

STOCKBURY PARISH COUNCIL  
Mrs Sherrie Babington – Parish Clerk  
4 Birkhall Close, Walderslade  
Chatham, Kent, ME5 7QD

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*Email : [clerk@stockburyparishcouncil.gov.uk](mailto:clerk@stockburyparishcouncil.gov.uk)  
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*Notice is hereby given that the Annual Statutory Meeting of the Parish Council is to be held on Wednesday 15<sup>th</sup> May 2024 in Stockbury Village Hall, commencing at 7.30pm. Members of the Public and press are welcome to attend. Members are summoned to attend.*

**AGENDA**

1. **To receive the Declaration of Acceptance of Office for Elected Councillors.**
2. **To elect a chairman.**
3. **To receive the Chairman’s Declaration of Acceptance of Office.**
4. **Apologies.**  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member’s absence shall be accepted.*
5. **To elect a Vice-Chairman.**
6. **Parish Councillor Vacancies.**  
*To consider any application for Co-option.*
7. **To appoint Committees, representatives to outside bodies and other appointments.**
8. **Declaration of Interests.**  
*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*  
  
*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*
9. **Minutes of the previous meeting.**  
*To consider the minutes of the previous meeting and if in order sign as a true record.*
10. **Matters arising from the minutes.**  
*To consider any matters arising.*
11. **Reports from external meetings.**  
*To consider reports from external meetings.*
12. **Public Comments and Observations.**

*To discuss any questions received by members of the public.*

**13. Highways Matters.**

- a. General Highway Matters.
- b. Highways Improvement Plan.
- c. M2 Junction 5 Works.

**14. Planning Matters:**

a. Applications Received

24/501407/FULL - Volente Hazel Street Stockbury Sittingbourne Kent ME9  
Stationing of residential mobile home for rural worker (retrospective).

24/501543/FULL - Foxwood Chalky Road Stockbury Kent ME9 7QR  
Retrospective application for erection of a replacement summer house for use as ancillary accommodation to the main dwellinghouse, and erection of a wooden walkway to existing pond.

24/501650/FULL - M. B. Farms Parsonage Farm South Street Road Stockbury  
Erection of a single storey agricultural building to support storage of agricultural equipment (Part Retrospective).

24/501236/FULL - Cherry Tree Stables West Wood Road Stockbury Kent  
Siting of 6no. additional mobile homes within existing Gypsy/Traveller site (part retrospective).

24/501648/FULL - Parsonage Farm South Street Road Stockbury  
Erection of a single storey detached outbuilding to provide a domestic swimming pool with associated accommodation and external works.

b. Application Decisions by MBC

24/500946/LDCEX

Vale House Stockbury Valley Stockbury Sittingbourne Kent ME9 7QD

Lawful Development Certificate (existing) for the continued use of the former stables as an independent dwellinghouse (C3)

Application Permitted

24/500387/LAWPRO

Guildstead Lodge Yelsted Lane Sittingbourne Kent ME9 7UT

Lawful Development Certificate for proposed siting of 1no. mobile home for use as ancillary accommodation.

Application Withdrawn

24/500779/SUB

Cobnut Farm Pett Road Stockbury Kent ME9 7RP

Submission of Details pursuant to conditions 3 (External Lighting Details) and 4 (Sewage Disposal Details) of application 22/503879/FULL.

Split - Part Allowed/Part Refused

Following consideration of your application the Local Planning Authority under the Town and Country Planning Act, has APPROVED PART A and REFUSED PART B.

Part A - Approved with Condition(s):

(1) The decision approves details relating to the following conditions:  
Condition 4 (Sewage Disposal Details)

Part B - Refused for the following reason(s):

(1) This decision refuses details relating to the following conditions for the following reasons:  
Condition 3 (External Lighting Details) - The details submitted does not include the luminaire type/style, mounting height and images of the lighting fixtures, and the number of lighting proposed is excessive, as such, the details submitted are considered insufficient and unsatisfactory.

