



Rockland St Mary with Hellington Parish Council

Meeting of Rockland St Mary with Hellington Parish Council held on Wednesday 12th December 2018

Public Participation Session:-

There was no public participation at this stage of the meeting.

County Councillor's Report:-

County Councillor Barry Stone had tendered his apologies. The Clerk had asked whether County Councillor Stone could provide a report but this had not been forthcoming.

District Councillor's Report:-

District Councillor Vic Thomson had not tendered his apologies nor provided a report.

MINUTES

Present: Cllrs Kate Bevington (Chair), Daphne Howlett, Mike Hayward and Jim Wretham.

Monica Armstrong attended as Clerk and there were ten members of the public present at the commencement of the meeting with two parishioners arriving during the meeting.

17.743 Apologies for absence: - Apologies for absence were received from County Councillor Barry Stone and Councillors Green, Paterson and Ross-Wagenknecht.

AGREED AND NOTED

17.744 Declarations of interest:- There were no declarations of interest.
NOTED

17.745 Minutes:-

Minutes of the meeting held on the 14th November 2018, copies of which had been circulated to all Councillors, were agreed and signed as a correct record by the Chair except for an amendment to 17.741.2 footpath report. **Councillor Wretham requested a revision to read as "*It was agreed that Councillor Wretham will speak to the relevant landowner and establish where ownership rests and to discuss what could be done to tidy up Star Lane footpath*".**

AGREED AND NOTED.

17.746 Matters arising:-

17.746.1 CIL payment Hellington – The Clerk reported, in the absence of Councillor Paterson, that the wood had been purchased together with the necessary resources for it to be put in place. Unfortunately, the invoices had been made out incorrectly and therefore could not be authorised by the Council at this meeting. The invoices in total amounted to £267.44.

NOTED

17.746.2 Path at Wherryman's Way – The Clerk reported that despite a further reminder being sent to Norfolk County Council no reply had been received. ***The Clerk said she would contact County Councillor Barry Stone asking him to take the matter up on behalf of the Parish Council.***

NOTED

17.746.3 Bird Hide – The Clerk had received a reply from Tim Strudwick of the RSPB which had been circulated to all Councillors. ***After discussion it was agreed that the Clerk should contact Mr. Strudwick to confirm Councillors agreed with the proposed action to repair the failing support, the hide walls and roof which would extend the life of the hide by five years.*** Councillors agreed with Mr Strudwick that this would give both the RSPB, the Parish Council and other interested parties an opportunity to source avenues of funding to replace the hide.

AGREED AND NOTED

17.746.4 Replacement Bench at Surlingham Corner – The Clerk had received notification from the manufacturers that the bench would arrive in the New Year.

NOTED

17.746.5 Information Board at the Staithe – The Chair reported that no further progress had been made with this matter.

NOTED

17.746.6 Refuse Bins – The Clerk had written to South Norfolk Council as agreed at the last meeting but had not yet received a reply.

NOTED

17.747 Planning matters:-

17.747.1 Current applications:-

2018/2559 13 School Lane Rockland St Mary NR14 7EU

Proposal: Erection of Rear Extension

Councillors have no views or comments to make regarding this application.

2018/2576 Annexe Saxtons Barn 8 Surlingham Lane Rockland St Mary Norfolk

Proposal: Removal of condition 3 of permission 2015/0770 - to lease annexe independently from main dwelling.

Councillors have no views or comments to make regarding this application.

17.747.2 Decisions

2018/2209 134A The Street Rockland St Mary Norfolk NR14 7HL

Demolish existing porch, brick up doorway and create new. Repair brickwork and pointing on adjacent wall and remove two short sections of brick garden wall

Decided

Decision Approval with Conditions

2018/2282 12 The Street Rockland St Mary Norfolk NR14 7ER

Proposed erection of cart shed

Decision Refusal

NOTED

17.748. Greater Norwich Local Plan – additional sites –

The Chair had drafted a response in connection with the additional sites submitted ref: 2070; 2007, 2061, 2064, 2063. This had been circulated to all Councillors prior to the meeting.

The response had incorporated all relevant and viable issues that had been raised by parishioners either in Parish Council meetings or sent as correspondence or email.

Councillor Bevington read the letter out to all those present.

The Chair was congratulated by Councillors and parishioners present on producing an excellent response encompassing all the issues which could be advanced.

