

ROLVENDEN PARISH COUNCIL

Minutes of the parish council meeting held **TUESDAY, 19TH APRIL 2016, 7.30PM**,
The Pre-School Room, Rolvenden Village Hall for the purpose of transacting the following business.

Present: Cllr Mr D.Murray-Chairman, Cllr Mrs D.Curtain-Vice Chairman, Cllr Mrs I.Newman, Cllr Mrs J.Marston, Cllr Mr G.Tiltman, Cllr Mr J.Wilkins, Cllr Mrs J.Stace, Cllr Mr B.Hindley, Cllr Mr M.Hook, Clerk to the Council- Mrs J.Serra, Local Press Correspondent- Mr D.Newman, and eight residents.

Apologies for absence- none received

(a) Declarations of Members Disclosable Pecuniary Interests- under the Localism Act 2011 to be made relating to items on this agenda – none

(b) Declarations of Members Other Significant Interests- under the Kent Code of Conduct adopted August 2012 by the parish council to be made relating to items on this agenda.-none

(c) Declarations of Members Other Interests- not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons

Cllr Mrs I.Newman –item 140[ii] planning application 16/00370/AS an interest declared as a resident in the same road although not an adjacent neighbour.

Cllr Mr J.Wilkins-item 140[i] planning application 16/00386/AS,Lake Farm. Cllr Wilkins stated that he knew the owner of Lake Farm.

Cllr Mr M.Hook declared being a member of the Weald of Kent Protection Society

139. DRAFT Minutes of the parish council meeting held Tuesday 15th March 2016, copies previously having been sent to each parish councillor, were agreed, approved and signed as a correct record.

The Chairman, with the agreement of parish councillors, changed the order of the agenda to accommodate the interests of the residents present in the meeting. The following were taken from the running order of the formal agenda:

Item 140[i]Application 16/00163/AS Farnell Farm

Item 140[ii]Application 16/00370/AS, 4 Gybbons Road,

Item 148 Mounts Lane re disposal of dog mess.

Item 151. finance[iii] Mr Bryant made a statement on the state of the football field and the equipment used by the contractor. Mr Bryant described the grass of the playing field in the Layne as becoming yellow due to the cut grass left on the surface which was denied by parish councillors. Mr Bryant continued with his criticism about grass cutting of the football field. The Parish Council would not pay the invoices received from Groundscare & General Services. The parish council had not given any instructions to the company to carry out the work stated on the invoices.

Item 144. Miss J.Vinson explained her proposal for volunteers to help housebound residents use the mobile library service.

The Chairman returned to the formal agenda

140. Planning- all related matters

[i] Applications for **CONSULTATION** received from Ashford Borough were considered

16/00163/AS Prior approval for a proposed change of use- Agricultural building and land within its curtilage to Class R flexible use(in particular Class C1Hotel) and associated operational development Farnell Farm, Sandhurst Lane, Rolvenden. Residents from Sandhurst Lane read out their information and reasons for objecting to the proposal. They were thanked for presenting the details to support their objections.-Discussed by parish councillors.

The location had already been let as a wedding venue in association with a company promoting countryside venues.- **Resolved:** the parish council to **object** to the proposal in the application. Parish council objected strongly to the proposed change of use due to the potential increase in the number of traffic movements, poor access to the location and the site, generation of noise particularly at night, light pollution after dark. All of which could happen over three consecutive days and have a very significant detrimental impact on the area.

140. Planning- all related matters

[i] Applications for **CONSULTATION** received from Ashford Borough were considered
16/00366/AS Proposed two storey front extension and removal of porch. 1 Frensham Road, Rolvenden Layne. Parish council received a letter from the applicant explaining the extension.
16/00366/AS Amended Consultation- Proposed two storey front extension and replacement porch-amended description. 1 Frensham Road, Rolvenden Layne – Discussed.
Resolved to support without comments

16/00386/AS Proposed detached outbuilding to replace existing, Lake Farm, Thornden Lane, Rolvenden Layne. Discussed. **Resolved** to support without comments

16/00499/AS Installation of hardwood driveway gates, September House, Frensham Road, Rolvenden Layne. Discussed. **Resolved** –to support without comments

[ii] Applications for **CONSULTATION** received 12th-19th April 2016 from Ashford Borough were accepted and considered.

