



Marsham Parish Council

email: marsham_pc@outlook.com

NOTICE OF MEETING & SUMMONS TO ATTEND
THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL
TO BE HELD IN MARSHAM PARISH CHURCH,
ON MONDAY 12th JULY 2021 AT 7PM

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

PLEASE NOTE: Face Coverings must be worn inside the Church and Track and Trace will be used in line with current Covid19 Guidelines

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Parish Clerk

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations

3. MINUTES To receive and confirm minutes of the Parish Council meeting held 14th June 2021

4. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

(Members of the public are allowed a maximum of 3 minutes each)

5. REPORTS FROM POLICE To receive written and/or verbal reports from representatives

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

To receive written and/or verbal reports from representatives

7. INFORMATION ON MATTERS ARISING

To consider information on any matter arising from the minutes not listed elsewhere on the agenda: -

a) To receive a report from the streetlight audit carried out on the 28th June and to agree a way forward following the recommendations provided by TT Jones Electrical Ltd.

b)

8. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2020-2021 – To receive the Internal Auditors report and recommendation to accept the end of year accounts for Marsham Parish Council 2020 – 2021 as Exempt from further audit. To sign the Exemption Certificate and Adopt the Accounts Statement.

9. PLANNING - [Planning Applications - Marsham Parish Council, Marsham, Norwich \(marshampc.co.uk\)](http://marshampc.co.uk) to consider any applications received during this time. Also for the Clerk to update the Council on Tracker.

10. FINANCE - Balance of Community Account as of 24th June 2021 - £18,764.98 . To agree the following expenditure:- Clerk Wages for June:- £249.70, Clerk Expenses to March 2021:- £57.39, Clerk Expenses to June 2021:- £66.90. Internal Audit fee to Donna Mackay of £65.00. Streetlighting Maintenance to TT Jones Electrical Ltd of £208.12. Gate creation costs to J Meddler £200.00

11. CORRESPONDENCE - Communication received not covered elsewhere within the Agenda including grass cutting and play area

12. MARSHAM VILLAGE HALL To receive written and/or verbal reports from representatives

13. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

a) To receive updates on Peewit Field rental/Allotment rents/Tenancy/Overhanging Tree

b) Playground – to receive an update on quotes, BDC support on shared funding for additional space and equipment / Cranes Lane Land / Safety Inspection.

14. **HIGHWAYS** – To receive the report on the village inspection by highways. To receive an update on the upgrading of the gates on Fengate and the steps on High Street. To consider Parish Partnership Scheme for 2022-2023
15. **ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda
16. **DATE OF NEXT MEETING** - To confirm the date of the next meeting

Mrs. R Scarff
Clerk to the Parish Council

7th June 2021

NOTES

All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.

Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to www.broadland.gov.uk and follow the links through to planning.