire Community Action - Annual General Meeting - 07/11/18** - Councillor G. Willis reported that he had previously circulated notes from the meeting at which a presentation was given about Neighbourhood Plans. A survey had been undertaken to learn more about experiences of Parishes when developing Neighbourhood Plans and the results will be published shortly.

6. **FINANCE** -

- i) **Financial Statement 2018/19 as at 8th November, 2018.** (Appendix A)

CHELFORD PARISH COUNCIL

Members considered the financial statement 2018/19 which was unanimously accepted.

ii) **To ratify the following payment** - the Chairman outlined the basis of the following payment:

a) Cheque No. 001256 The David Lewis Centre £144.87 Printing - Neighbourhood Plan.

iii) **To authorise the following payments** - the Chairman outlined the basis of the following payments:

a) Direct Debit E-ON £13.98 Electricity Charges: 01/07/18 - 30/09/18.

b) Cheque No. 001257 E. M. Maddock £836.53 Salary November 2018 & Expenses.

c) Cheque No. 001258 H.M. Revenue & Customs £74.37 Income Tax & NI contributions.

d) Cheque No. 001259 Greenfingers Landscape Ltd. £200.00 Ground Maintenance Contract (October 2018).

e) Cheque No. 001260 RBL Poppy Appeal £50.00 Provision of Poppy Wreath and Donation.

f) Cheque No. 001261 Chelford Community Hub £15.00 Room Hire - 30/10/18.

iv) **Receipts** - the Clerk reported that the following receipts had been received since the last meeting:

a) NatWest Bank plc. £0.86 Gross Interest - July 2018.

b) NatWest Bank plc. £0.84 Gross Interest - August 2018.

c) NatWest Bank plc. £0.76 Gross Interest - September 2018.

89/18 RESOLVED a) **That the Statement of Account, as at 8th November, 2018 be received and the Chairman's observations duly noted.**

b) **That the schedule of 7 payments be approved and duly authorised.**

c) **That the report on receipts since the last meeting be received and duly noted.**

Proposed: Councillor J. Leach Seconded: Councillor B. Affleck All in favour

v) **Budget 2019/20** - The Clerk invited Members to suggest special items for inclusion within the 2019/20 budget. Members suggested that a sum should be included for improvements to the Parish appearance e.g. replacement planters and village gateways.

7. CORRESPONDENCE -

i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:

a) **Cheshire East Council - Pre-Budget Consultation 2019-2022.**

DECISION a) **That the above consultation be received and duly noted.**

b) **Cheshire East Council - Member Code of Conduct and Standards Complaints Process Update.**

The Clerk reported that Cheshire East Council will be adopting a new Code of Conduct and Standards Complaints Process in January, 2019. It has been requested that, in order to allow time for Cheshire East Council to assess the suitability of the new policies, Town and Parish Councils continue to use the existing Code of Conduct documents until May, 2019.

90/18 RESOLVED a) **That Chelford Parish Council continue to use the existing Code of Conduct documents until May 2019.**

Proposed Councillor B. Brindley Seconded: Councillor A. Boon All in favour

c) **Cheshire East Council - Publication of application forms for New Homes Bonus Community Fund. (Closing date for applications 31/12/18)**

The Clerk reported that the scheme was now open to applications. Applications must be for a minimum £10,000 and meet the funding priorities determined by Cheshire East Council: reducing traffic congestion; addressing social isolation and supporting vulnerable people; improving health and well-being. The total fund available to the Knutsford area in 2018/19 is £61,790. It was noted that a local organisation is presently pursuing an application to this fund.

DECISION a) **That the above information be received and duly noted.**

d) **Cheshire Fire Authority - Draft Integrated Risk Management Plan 2019/20 Consultation.**

DECISION a) **That the above consultation be received and duly noted.**

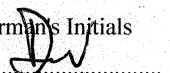
e) **David Wilson Homes (NW) Ltd. - Notification of commencement of piling activity on site.**

Councillor D. Wilson reported that residents near to the site had also been informed of the piling activity.

