

# Buildwas Parish Council

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## MINUTES OF THE FULL COUNCIL MEETING

Buildwas Parish Council held on 15<sup>th</sup> November 2021 at 7:30pm held at Buildwas Village Hall

**Present:** Cllrs; Pratt (Chair), Cox, Heath, Jackson, Jones, Ling, Wilcox

**In Attendance:** Mr C Furnival (Clerk), Cllr Wild (County Councillor), 1 member of the public

### 21/22.13 Apologies and declarations of Interest

None.

### 21/22.14 Public session

A member of the public thanked the Clerk for presenting what he felt was a correct representation of the September meeting in the minutes. The member of the public continues by raising that in the draft minutes a comment was made that 10% of housing for the power station site will be committed for affordable housing, his understanding is that this has now changed and 25 homes out of 1,105 homes are to be affordable, however suggests that the parish council needs to check that this is correct, furthermore he says that it is his understanding that 2,000 houses are now being considered for this site and he believes that a neighbourhood plan will stop that development. The member of the public continues to say that he hears that the current Buildwas school building could be gifted to the parish council as part of the changes on the former power station site, however, raises that the residents likely to move into the power station development site would not want to travel to this building if its chosen use is to be a community building.

The Chairman thanked the member of the public for his comments, and he left at 19:37

### 21/22.15 Minutes of the Full Council meeting held on 20<sup>th</sup> September 2021

It was proposed by Cllr Pratt and seconded by Cllr Heath. All were in favour thus **RESOLVED that the minutes of the meeting held on 20<sup>th</sup> September 2021 be signed as a true record with the proposed amendments as appended.**

### 21/22.16 Matters arising, for information, from the 20<sup>th</sup> September 2021 minutes not otherwise on the agenda

Chair notes that she has 1,500 daffodil bulbs to plant around the parish and it was agreed between members that a planting day of Sunday the 28<sup>th</sup> of November 2021 at 11am, meeting at village hall.

Cllr Ling has approached the primary school who would like to do some bulb planting, the Chair agreed to pass some bulbs over to Cllr Ling to give to the school for planting.

### 21/22.17 Reports from West Mercia Police

Members have seen the local police conducting speed monitoring schemes around the parish, particularly on the bypass. The Chair has asked the Clerk to follow up the discussions of the September meeting with the police, regarding forward planning for the increased traffic through Buildwas as the power station development progresses and road safety becomes more of a concern, any information provided by the police will be shared through council meetings and minutes.

Cllr Wild informs members of a new service being promoted by West Mercia Police called Neighbourhood Matters. This online service gives you regular reports via email and she encourages members to register with this service and promote to the community also.

## 21/22.18 Reports from Shropshire Council

Cllr Wild reported that she has been emailing Harworth to arrange a site visit for the Parish Councillors. She would be attending the VLR visit on 7<sup>th</sup> Dec and was going to see if the Chair could also attend, currently there are restrictions in numbers due to Covid. The VLR is a lightweight tram that can be used to transport sand and gravel. It is an electric hybrid and could continue to be used after the site is completed, reducing the need for cars on site.

The Local plan was submitted in September. It has been allocated two inspectors. The public hearing will probably be April/May 2022. The plan covers the period up until 2038. Contained within this plan are the development proposals for the whole of Shropshire and once that is accepted it is the legal plan that sets the foundations of development in Shropshire throughout that timeline.

The publishing of the conditions for the Ironbridge Power Station site has been delayed. This is because the Section 106 agreement is between Telford & Wrekin Council, Shropshire Council and Harworth's and has to be agreed and signed by all parties before publication of the conditions. The S106 agreement is the agreement that distributes the monies between the authorities. The publication of the conditions will also confirm that 10% of the housing will be affordable and that there is a plan to deliver up to an extra 10% affordable homes for local residents and young families.

The first parishes liaison committee meeting should happen in January. This will be confirmed within the conditions when published. Two parish council members from Buildwas will be on this committee. This is important because it was agreed that the speed limits on A4619 and the B4380 will be reduced.

The Mill at Leighton are hosting a meeting this evening to discuss the possibility of holding a Queen's Jubilee celebration for the Buildwas, Leighton and Eaton Constantine area.

Cllr Cox questioned that new developments appear to increase the numbers of houses from what was proposed to what is delivered, and asked Cllr Wild what is the possibility of this happening at Buildwas power station. Cllr Wild said that planning conditions will be applied to constrict the development to a maximum number of houses which will be confirmed when Horwarth's submit their detailed application. It would be unlikely to be any more than what is currently proposed. The Abbey is a scheduled monument and therefore there will be further conditions to prevent development which affects the listed structure.

