



Lilleshall Parish Council

Clerk to the Council - Catherine Lane
Lilleshall Memorial Hall, Hillside, Lilleshall, Newport, Shropshire, TF10 9HG
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To all members of Lilleshall Parish Council - Councillors:

I HEREBY GIVE YOU NOTICE that there will a meeting of Lilleshall Parish Council on Monday 5th February 2018, at Lilleshall Memorial Hall commencing at 7:00pm.

Signed: Clerk to the Council.....Date 29th January 2018

AGENDA

1. Welcome by the Chairman.

2. Apologies for absence and reasons.

The Council is to receive, consider and accept as appropriate, any apologies for absence.

3. Declarations of Interest.

a) Pecuniary b) Personal

4. Public Session.

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from Members of the Public.

5. Minutes.

To confirm the minutes of the council Meeting held on 8th January 2018..

6. Matters Arising from those Minutes.

(a) Standing Orders and Financial Regulations – Council to review and agree both documents.

7. New Business.

(a) Daffodil Bulb Display, Hollingsgate Mound & Rampart Way – request from Cllr Steven Reynolds, Mayor, Borough of Telford and Wrekin to support this project with a grant of £100. Please see attached. Council to consider.

(b) Draft Protocol for Councillor / Clerk Relations – Council to review and agree, please see attached.

(c) Internal Audit – Council to discuss the Internal Audit for the 2017/18 financial accounts.

(d) Parish Newsletter – Council to discuss the 2018 Parish Newsletter.

(e) Lilleshall in Relief – Council to nominate a representative to be a trustee on this outside body.

8. Reports:

- (a) Tennis Courts: update.
- (b) Allotments: update.
- (c) Street Lights: update.
- (d) Neighbourhood Plan: update.
- (e) Post Office: update.
- (f) Footpaths: update.
- (g) Other reports:

9. Correspondence – for action: None.

9.1 Correspondence - for information:

(a) Letter to Leader of Telford and Wrekin Re NHS Blood and Transplant –

Please see attached.

(b) TWC Job Adverts for Personal Assistants – to raise awareness of the roles, please see attached.

10. Planning:

(a) Applications:

Reference: **TWC/2018/0062**

Address: 51 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EY

Proposal: Erection of two storey side extension and single storey front extension including a porch

Applicant: Mr & Mrs Back

(b) Permission Granted: None.

(c) Permission Refusals: None.

(d) Any other planning matters: None.

11. Finance:

(a) Payments – the Council to approve the following payments:

| | | |
|-------------|--|---------|
| (a) BT | Invoice (to note) | £27.22 |
| (b) TWS | Invoice (Grounds Maintenance December) | £558.19 |
| (c) C. Lane | Salary (February plus overtime) | £866.36 |
| (d) HMRC | NIC's | £25.41 |

(b) Cheques – two Cllrs are required to sign cheques and check against the relating invoices.

12. Training:

The “Annual Parish Meeting” Verses the “Annual Meeting of the Council”, 5th February, 5:30 – 7:30, Shirehall.

13. Date of the Next Meeting 05.03.18

Items for the agenda to be notified to the clerk by 23.02.18