The Chair asked those members of the public present if they wished to add any further factual comments, or point out any inaccuracies or omissions.

Parishioners raised points which could place additional weight to the objections put forward and the Chair agreed to include any of the relevant ones and amend the response to enable the Clerk to submit this to the Greater Norwich Local Plan "Have your Say and also email the response to GNLP@norfolk.gov.uk.

(The amended response with additional points is attached to these minutes).

17.749 Neighbourhood Plan:- The Chair said she had attended a series of workshops organised by Broadland & South Norfolk Councils. Some of these workshops had been attended by individual Councillors and three parishioners. The Chair felt that unless there existed an agreed site for development the vast amount of work involved in producing a neighbourhood plan was not viable. She felt a minimum of six people would be needed to create a steering group and this commitment had not been forthcoming. There are also negatives in having a neighbourhood plan. The recent additional call for sites had illustrated what is key to the village - keeping it small and retaining the natural environment. Having a

Neighbourhood Plan would require developers to adhere to it but would also prevent the parish taking advantage of possible new opportunities in the future. It would be more productive for the village if each individual planning application be considered on its merits by the Parish Council. The Chair said it did not mean that a Plan could not be produced in the future if circumstances changed.

Councillors unanimously agreed not to proceed further with instigating the process for introducing a Neighbourhood Plan.

AGREED AND NOTED

17.750 Financial matters:-

17.750.1 Payments - There were six orders for payment:- Townlands or Roydons Trust £36.00; South Norfolk Council dog bins £480.00; Clerks salary and expenses £341.16; Village caretaker £185.63 CGM Group £148.08; Lambs signs £126.00.). On the proposal of Councillor Howlett seconded by Councillor Hayward these payments were approved.

AGREED AND NOTED

17.750.2 Current balance of accounts – £15,151.93. less payments above. The Clerk reminded Councillors that this included sum of £8,115.96 Community Infrastructure Levy (CIL) money in respect of the development at Bee Orchid Way.

NOTED

17.750.3 Accounts – The Clerk had circulated to all Councillors a copy of the accounts. Councillors raised no questions in relation to these. The Clerk informed the meeting that this year there will be no Council Tax Support (CTS) towards any precept. The completed precept form has to be submitted to South Norfolk by the 21st January 2019. In preparation the Clerk will prepare a report to Councillors before their next meeting in January 2019.

NOTED

17.750.4 Fencing for Black Horse Dyke Car Park – Councillor Hayward had submitted to Councillors costings to erect a fence around the grass edge at Black Horse Dyke. The expenditure would be - fencing £226.44, posts and concrete £100. plus labour costs. On the proposal of Councillor Howlett seconded by Councillor Hayward it was agreed to proceed with this project. **Councillor Hayward will liaise with the Village Caretaker about the process.**

AGREED AND NOTED

17.751 Standing Orders:- This document had been forwarded to all Councillors prior to the meeting and was approved without any amendments.

AGREED AND NOTED

17.752 Staithe Car Park and risk assessment:- Councillor Hayward referred to the risk assessment he had conducted in September 2018. The height of the hedge had been reduced giving greater visibility on exiting the car park. Councillor Hayward suggested there should be an additional sign stating that owners parked their vehicles at their own risk.

Councillor Hayward will liaise with the Chair of the Poor's Trust for information on purchasing a sign similar to the one already in place.

AGREED AND NOTED.

17.753 Grass cutting for the season 2019/20:- The grass cutting during the current season had not been satisfactory and had taken up a great deal of the Clerk's and Village Caretaker's time in trying to resolve issues. It was agreed that the Village Caretaker would undertake the grass cutting for the next season and for the Caretaker's job specification to be amended accordingly.

