

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 21st January 2021 at 7.00pm online via Zoom**

Present: Dot Machin (Chair)
Kevin Francis
Peter Key
Steve Bennett
Brenda Pawsey
Norma Knight

Also present: Melanie Eversfield, The Clerk and District Councillors Sue Prutton and Grant Nurden

1. Public Forum

It was noted that there was a lot of litter along the lanes in the Parish particularly McDonalds, Costa and Indian takeaway packaging. The Clerk to highlight this in the newsletter to parishioners.

Clerk

2. Apologies

Apologies were received and accepted from Cllr Jan Davis.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 17th December 2020

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

a) Dog Fouling Signs – It was noted that there had been no update since the last meeting and the Clerk would continue to chase Broadland District Council.

Clerk

b) Christmas Hampers/Foodbank – The Clerk stated that the Christmas hampers agreed had been sorted and that a further donation of £50.00 was made to Acle Foodbank for 2 hampers to be distributed.

c) Vagabond – The Clerk read out the latest email from the Broads Authority. It was agreed that we should continue to apply pressure.

d) Yare Grain – It was noted that the planting had still not taken place and the Clerk is to relay this to the Enforcement Officer at Broadland District Council.

Clerk

e) Manor Barn – It was noted that Broadland had not done anything about this and therefore it is now only an enforcement issue. The Clerk to forward details to District Cllr Sue Prutton for her to investigate.

Clerk

f) Parish Partnership Bid 2021/2022 – It was noted that the bid has been submitted and the outcome of the application will be known by the end of March 2021.

g) Meeting with Highways Officer – The Clerk to continue chasing the officer for feedback.

Clerk

7. Highways and Transport

a) Footpaths in the Parish – It was noted that the majority of footpaths in the parish are open and passable with the exception of FP13 which is open, however, there is a pile of top soil which is washing down and pushing onto the fence and into the footpath. This is to be reported to the Beet Factory. Brenda asked if a dog waste bin could be placed at the Limpenhoe end of FP1. The Clerk to look into figures and speak with Broadland District Council and report back to the council.

Clerk

b) Potholes – A number of potholes in the parish were noted. The Clerk to report these to NCC Highways.

Clerk

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2020 as at 31st December 2020 was received and noted.
- b) Partial payment of SLCC Membership at a cost of £27.41 was considered and **agreed**. **Clerk**
- c) Cllr Jan Davis attendance at the NPTS 'Understanding your Councils Finances' course at a cost of £36.00 was considered and **agreed**. **Clerk**
- d) The following payments were considered and **agreed** that all should be paid by Standing Order:- **Clerk**
- | | | |
|------------------|---------------------------------|---------|
| Mrs M Eversfield | Salary January 2021 | £196.99 |
| HMRC | PAYE January 2021 | £46.60 |
| Mrs M Eversfield | Partial Payment SLCC Membership | £27.41 |

9. Ongoing Matters

- a) Network Rail
The Clerk had distributed an update on the recent works by Network Rail. It was **agreed** that the Clerk puts this in the newsletter to update parishioners. **Clerk**
- b) Limpenhoe Village Green
The Clerk distributed an email from Matt Davies from Norwich Fringe Project in relation to his meeting with the adjacent landowner. It was **agreed** that the Clerk seeks a 30 minute zoom meeting with Matt at 6.30pm prior to the February Council Meeting. **Clerk**
- c) Cantley Pond
The Clerk had distributed the work specification and quote from the Norwich Fringe Project which was considered. It was **agreed** to go ahead with the works at a cost of £1,900 plus VAT. **Clerk**
- d) Carbon Footprint
As Jan Davis was absent from the meeting this item will be deferred to the next meeting.
- e) Cantley Help
As Jan Davis was absent from the meeting this item will be deferred to the next meeting.

10. Items for the Next Months Agenda

Limpenhoe Village Green
Cantley Pond
Network Rail
Carbon Footprint
Footpaths
Dog Fouling Signs
Manor Barns
Vagabond
Yaregrain
Newsletter

11. Date of Next Meeting

Thursday 18th February 2021 at 7.00pm virtually via zoom.

The meeting closed at 7.55pm.

CHAIR