DECISION a) **That the above information be received and duly noted.**

f) **David Wilson Homes (NW) Ltd. - Notification of intention to submit planning application for development of remaining land at former Chelford Agricultural Centre site in near future.**

Councillor D. Wilson reported that the planning application is expected in the near future and is likely to be for the development of eighteen properties on the remaining part of the site. Consideration of the



CHELFORD PARISH COUNCIL

proposals will take place upon receipt of the planning application.

DECISION a) That the above information be received and duly noted.

g) Resident - Concern regarding highway safety within the Parish.

Councillor D. Wilson reported that copy of a communication to Cheshire East Council had been received from a resident. The resident has raised concerns about highway safety at several locations within the Parish primarily due to the speed of vehicles. A response had not yet been received from Cheshire East Council.

DECISION a) That the above information be received and duly noted.

h) Zurich Insurance - Advice re: Tree Liabilities and Cemetery / Memorial Management.

The Clerk reported that advice had been received regarding the way in which tree liabilities are managed by local authorities. Following a recent court case it is now considered necessary for tree assessments to be tailored to individual trees with particular attention being directed to roadside trees.

DECISION a) That the above information be received and duly noted and that a review of tree management be undertaken in the coming months.

ii) To note other correspondence received since the date of the last ordinary meeting. (Appendix B)

DECISION a) That other items of correspondence be received and noted.

8. PLANNING & LICENSING APPLICATIONS -

i) Applications for consideration:

a) **18/5317M** - 12 Mere Court, Chelford. SK11 9EB - To demolish old inefficient glass roof Victorian style conservatory and replace with new energy efficient solid / hybrid roofed Edwardian conservatory. Width of the new conservatory will remain the same as the old one, but will extend to be inline with ground floor kitchen room.

DECISION a) No comment.

b) **18/5347M** - The Police Station, Oak Road, Chelford. SK11 9AY - Proposed 2-storey rear extension.

DECISION a) No comment.

c) No further planning applications had been received.

9. HIGHWAY MAINTENANCE & ENHANCEMENTS -

i) Updates in respect of the following outstanding highway matters from/since the previous meeting:

a) Remedial work to zebra crossing on Knutsford Road - No update was available.

b) Flooding - Outside Alderlea, Knutsford Road - No further complaints had been received.

c) Broken No Through Bollard - Dixon Drive - No date for the work has been confirmed.

d) Zig-zag lines outside Chelford Primary School - No response had been received from Cheshire East Council. It was noted that parking around the school had increased following the removal of the yellow no parking lines.

e) Footway condition in Dixon Drive estate - Update relating to proposed tar slurry sealing - No update was available.

f) Footway condition in Dixon Drive estate - Update relating to removal of debris collected by volunteers - It is understood that this issue has been resolved.

g) Overhanging trees along north-eastern boundary of former Chelford Agricultural Centre site - The landowner is arranging for the work to be completed.

h) Damaged sign - Alderley Road - The sign has been removed for repair.

i) Broken Window in Bus Passenger Shelter - Chelford Road - No update was available.

j) Footway siding out - Knutsford Road (from Station to Parish Hall) - No date for the work has been confirmed.

k) Query re Traffic Census on Dixon Drive (October 2018) - Borough Councillor G. Walton reported that he had not received any information relating to this matter.

l) Overhanging hedge along Knutsford Road along Mere Court Park boundary - No update was available.

m) Footpath (FP1) from Railway underpass to the former School - overgrown - No update was available.

n) Query regarding necessity to provide signage to warn of new pedestrian crossing - The Clerk reported that signage warning of zebra crossing is only used where the visibility of the crossing is restricted.

o) Fallen tree blocking bridleway (Snelson BR5) - The tree has not yet been removed.

p) Overhanging vegetation along footpath to rear of Dixon Drive estate (Chelford FP1) - No update was available.

DECISION a) That the Clerk continue to request updates on the above items from Cheshire East Council.

CHELFORD PARISH COUNCIL

- ii) To receive highway matters for attention from Members -

a) Pothole - Knutsford Road, outside The White House.

DECISION a) That the Clerk report the above issue to Cheshire East Council.

10. COMMUNITY -

- i) **Updates relating to the process for allocating Section 106 'community facilities' funds associated with the Cricketers Green Development** - There was nothing to report.

