

BOXFORD PARISH COUNCIL

To: All Members of Boxford Parish Council

You are required to attend the Meeting of Boxford Parish Council on
Monday 28th September at 7.00pm in The Heritage Centre, Boxford

ORDINARY MEETING

The following business will be transacted:

1. To accept apologies for absence:
2. Declarations of Interest
3. To approve the minutes of the June meeting

Open Session

Opportunity for Parishioners to raise any matters

Matters Arising/Updates

4. WBC Update from Ward Councillors
5. Footpaths
6. Roads and Highways
 - a. Naming of unnamed road
7. Update on B4000 from Dist. Cllrs Vickers, Bennyworth, Gaines
8. Projects
 - a. Parish Plan – update
9. Activities
 - a. Domain, website infrastructure, email system (PT)
10. Planning
 - a. Planning Applications to consider:
None.
 - b. To state for the record:
None.
 - c. Decision notices:
26/00297/HOUSE, **Coombesbury Farmhouse Ownham Boxford Newbury**. The addition of a double-storey extension to the rear with rooflight; replacement of existing conservatory and part of outbuilding with a single-storey side extension with veranda; addition of a lantern to the main flat roof; enlargement of patio and associated re- landscaping. **WBC refused.**
26/00092/HOUSE, **Brooders Farm Winterbourne Road Boxford Newbury**. Single storey rear extension. **WBC approved.**
26/00329/FUL, **Brooders Farm Winterbourne Road Boxford Newbury**. Demolition of existing cart shed and replacement with a similar outbuilding and creation of an access for the neighbouring property for agricultural vehicles and machinery. **WBC approved.**
11. Financial Matters (NP)
 - a. Report on the balance of accounts, expenditure & income since June meeting.
 - b. Tactical Management performance review: to consider making a payment on account, no invoices have been received since May 2026.
 - c. Update on approved Members BID
 - d. To review progress on Internal Audit action log
 - e. To approve IT Policy
 - f. To approve Internal Control Document
 - g. To consider NALC PayScale backdated to 1st April 2026.

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12. Other matters, additional reports & updates
 - a. Village Hall Committee - update (PT)
 - b. Councillor Co-option
 - c. To replace bronze plaque on war memorial
 - d. Items for next agenda

13. Date of the next meeting

Monday 30th November 2026 at 7.00pm in the Heritage Centre, Boxford

Signed: *N Pierce* Boxford Parish Council Clerk – 23rd September 2026