



Lilleshall Parish Council

Minutes of the Annual meeting held on Monday 8th May 2017

Present: Cllrs A. Baker, C. Baker, K. Cherrington, P. Millard, D. Shaw, B. Taylor (Chairman), J. Taylor, C. Lane – Clerk.

There were seven members of the public present.

17.014 Election of Chairman for the year 2017/18:

Proposed by Cllr C. Baker, seconded by Cllr A. Baker.

Resolved that Cllr Bob Taylor is Chairman for 2017/18.

17.015 Election of Vice – Chairman for the year 2017/18:

Proposed by Cllr C. Baker, seconded by Cllr A. Baker.

Resolved that Cllr Kim Cherrington is Vice-Chairman for 2017/18.

17.016 Apologies: None received.

17.017 Declarations of Interest: None received.

17.018 Public Session: No issues were raised.

17.019 Minutes:

Resolved to agree and sign the minutes of Monday 3rd April 2017.

17.020 Matters Arising from those Minutes:

(a) Appointment of Parish Clerk – The Chairman informed the Council that he had spoken with members from the Clerks other Parish Council, and that the position had been offered and accepted.

Resolved that the Clerks position be made permanent.

17.021 New Business:

(a) Lead Representatives and Outside Bodies 2017/18 – The Council to agree its lead representatives for 2017/18.

Resolved that the Council adopt the lead representatives as suggested. Please see attached.

(b) Christmas Lights – The Council discussed the current lights at the Church (in the yew tree) which are LED's and have suffered with dampness, with 25 having to be changed last year. Under-tree lighting was discussed.

Resolved that this item be included on the agenda, when possible costings had been gathered.

(c) Internet Banking – The Council to discuss the possibility of internet banking, to make tasks such as bank reconciliation timelier.

Resolved that Cllr D. Shaw would assist the Clerk in exploring this matter.

17.022 Reports:

- (a) Tennis Courts: This item was covered in the Annual Parish Meeting.
 - (b) Allotments: This item was covered in the Annual Parish Meeting.
 - (c) Street Lights: The Council was updated that we were still waiting for a site visit from TWC's approved contractor.
 - (d) Bus Shelters: It was reported that quotes had come in for three more Shelters, and should money be left over from last year's budget, it would be helpful to put it towards this programme of works.
 - (e) Bus Users Group: Nothing to report.
- Resolved** to remove this item from the agenda.
- (f) Newsletter: The Council was informed that although the newsletters were printed in April, there had been issues relating to the delivery, thus contributing to the decision to cancel the table top sale on 7th May.
- Resolved** that the Council should print one newsletter a year.
- (g) Parish Plan: The Council was given an update on the Neighbourhood Plan.
 - (h) Clerks report: Noted.
 - (i) Other reports: None.

17.023 Correspondence: For Action:

(a) **Builders Yard off Barrack Lane** – The recent activity on this site was discussed, it was reported that there are no TPO's on the site itself, but there had been a visit from TWC Environmental Health regarding the contaminated smoke; due to the burning of rubbish.

17.024 Correspondence: For Information Only: None

17.025 Planning:

(a) **Applications:** None.

(b) **Permission Granted:**

Reference: **TWC/2017/0265**

Address: 51 Hill Road, Donnington, Telford, Shropshire, TF2 8NA

Proposal: Erection of a two storey side extension and front porch

Applicant: Mr Peter Hardy. – noted.

(c) **Permission Refusals:** None.

(d) **Any other planning matters:** Appeal.

Reference: **TWC/2016/0568**

Address: Land East & South of, 74-86 (even) Wellington Road, Muxton, Telford.

Proposal: Outline application for residential development of up to 150 dwellings and associated access, with all other matters reserved

Applicant: A. Seabridge. – noted.

17.026 Finance:

(a) **Finance update** – the Council to receive and agree the bank reconciliation up to the end of March 2017.

Resolved that the bank reconciliation was agreed.

(b) **Payments**

(a) BT	Invoice (to note)	£65.65
(b) TWS	Invoice (Grounds Maintenance March to note)	£558.19

(c) AYP	Invoice (Printing)	£311.00
(d) TWC	Invoice (Street Lights March)	£410.83
(e) SALC	Invoice (Affiliation fees)	£501.91
(f) Leisure Surfaces	Invoice	£1100.00
(g) GF Electrical	Invoice	£124.22
(h) Newport Community First Responders	Grant	£100.00
(i) Crucial Crew	Grant	£50.00
(j) C. Lane	Salary January	£453.64
(k) HMRC	Income Tax January	£20.60
(l) C. Lane	Salary February	£494.84
(m) C. Lane	Salary March	£474.24
(n) M. Vout	Parish Plan consultant	£400.00
(o) A.S. Mortimer	Parish Plan consultant	£943.80
(p) Groundwork UK	Grant return	£4168.20

Resolved that the following payments were agreed.

Precept Received £18500. It was noted that the other half of the precept would be due around September.

(c) Cheques – two Cllrs are required to sign cheques and check against the relating invoices.

Resolved that this was done.

17.027 Training:

Fundamentals for Councillors 17th May & 29th June, 5:30 – 7:30, Shirehall.

Planning (full day event) 7th June, 10:00 – 4:30, Shirehall.

Social Media 5th June, 2:00 – 4:00, Shirehall.

17.028 Date of the Next Meeting 05.06.17

Items for the agenda to be notified to the clerk by 26.05.17

Chairman.....05.06.17