- ii) **Chelford Post Office** - The Clerk reported that Chelford Community Hub has expressed interest to host a temporary outreach service and that they had been provided with contact details to pursue this with the Post Office.

- iii) **Community Speed Watch** - Councillor D. Wilson reported that three individuals had expressed interest in joining a community speed watch group.

DECISION a) That the Clerk arrange for a further notice be placed on the Parish Council website and on the Parish Council notice boards inviting residents to volunteer to join a community speed watch group.

- iv) **Annual Parish Meeting 2019** - The Clerk reported that she had been made aware of a speaker who was interested in presenting at the Annual Parish Meeting 2019.

DECISION a) That the Clerk book the speaker to attend the Annual Parish Meeting 2019.

11. ASSETS -

- i) **Chelford Activity Park - Maintenance & Management -**

a) **Routine Inspections of Chelford Activity Park** - Councillor A. Boon reported that Chelford Activity Park remained in good condition, however, it appears that moles may be coming back in the play area.

- 91/18 RESOLVED a) That Councillor B. Brindley monitor the moles in the play area and, if still active, take action resolve the issue.**

Proposed: Councillor A. Boon

Seconded: Councillor L. Hunt

All in favour

- ii) **Chelford Activity Park - Update on Facility Bookings** - The Clerk reported that a booking request had been received for Nordic Walking classes to take place twice per week.

- 92/18 RESOLVED a) To approve the use of Chelford Activity Park for Nordic Walking classes, twice per week, during the winter months.**

Proposed: Councillor B. Affleck

Seconded: Councillor J. Leach

All in favour

12. NEIGHBOURHOOD PLAN -

- i) **Neighbourhood Plan Steering Group Update** - Councillor D. Wilson reported that the Regulation 14 consultation had now commenced. The documents relating to the Neighbourhood Plan were published on the Parish Council website and copies were also available in Chelford Surgery, Chelford Community Hub, Knutsford Library and Alderley Edge Library. The Strategic Environmental Assessment had also been received and was also available to view on the Parish Council website.

- ii) **Chelford Neighbourhood Plan financial statement as at 8th November, 2018** - Members considered the financial statement which was unanimously accepted. (Appendix C)

- 93/18 RESOLVED a) That the Neighbourhood Plan financial statement as at 8th November, 2018 be received.**

Proposed: Councillor D. Wilson

Seconded: Councillor B. Brindley

All in favour

- iii) **Comments received from residents which are not directly related to the Neighbourhood Plan** - Members considered the schedule of comments and responses (Appendix D). It was reported that several of the items related to commercial matters which were not under the control of the Parish Council. Several other issues related to ongoing activities of the Parish Council.

- 94/18 RESOLVED a) That the schedule of comments and responses be duly noted.**

b) That the schedule of comments and responses be published on the Parish Council website as information for residents.

Proposed: Councillor D. Wilson

Seconded: Councillor J. Leach

All in favour

13. INFORMATION HANDLING POLICIES -

- i) **Personal Data Audit Questionnaires** - The Clerk reminded Members to complete the questionnaires and bring to the next meeting.

14. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Review of Asset Security Arrangements.

- ii) Asset Risk Assessment.

- iii) Parish Appearance Review.

CHELFORD PARISH COUNCIL

- iv) Red Telephone Kiosk - Future Uses.
- v) Chelford Parish Hall.
- vi) Newsletter.

15. DATE OF NEXT MEETING - Thursday 13th December 2018 at 7:30p.m. at Chelford Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

95/18 RESOLVED a) That the Public and Press be excluded from the remainder of the Meeting on the grounds that it could involve the likely disclosure of exempt information.

Proposed: Councillor B. Brindley Seconded: Councillor G. Willis All in favour

9:30p.m. - Borough Councillor G. Walton and two members of the public excused themselves from the meeting.

16. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

9:32p.m. - The Clerk left the meeting.

- i) Clerk & Responsible Financial Officer - Members discussed the outcome of the Performance and Pay Review.**

96/18 RESOLVED a) That the Clerk's job description be amended to reflect the additional duties and responsibilities associated with GDPR implementation and compliance.
b) That the Clerk be moved to point 26 on the incremental scale LC2, points range 26-29, with effect from April 1st 2018.
c) That the Parish Council continues to support the Clerk in her professional development by providing financial assistance to attend the annual SLCC Regional Training Seminar.