16/00370/AS Part two storey/part single storey rear extension, new first floor side window and change from weatherboarding to tile hanging. 4 Gybbons Road, Rolvenden. Item taken out of the running order of the agenda for the benefit of the applicant present in the meeting. Cllr Mrs I.Newman chose to leave the room. The applicant explained their proposals. Discussed by parish councillors
Resolved to support the application without comments.

Cllr Mrs Newman did not return to the meeting due to feeling unwell

16/00496/AS Demolition of existing single storey garage, kitchen, utility space and outbuildings, and construction of new single storey extension to side to provide additional domestic accommodation. Kingpost Cottage, 79 High Street, Rolvenden.- Plans viewed and discussed. **Resolved**-to support without comments.

16/00498/AS Listed Building Consent for application 16/00496/AS,Kingpost Cottage,79 High Street,Rolvenden.- Discussed. **Resolved**-to support without comments

[iii] **Halden Field** – The application for the development will not be included at Ashford Borough Council's next meeting of their Planning Committee.

[iv] **Barratt Field**- the damage caused by cattle entering the field has been filled in. Rolvenden Football Club hope to play on the field in September 2016.

[v] Planning related issues not raised elsewhere on this agenda to be accepted and considered-none

141. Neighbourhood Development Plan – The documents have been passed to the Consultant [Mr T.Fullwood] to be readied for submission to Ashford Borough and the inspectors.

142. Kent Assoc. Local Councils: [a] Annual subscription due for 2016/2017- to continue the parish council's membership.. **Resolved** – to continue the parish council's membership .

[b] Training course: Health & Safety Accreditation, 16th June 2016, Lenham,9.30am -noted
Clerks Conference, 14th June 2016 Sutton Valence Village Hall. 9am- noted.

[c] [i]John Rivers has resigned from KALC's Ashford Area Committee.

[ii]) Four copies received of Good Councillors Guide- given to parish councillors

[iii] Parish News April 2016- hard copy to each parish councillor. Could be sent by e-mail in future

143. Kent Highways:-

[a] Traffic speeds and warning signs throughout the village. KCC could not provide the costs for additional signs. Kent Highways advised that the parish council would need to engage their own consultant to assess for additional highway signs. These would then have to be approved by Kent Highways. The process of providing additional highway signs would involve the parish council in very substantial costs. Discussed. **Resolved:** The parish council could not afford the substantial costs and would not provide additional highway warning signs

143. Kent Highways:-

[b] Letter received from Kent Highways addressed to residents on cutting back encroaching vegetation- a copy was put on noticeboards & in the parish magazine

[c] Mounts Lane, Rolvenden, the lane was in a very poor state. Kent Highways had indicated that remedial work was planned for this lane.

Wassall Lane was also mentioned as being in a bad state of repair-to report. Information received in previous years was that country lanes would not receive major repairs.

The fingerpost, corner of High Street/Benenden Road, the meeting was informed that Cllr Mrs Newman had obtained a quote of £300 to replace the main post. Due to the absence of Cllr Mrs Newman the matter was deferred.

144. KCC's Mobile Library Service- this is to be reduced in the village. Miss J.Vinson has made a proposal to KCC to assist housebound residents to use the library service. A copy was given to parish councillors. The library service might put the programme county-wide. A volunteer with a tablet and a mobile router would visit an individual and using the individual's library details to help choose and order books. The books would be brought out on the regular library service and the volunteer would return current loans and collect the ordered books

Resolved. The parish council to support the proposed service for the village.

145. Parish council's new web site- Cllr Mr B.Hindley asked to record the appreciation of the parish council to Cllr Mr G.Tiltman for his good work on providing the new web site in a short space of time. The new site is very good. The home page of the site is still being arranged. Proposed the former web site provider be contacted in order to close it down. **Resolved:**Cllr Mr G.Tiltman to close down the former web site when the new one is complete.

146. Queen's Birthday- Celebratory event June 12th in the village - this was on the agenda for the Annual Parish Meeting,28th April 2016 Resolved: parish council to support the proposal

147. Playing Field- Rolvenden Layne- goal posts. The mobile goal posts with weights were purchased in 2006. The goal posts were frequently moved without weights being re-positioned. The weights to keep the posts stable had been replaced on two occasions after being lost. There are no weights at the present time nor do they have any nets. An article on health & safety with reference to portable goal posts. was shown to the meeting. Discussed

Resolved: to research for the provision of securing the portable goal posts onto the Layne field.