24/500890/FULL

Volente Hazel Street Stockbury Kent ME9 7SB

Retrospective application for the change of use of part of the existing equestrian facilities to use as a dog boarding kennel.

Application Permitted

The Council hereby GRANTS permission/consent for the proposal referred to above subject to the following Condition(s):

(1) The development shall be carried out in accordance with the following approved plans and documents.

23.031-10 Existing Block Plan, Floor Plan and Elevations

23.031-11 Proposed Block Plan, Floor Plan and Elevations

23.031-12 Location Plan

Planning Statement

Reason: To ensure the development is carried out to an acceptable visual standard.

(2) Any external lighting installed on the site (whether permanent or temporary) shall be in accordance with details that have previously been submitted to and approved in writing by the Local Planning Authority. The submitted details shall be in accordance with the Institute of Lighting Engineers Guidance Notes for the Reduction of Obtrusive Lighting, GN01, dated 2011 (and any subsequent revisions) and follow the recommendations within Bat Conservation Trust's 'Guidance Note 8 Bats and Artificial Lighting', and shall include a layout plan with beam orientation and a schedule of light equipment proposed (luminaire type; mounting height; aiming angles and luminaire profiles) and an ISO lux plan showing light spill. The development shall thereafter be carried out in accordance with the subsequently approved details and maintained as such thereafter.

Reason: To safeguard the character and appearance of the countryside and in the interests of residential amenity and wildlife.

The Council's approach to this application:

In accordance with paragraph 38 of the National Planning Policy Framework (NPPF), July 2021 the Council takes a positive and proactive approach to development proposals focused on solutions. We work with applicants/agents in a positive and creative way by offering a pre application advice service, where possible, suggesting solutions to secure a successful outcome and as appropriate, updating applicants / agents of any issues that may arise in the processing of their application.

In this instance:

The application was acceptable as submitted and no further assistance was required. The application was approved without delay.

c. Appeals  
No matters to report.

d. Other Planning Matters  
No matters to report.

**15. Financial Matters:**

a. Statement of Accounts & Cheques for signature.

*To consider the Financial Statement circulated with meeting papers.*

b. 2023/2024 Accounts, Internal Controls and AGAR.

*To receive and agree the 2023/2024 Accounts, Internal Controls and AGAR.*

i. *To approve the Annual Governance Statement for 2023/24, Section 1 of the Annual Return for the year ending 31 March 2024. The Chair of the meeting and the Clerk to sign.*

ii. *To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2023/24, Section 2 of the Annual Return for the year ending 31 March 2024 and the supporting Bank Reconciliation as of 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022/23) to this year (2023/24) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.*

**16. External Reports:**

a. Parish Councillors.

b. KCC Councillor.

c. MBC Councillor.

**17. Correspondence Report.**

*To consider any correspondence received.*

**MAIDSTONE'S CIVIC PARADE AND SERVICE**  
**SATURDAY, 18 MAY 2024**

*Maidstone's Civic parade and service will be held on Saturday 18 May. The parade will provide the opportunity to welcome the mayor-elect into office and for 36 Engineer Regiment to exercise their Honorary Freedom of the Borough by marching through the town with bayonets fixed. The parade will pass the Town Hall at 11.30 on its way to All Saints Church for the civic service, which commences at 12.00.*

*The mayor-elect is pleased to invite your Parish Chairman to attend the civic service and join him for refreshments in the Holy Named Chapel following the service.*

*I would be grateful if you would reply by 3 May so that tickets for reserved seating in the Church can be posted out to you.*

**18. Stockbury Bus.**

*To receive a report on the Stockbury Bus.*

**19. Stockbury Orchard.**

*To receive a report on the Stockbury Orchard.*

20. Stockbury Observer.

*To receive a report on the Stockbury Observer.*

21. Any Other Business.

*To consider any other business not requiring a resolution.*

22. Date of next Meeting – 19<sup>th</sup> June 2024.

*S Babington*

Mrs Sherrie Babington  
Clerk to the Parish Council