Cllr Ling thanked Cllr Wild for her support and replies to emails since the last meeting.

Cllr Wild left at 20:00

## 21/22.19 Reports from Parish Councillors

Cllr Pratt has been working on a resident's survey, this survey is in its first draft form and asks the Clerk to work on developing this for publication.

## 21/22.20 Correspondence

Cllr Pratt read out a communication received from Shropshire Council explaining the process of the examination of the Shropshire Local Plan 2016 – 2038. This shall be made available on the website.

## 21/22.21 Planning

There being no applications outstanding for response members noted the following applications decided since the last meeting:

Planning Application Number, Location & Proposed Development	BPC Response	Decision
21/03975/FUL - 72 Buildwas, Telford, Shropshire, TF8 7BU Proposal: Erection of a single storey side extension	No objection, subject that conditions be applied to consider subsiding.	Granted
21/03945/FUL - Sunways, Buildwas, Telford, Shropshire, TF8 7BX	No comment.	Granted

Proposal: Erection of extensions and renovation of existing bungalow and erection of detached garage (resubmission)		
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## **21/22.22 Arrangements for dealing with core council business outside of meeting sessions**

Cllr Ling says that he has written about 5 emails on different subjects to parish councillors in the last few months and not received a response. To assist councillors in being able to respond sooner to urgent items Cllr Ling suggests the parish council consider sub-committees.

The Chair noted her apologies for the lack of response to emails since the last meeting as family life, health and work often gets in the way of these things.

Cllr Heath feels that the current structure of Standing Orders and committees allows decision making to be made in a transparent way and anything outside of this may reflect poorly on the parish council, but recognises that as we enter a new era of this community members could engage with one and other better.

It was agreed that certain projects and items can be worked on outside of meetings, between Councillors and the Clerk and fed back to Full Council for decision, provided full reports are provided at that point.

Members agreed that when communicating issues that require input, rather than a read for information, that they would entitle their emails "response required" and where appropriate consider aiming for timelines.

Members moved onto projects that are outstanding and it was agreed that the Clerk would work with Cllr Ling to develop a better format for emails for Councillors and the Clerk.

## **21/22.23 Climate change policy**

Cllr Jackson reported that she went on a Carbon Literacy training session recently which was very eye opening and offered information about what parish councils can do to help tackle the climate crisis.

Shropshire Council declared a Climate Emergency in 2019, they have just upgraded that to "Code Red for Humanity" which essentially is ethicising the importance of this issue on the climate crisis.

Cllr Jackson says we need to be reducing our overall carbon emissions by 14% in Shropshire and as a parish council we have a perfect opportunity to communicate this need to the community and asks the parish council to declare an emergency and adopt a Climate Change Lead Member to work on developing a climate change action plan for the parish council.

It was proposed by Cllr Pratt and seconded by Cllr Heath, all were in favour, thus **RESOLVED to declare a climate emergency and appoint Cllr Jackson to act as Climate Change Lead Member and develop a climate action plan.**

It was further agreed that Cllrs Jones, Ling and Jackson, plus the Clerk would work as a working party to develop such proposals as laid out.

## **21/22.24 Community Led Plan**

It was agreed that in order to develop a community led plan that is truly led by the community, there would be a need to properly survey residents on local issues that effect this parish. It was agreed that the Clerk, having developed such plans elsewhere would develop the residents survey based on questions considered by the Chair of the parish council.

## **21/22.25 Finance**

21/22.25.1 The most recent bank reconciliation of accounts and accompanying bank statements were reviewed, and it was proposed by Cllr Pratt and seconded by Cllr Jackson, all were in favour, thus **RESOLVED to accept as a true record.**

21/22.25.2 The following payment list and accompanying invoices/receipts were reviewed, and it was proposed by Cllr Pratt and seconded by Cllr Wilcox, all were in favour, thus **RESOLVED to authorise these payments:**

Payments made since the last meeting:

Details	Ref	Statutes	Account
Salary - October	P23-21/22	LGA 1972 s112	£211.20
PAYE - October	P24-21/22	LGA 1972 s112	£52.80

Payments to be made:

Date	Details	Ref	Statutes	Account
01.12.21	Councillor training	P27-21/22	LGA 1972 s111	190.00
01.12.21	Salary – November	P25-21/22	LGA 1972 s112	£211.20
01.12.21	PAYE – November	P26-21/22	LGA 1972 s112	£52.80
			<b>TOTAL</b>	<b>£454.00</b>

21/22.25.3 Members received a briefing of the Q3 budget review (as appended) and a budget briefing for the 2022-23 financial year from the RFO and were asked to provide any suggestions for the next budget to the RFO before the next meeting.