Proposed: Councillor B. Affleck Seconded: Councillor J. Leach All in favour

9:56p.m. - The Clerk rejoined the meeting and the Chairman outlined the above resolution.

The Meeting was declared closed by the Chairman at 10:00p.m.

Signed:

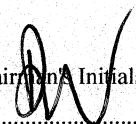
Approval Date - 13th December, 2018

CHELFORD PARISH COUNCIL

APPENDIX A

Financial Statement for 2018/19 as at 8 November 2018					
Actual 2017/18 £.	Details	2018/19 Budget £.	Actual to Oct. 2018 £.	Agenda Nov. 2018 £.	Budget Balance £.
	Receipts				
22,485.00	Precept	24,549.00	24,549.00		0.00
0.00	Balances	0.00	0.00		0.00
5.05	Investment Interest	0.00	2.48	2.46	0.00
0.00	Sale of Assets	0.00	0.00		0.00
7,542.99	Grants, Donations & Refunds	5,259.00	4,979.00		280.00
0.00	Contra Income	0.00	0.00		0.00
652.26	V.A.T. Refund (16/17)		874.80		776.38
30,685.30	Total Receipts	29,808.00	30,405.28	2.46	1,056.38
	Payments				
7,708.58	Salary (Clerk)	7,962.00	4,744.78	676.68	2,540.54
161.48	National Insurance (Employer)	0.00	0.00		0.00
580.73	Allowances (Clerk)	650.00	340.35	50.90	258.75
0.00	Chairman/Member Allowances	0.00	0.00		0.00
31.36	Administration	210.00	0.00		210.00
248.00	Audit Fees (Internal & External)	360.00	350.00		10.00
788.81	Insurance	1,750.00	0.00		1,750.00
592.36	Sect. 137 Donations	450.00	0.00	50.00	400.00
150.00	Grants	2,380.00	1,001.86		1,378.14
50.00	Parish Council Newsletter	100.00	65.00		35.00
0.00	Christmas Trees & Lighting	300.00	0.00		300.00
80.78	Street Lighting (Electric & Repairs)	190.00	24.49	13.31	152.20
1,345.04	Website	482.00	0.00		482.00
570.00	Village Planters	600.00	285.00		315.00
0.00	Professional Services	300.00	0.00		300.00
0.00	Advertising	75.00	26.76		48.24
494.85	Subscriptions/Affiliation Fees	555.00	469.96		85.04
185.00	Room Hire	370.00	0.00		370.00
60.00	Training	140.00	35.00		105.00
2,476.87	Chelford Activity Park - Maintenance	3,950.00	1,339.69	166.67	2,443.64
0.00	Asset Maintenance	1,825.00	118.00		1,707.00
0.00	Asset Purchase	1,400.00	350.48		1,049.52
0.00	Contingency	500.00	0.00		500.00
7825.00	Neighbourhood Plan	5,259.00	3,169.25	319.04	1,770.71
874.80	V.A.T.		718.23	58.15	
24,223.66	Total Payments	29,808.00	13,038.85	1,334.75	16,210.78

Cash/Bank Reconciliation	01/04/18	11/10/18	08/11/18	31/03/19
Balance B/Fwd.	37,573.14	37,573.14	54,939.57	53,607.28
Add Total Receipts	29,808.00	30,405.28	2.46	1,056.38
Less Total Payments	-29,808.00	-13,038.85	-1,334.75	-16,210.78
Balance C/Fwd.	37,573.14	54,939.57	53,607.28	38,452.88
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/18	11/10/18	08/11/18	31/03/19
General Funds	8,795.55	27,347.67	26,182.55	11,028.15
Earmarked Reserves	28,777.59	27,591.90	27,424.73	27,424.73
	37,573.14	54,939.57	53,607.28	38,452.88