148. Mounts Lane, Rolvenden. The NHW Co-ordinator told the meeting that signs had been put around the field in Mounts Lane relating to the bags of dog mess thrown onto the field and they were monitoring the situation.

149. Annual Parish Meeting, Thursday 28th April, 7.30pm.Copy enclosed of last year's agenda & Minutes for information [a] Agenda for this year's meeting to be the same as last year

[b] Arrangements for the refreshments to be confirmed with Cllr Mrs Newman.

150. Vacancy for New Clerk- The parish council received four applications. Three applicants were interviewed and two had a second interview. The interviewing panel were unanimous in their choice.

151. Finance: all related issues were accepted.

[i] Annual Return year ending 31st March 2016 to be submitted to the external auditor no later than 13th June 2016. Internal auditor has to complete one section of the report. Completed Sections 1 & 2 will have to be displayed in the parish and on the parish council's web site. The Parish Council to approve the Annual Governance Statement by resolution. These papers were with the internal auditor and would be presented at the May parish council meeting.

[ii] Parish council accounts- summary to 31st March 2016- a copy to each parish councillor for information. Copies to be available at the annual parish meeting

151. Finance: all related issues were accepted

[iii]Accounts for payment received from Groundscare & General Services for additional grasscutting of the football field- invoice dated 5.3.16- £240.00+vat£48 plus invoice dated10.04.16-£240.00+vat£48 = total £576.00 – **Resolved:**The Parish Council would not pay the invoices received from Groundscare & General Services. The parish council had not given any instructions to this company to carry out the work stated on the invoices.

[iv]**Resolved** to pay: KALC y/ending 31st March 2017- £559.99 (£466.66 + vat £93.33) for the annual membership subscription agreed as per item 142

[v] **Resolved** to pay - Mr G.Tiltman- £184.54 (£153.78 +vat £30.76)- reimbursement of payment for charges on invoice from 123-reg, dated 29th March 2016 relating to the parish council's web site .

[vi] **Resolved** to pay – Mr J.P.Oakeley- £680.00, re cutting grass at recreation ground, football field, Layne playing field, war memorial & village hall, less £50 for one cut of football field, plus £50 for extra cut of cricket field.

[vii] **Resolved** to pay the following accounts:

[a] Mr S.Brooks, £150.00, five weeks @ £30 per week, collecting litter in the parish

[b] Mrs J.Serra, clerks wage £413.83, plus reimbursement of expenses 15.03.16- 18.04.16- £56.16=£469.99

[viii] Accounts presented at this meeting were accepted and agreed for payment

Kent Assoc.Local Councils- £11.29 (£10.74+vat.55p)- re four copies of 'Good Councillors Guide'

Rother Valley Press- £100, printing for 1000 copies of Rolvenden Update 2016 newsletter

[ix] Financial matters not raised elsewhere on this agenda to be accepted and considered.-none

152. Other Matters for Information: *issues can be raised which involve no more than an exchange of Information. NO DECISIONS can lawfully be made on matters raised under this exchange.*

[LGA1972 sch12]

(a) **Oast to Coast-** periodical magazine of Action with Communities in Rural Kent (ACRK)-noted

(b) Came & Company Local Council Insurance- copy received of their Spring 2016 newsletter for local councils-noted

(c) Appreciation expressed by Rolvenden PCC for the parish council's support of the churchyard maintenance.

(d) Trees- the landowner is responsible for trees on their land. If the tree falls across the road, the landowners has to clear it.

(e) KCC are diverting their work on verges to parish councils

(f) Cllr Mr Tiltman is organising the removal of a trampoline from the green in the High Street.

(g) Mr Matthew Scott, a candidate standing in the election for Police Commissioner to attend the village market 21st April from 11am

(h) There is a new PCSO in the village. His name is Andrew Hood

(i) Report of a PROW footpath being churned up by horses in the field. The matter should be reported on Kent Highways web site under PROW

(j) The fallen 30mph sign on entering Rolvenden Layne from Wittersham has been stood up, courtesy of Cllr Mrs Stace's husband.

The meeting ended 10pm

Mrs J.M.Serra, Clerk to the Council
26th April 2016

Signed-----date-----