Meeting finished: 20:53

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: ..... Dated: ...../...../.....

Date of the next meeting:

17<sup>th</sup> January 2022, 7:30pm at Buildwas Village Hall

## Appendix

### Buildwas Parish Council - Budget Review 2021-22

Last updated 2nd November 2021

Code	Cost Centre Title	Budgeted	Actual	Forecast	TOTAL	Variance
<b>Administration</b>						
	Audit Fees	£60.00	£50.00	£0.00	£50.00	£10.00
	Elections	£100.00	£0.00	£0.00	£0.00	£100.00
	Insurance	£370.00	£312.02	£0.00	£312.02	£57.98
	Meeting Room Hire	£200.00	£0.00	£0.00	£0.00	£200.00
	Office costs	£300.00	£0.00	£50.00	£50.00	£250.00
	Staff Costs	£2,800.00	£1,837.92	£1,056.00	£2,893.92	-£93.92
	Staff Expenses	£100.00	£81.56	£18.00	£99.56	£0.44
	Subscriptions	£240.00	£202.25	£0.00	£202.25	£37.75
	<b>SUB TOTAL</b>	<b>£4,170.00</b>	<b>£2,483.75</b>	<b>£1,124.00</b>	<b>£3,607.75</b>	<b>£562.25</b>
<b>Training</b>						
	Staff and Councillors	£400.00	£60.00	£0.00	£60.00	£340.00
	<b>SUB TOTAL</b>	<b>£400.00</b>	<b>£60.00</b>	<b>£0.00</b>	<b>£60.00</b>	<b>£340.00</b>
<b>Maintenance</b>						
	Leaf clearing	£128.00	£0.00	£128.00	£128.00	£0.00
	Playing fields	£1,512.00	£10.00	£0.00	£10.00	£1,502.00
	Street lighting (Electricity)	£80.00	£60.73	£0.00	£60.73	£19.27
	Street lighting (Maintenance)	£40.00	£40.00	£0.00	£40.00	£0.00
	<b>SUB TOTAL</b>	<b>£1,760.00</b>	<b>£110.73</b>	<b>£128.00</b>	<b>£238.73</b>	<b>£1,521.27</b>
<b>Projects</b>						
	Play area improvements	£500.00	£160.00	£0.00	£160.00	£340.00
	<b>SUB TOTAL</b>	<b>£500.00</b>	<b>£160.00</b>	<b>£0.00</b>	<b>£160.00</b>	<b>£340.00</b>
<b>Grants</b>						
	Under the Wrekin	£100.00	£100.00	£0.00	£100.00	£0.00
	<b>SUB TOTAL</b>	<b>£100.00</b>	<b>£100.00</b>	<b>£0.00</b>	<b>£100.00</b>	<b>£0.00</b>
	<b>TOTAL</b>	<b>£6,930.00</b>	<b>£2,914.48</b>	<b>£1,252.00</b>	<b>£4,166.48</b>	<b>£2,763.52</b>
<b>Reserves</b>						
	Elections	£200.00				
	General reserve	£11,814.12				
	Neighbourhood Fund	£8,208.43				
	Playing fields	£5,600.00				
	Street lighting	£220.00				
	Transparency funding	£52.92				
	<b>SUB TOTAL</b>	<b>£26,095.47</b>				
<b>Income</b>						
	Bank interest	£0.00	£0.00	£0.00	£0.00	
	Grants	£0.00	£0.00	£0.00	£0.00	
	Neighbourhood Fund	£0.00	£7,191.76	£0.00	£7,191.76	
	Other	£0.00	£52.80	£0.00	£52.80	
	Precept	£8,430.00	£8,430.00	£0.00	£8,430.00	
	VAT reclaim	£0.00	£52.50	£0.00	£52.50	
	<b>SUB TOTAL</b>	<b>£8,430.00</b>	<b>£15,727.06</b>	<b>£0.00</b>	<b>£15,727.06</b>	
<b>Notes</b>						
	Opening balance on 01.04.2021			£14,534.89		
	Anticipated total outgoings			£4,166.48		
	Anticipated total income			£15,727.06		
	<b>Anticipated closing balance on 31.03.2022</b>			<b>£26,095.47</b>		