CHELFORD PARISH COUNCIL

CASH/BANK RECONCILIATION AS AT - 8th November 2018

CASH

Balance Brought Forward 01/04/18	37,573.14
Plus Receipts	30,407.74
	<u>67,980.88</u>
Less Payments	14,373.60
Balance Carried Forward 08/11/18	<u><u>53,607.28</u></u>

BANK (Natwest)

Business Reserve Account -	19,701.75	05/07/18
Add income/transfer received since above statement		
	<u>0.00</u>	
Less unrepresented cheques		
	<u>0.00</u>	
	19,701.75	08/11/18
Current Account -	37,365.47	05/10/18
Add income received since above Statement		
	<u>0.00</u>	
	0.00	
Less unrepresented cheques/ Transfer		
Approved	-2,125.19	
For Approval	<u>-1,334.75</u>	
	<u>-3,459.94</u>	
	33,905.53	08/11/18
Total Bank Balances 08/11/18	<u><u>53,607.28</u></u>	

CHELFORD PARISH COUNCIL

APPENDIX B

CORRESPONDENCE

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 11, 18, 25 October 2018; 1 November 2018.
02/11/18	Invitation for Chairman to attend afternoon tea with Cheshire East Council Mayor.
	Cheshire East Council -
-	Traffic Management LAP Reports - 12, 18, 25 October 2018; 1 November 2018.
-	Connected Communities Newsletter - Call for articles November/December 2018.
03/10/18	Cheshire East Remembrance Event at Tatton Park.
08/10/18	Cheshire East Borough Council (Nether Alderley – Alderley Park No.3) Tree Preservation Order 2018.
12/10/18	Knutsford Regulation 16 Neighbourhood Plan Consultation - 12/10/18 - 23/11/18.
12/10/18	Congleton Regulation 16 Neighbourhood Plan Consultation - 12/10/18 - 23/11/18.
16/10/18	HS2 Information events.
16/10/18	Alsager neighbourhood area modification consultation - 16/10/18 - 27/11/18.
19/10/18	Middlewich Regulation 16 Neighbourhood Plan Consultation - 19/10/18 - 30/11/18.
23/10/18	Cheshire East Council Pre-Budget Consultation 2019-22 - Press Release.
24/10/18	Mayor's Charity Ball - 24/11/18.
	Cheshire Emergency Services -
30/10/18	Cheshire Neighbourhood Watch Association AGM - 7th November 2018.
	Rural Services Network -
-	Rural Bulletin - 9, 16, 23, 30 October 2018.
	Other Correspondence -
-	Public Sector Executive - 8, 12, 15, 19, 22, 26, 29 October 2018; 2 November 2018.
-	HMRC - 09/10/18 - Cars & Vans; 11/10/18 - Entertaining and travel; 12/10/18 - Employer Bulletin 74; 18/10/18 - Travel and Subsistence Expenses; 19/10/18 - Health & Safety in the workplace; 22/10/18 - Expenses and Benefits; 25/10/18 - Getting Payroll right; 29/10/18 - Introduction to Expenses and benefits; 31/10/18 - Statutory Payments Explained; 01/11/18 - Introduction to Health & Safety in the workplace.
-	Manchester Airport - 02/10/18 - Outreach Event dates; 31/10/18 - Community Newsletter.
-	CPRE - 06/10/18 - Campaigns Update; 02/11/18 - Cheshire Viewpoint Newsletter.
-	Community & Voluntary Services - 12/10/18 - e-Bulletin; 26/10/18 - e-Bulletin.
-	Information Commissioner's Office - Newsletter - November 2018.
-	Age UK - Newsletter - October 2018.
-	Active Cheshire - 11/10/18 - Free Activator Workshop - Get Active On The Waterways; 19/10/18 - Workshops and Training opportunities; 26/10/18 - Apprenticeship Opportunity.
-	Cheshire Community Action - 23/10/18 - Reminder: Annual General Meeting; 30/10/18 - Further invitation to Annual General Meeting regarding Neighbourhood Planning.
-	Civic Voice - War Memorial News - 30 October 2018.
-	So Cheshire - Newsletter - October 2018.
09/10/18	Nantwich Town Council - Modern Slavery Awareness Event.
11/10/18	Cheshire East Resident - Independent Group call for change at Cheshire East Council.
16/10/18	E-ON - Monthly Market Report.
25/10/18	Minshull Vernon & District Parish Council - Vacancy for a Clerk.
30/10/18	Chelford Parish Council - Neighbourhood Plan Regulation 14 Consultation. (Closes 11/12/18)
01/11/18	NatWest Bank plc - Tips to boost your business.
	Advertisements -
-	11/10/18 - Notice Board Company - Support for purchasing notice boards; 15/10/18 - Primary Care Supplies - Defibrillators; 16/10/18 - Notice Board Company - 'V' Shaped Notice Boards; 18/10/18 - Kompan Playgrounds - 50% off outdoor fitness equipment; 22/10/18 - Notice Board Company - Installation services; 23/10/18 - Parish Notice Boards - Autumn sale; 25/10/18 - Town & Parish Council Websites - Newsletter; 31/10/18 - Kompan Playgrounds - 25% match funding offer.