AGREED AND NOTED

17.754 Reports from Councillors on their areas of responsibility: -

17.754.1 Black Horse Dyke – Councillor Hayward had nothing further to report to what was minuted under item 17.750.4. Councillor Howlett mentioned that in 2020 the WI would be celebrating its centenary and she will suggest to the WI that a request be made to the Parish Council for the WI to purchase a tree to be planted to commemorate this anniversary

along with the possibility of sponsoring a bench. **The Chair proposed that Councillor Howlett discusses the matter with the WI committee and bring back their proposals.**

AGREED AND NOTED

17.754.2 Footpath report -

Councillor Wretham reported that, following the Parish Council meeting in October, he had met with the owner of one of three properties which run parallel to Star Lane. They had discussed the problems of overgrown tree branches, the removal of dead wood and clearing the path of debris particularly where soil and mud had encroached upon the path. The mud slide appears to have been caused by garden soil being placed on the outside bank of one of the properties. Councillor Wretham proposed to the meeting that the Parish Council should agree to undertake cutting back the overgrown bushes and hanging branches and removing the debris. Councillors Hayward and Wretham offered to help the village caretaker with the clearance. A member of the public, who said he had expert knowledge in the legalities of footpaths, advised that in most cases the landowner owns the subsoil to the centre of the path, but that Highways owns the rights of way and therefore the responsibility for maintenance lies with Highways. If the Parish Council undertook work, it could be construed as the Parish Council assuming responsibility. The parishioner suggested contacting the Highways Department asking them to clear the path in the first instance. If no response or action was forthcoming from the Highways Department the Parish Council could approach them indicating the Parish Council will undertake this work as a "one off". ***It was agreed the Clerk would contact the Highways Department according to the process suggested.***

AGREED AND NOTED

17.754.3 Rockland St Mary Primary School –

Councillor Green had informed the Clerk that he had nothing to report.

NOTED

17.754.4 Green Lane Playing Field –

Councillor Wretham had nothing to report.

NOTED

17.755 Correspondence circulated to Councillors via email and to be considered at the Parish Council meeting on the 12th December 2018.

Correspondence circulated

| Document | Circulated via email |
|--|----------------------|
| Various emails from residents relating to the "Call for Sites" | Various dates |
| Norwich Western Link options consultation information | 16.11.2018 |
| Email from South Norfolk "Can we help your Town or Parish" | 16.11.2018 |
| Detailed email from resident sent to Councillors on the 19.11.2018 at 19. Response to be agreed. | 19.11.2018 |
| Norfolk ALC Bulletin 21 st November 2018 | 21.11.2018 |
| Planning application 2018/2559 13 School Lane Rockland St Mary NR14 7EU Proposal: Erection of Rear Extension Responses received from KB; DH;JW;JP;EG;MH | 22.11.2018 |
| Proposed fencing for Black Horse Dyke Car Park | 22.11.2018 |
| Email from RSPB re. bird hide | 25.11.2018 |
| Community Led Planning Workshops 'Assessing & Providing for Housing Need' DH plus one resident booked | 27.11.2018 |
| Emails regarding the bus service | Various dates |
| Broads Engage Accessing the Broads - Priorities for Action feedback report | 28.11.2018 |

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| Temporary road closure at Hellington | 28.11.2018 |
| 2018/2576 Annexe Saxtons Barn 8 Surlingham Lane, Rockland St Mary Norfolk Removal of condition 3 of permission 2015/0770 - to lease annexe independently from main dwelling. Responses received from JP;JW;DH;MH;EG;KB | 30.11.2018 |
| 'How to contact us' poster along with a 'Community Update'. Posters displayed on Notice Boards | 30.11.2018 |
| Letters from Head and pupils of Rockland School | 30.11.2018 |
| Letter from resident regarding parking at Black Horse Dyke and reply from Executive Head of Rockland School | 11.12.2018 |

In addition, the Clerk reported that a parishioner had raised the issue of the danger of walking from Lower Road towards the Staithe due to the lack of a footpath. Having taken advice, the Clerk will inform the villager that the County Council adopts a points system to assess danger. This took into account visibility, the level of the land and whether or not there had been any fatalities. The Council did not consider that Lower Road would be assessed as high risk based on these points categories and so did not feel this was a matter they could take up formally with the County Council. It was pointed out that walkers are able to use the grass and shingle verges when vehicles pass. ***The Clerk will inform the parishioner accordingly.***

AGREED AND NOTED

A parishioner had also contacted the Council regarding the recent collision which had occurred at Black Horse Dyke. Councillors and parishioners discussed the potential dangers of this stretch of road. **It was agreed that the Clerk would write a letter to the Executive Head at Rockland School to ask for a copy of their travel plan to inform further discussion of the matter at the next meeting.**

AGREED AND NOTED

The meeting closed at 9.40 p.m.

Next meeting Wednesday 9th January 2019

Monica Armstrong
Parish Clerk

Signed as a correct record on 9th January 2019

..... Chair