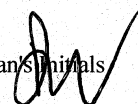
CHELFORD PARISH COUNCIL

APPENDIX C

Chelford Neighbourhood Plan Financial Statement for 2017/18/19 as at 08 November 2018				
Details	Total Budget £.	Actual to Oct. 2018 £.	Agenda Nov. 2018 £.	Budget Balance £.
Receipts				
Chelford Parish Council - Balances	5,000.00	5,000.00		0.00
Groundwork UK (DCLG)	9,000.00	8,999.67		0.33
Grants / Donations }	0.00	0.00		0.00
Refunds / Contra Income	0.00	0.00		0.00
Total Receipts	14,000.00	13,999.67	0.00	0.33
Payments				
Groundwork UK (DCLG)				
Grant used 01/07/17 - 31/12/17	3,741.00	2,401.17	}	0.00
Return of unused grant		1,339.83	}	
Groundwork UK (DCLG)				
Grant used 01/01/18 - 31/03/18	2,560.00	1,619.50	}	0.00
Return of unused grant		940.50	}	
Groundwork UK (MHCLG) (Note 1)				
Consultant Fee (Note 2)	3,150.00	787.50		2,362.50
Consultant Fee (Note 3)	315.00	157.50		157.50
Consultant Fee (Note 4)	975.00	995.00		-20.00
Consultant Fee (Note 5)	44.00	22.00		22.00
Room Hire	180.00	0.00	15.00	165.00
Printing Costs }	292.00	238.42	136.87	-83.29
Consultation Events	23.00	35.00		-12.00
Other	5,000.00			2,375.00
Salary (Clerk)		2,083.54	132.13	
National Insurance (Employer)		192.11	16.99	
Allowances (Clerk)		182.18	18.05	
Chairman/Member Allowances		0.00		
Administration		0.00		
Total Payments	16,280.00	10,994.25	319.04	4,966.71

Notes:

- 1 - Grant period 25/05/18 - 31/03/19
- 2 - Policy & justification preparation
- 3 - Attending steering group meetings
- 4 - Technical Reports
- 5 - Travel Expenses



CHELFORD PARISH COUNCIL

APPENDIX D

Chelford Neighbourhood Plan

Issues raised by residents which are not directly related to the policies contained in the Neighbourhood Plan document.

Issue raised	Response / Action
'We need development of wraparound childcare at Chelford School'	Chelford CE Primary School has now set up a Before and After School Club, with the support of external organisations, to increase childcare available within the Parish.
'We need more community events'	There are many community activities available to residents hosted by Chelford Community Hub, Chelford Parish Hall and other local organisations. Should residents consider that there are additional activities/events which should be introduced representations should be made to an appropriate hosting body. (No examples provided within the comments of types of activity/event.)
'More community activities'	
'Keep the Post Office'	This matter is not within the remit of the Neighbourhood Plan or the Parish Council. Since the closure of the Post Office the Parish Council has set up a link between the Post Office and a local organisation to explore options relating to the development of a temporary outreach service whilst permanent accommodation investigated.
'Bring back the bank or an ATM machine'	This matter is not within the remit of the Neighbourhood Plan or Parish Council. There is an ATM at the Shell Garage, however, the reintroduction of a local bank or further ATMs would be a commercial decision on behalf of a financial services organisation.
'We need more shops, cafés, a chippy, a Sainsbury's'	The Neighbourhood Plan includes policies to support the development of commercial activity within the Parish, however, market opportunities will determine future business investment within the Parish.
'More shops, I have to go to Alderley Edge / Knutsford.'	
'We need more shops and a post office / bank in the centre of the village.'	
'There are no cafes, no real meeting places to go and have a coffee with friends. It's a boring place to live with no real buzz. Don't make it so difficult for new businesses to set up.'	
'We need the train to stop twice an hour'	Public transport routes and frequency are not matters which can be determined through the Neighbourhood Plan as these are commercial decisions taken by individual service providers.
'More trains should stop at Chelford'	
'I would like to see train stop more frequently in Chelford, at least twice an hour.'	The Neighbourhood Plan has identified that bus and train services operate hourly services to Chelford. Transport policies also support improvements which will sustain the rail and bus services to the Parish.
'More public transport'	
'Bus services should be more frequent'	
'Public transport to go down Dixon Drive as the elderly living there are marooned.'	
'Better bus service other than every two hours would be great. Would help people to get to the shops outside office / working hours as some of us aren't in the village during the day.'	

CHELFORD PARISH COUNCIL

Issue raised	Response / Action
'We need a locally based taxi firm'	The Parish Council understands that there are existing taxi companies operating from the Parish along with other taxi companies operating from nearby towns.
'The roads and pavements need to be better maintained'	<p>The Parish Council reports highway defects to Cheshire East Council on a regular basis and monitors the progress of repairs. Siding out of Knutsford Road (from the station to the Parish Hall) is to take place in the future. Slurry sealing of the pavement along Dixon Drive is also scheduled to take place in the 2018/19 financial year.</p> <p>A volunteer group has also undertaken work to clear debris and improve the appearance of pavements within the Dixon Drive estate.</p>
'The village needs tidying up as it is a mess'	<p>The Parish Council will be considering, in the near future, possible additional actions which can be taken to enhance the appearance of the village. Floral displays, at various locations within the Parish, are provided twice per year by the Parish Council. Grass cutting is provided by Cheshire East Council on a regular basis throughout the growing season. Chelford Together provides floral displays around Chelford Community Hub. Friends of Chelford Station provide regular maintenance of the areas around the Station.</p> <p>Unfortunately, Parish appearance is dependent upon a large number of landowners (e.g. businesses and domestic property owners), therefore, a collective responsibility needs to be adopted to promoting an attractive village.</p>
'Hedges need to be better maintained'	Hedge maintenance is the responsibility of individual landowners. Where hedges pose a risk to highway safety Cheshire East Council is able to take action to ensure trimming work is undertaken.
'Dog walkers should be encouraged to pick up poo and appropriate bins installed'	The Parish Council is able to engage the services of the Cheshire East Community Wardens to address particular 'hot spots' for dog fouling, however, specific locations need to be identified. This matter can be monitored by the Parish Council and a review undertaken to determine what, if any, action is required.
'Keep the Bowling Green'	The Parish Council supported the registration of the Bowling Green as an Asset of Community Value, however, the long term future of the Bowling Green is dependent upon decisions taken by the landowner.
'The village field should not be rented out to outsiders'	The Parish Council has undertaken a review of arrangements relating to the hiring of Chelford Activity Park. At present, the number of hirings per year is relatively low and should not extensively impede enjoyment of the facility. This matter will be kept under periodic review.
'We need to ensure that Knutsford Road is not used as a race track and we have a police force who do something about it'	The Parish Council regularly raises issues relating to speeding with the local policing team. Speed checks have been undertaken along Knutsford Road and efforts are presently being made (by the Police and Parish Council) to establish a community speed watch group.
'The speed of traffic through the village should be far more strictly controlled and enforced'	
'Don't build any more houses'	The Neighbourhood Plan will need to be in general conformity with National and Local Planning Policies. In practice, this means that Cheshire East Council will allocate a target number of houses to be provided in Chelford. The Neighbourhood Plan has policies which seek to ensure that any new development is of the right type, size, tenure and design for Chelford.
'No need for further housing development'	
'No new development in Chelford'	