

**MINUTES OF THE MEETING OF BRINDLEY AND FADDILEY PARISH COUNCIL
HELD AT THE GOODWILL HALL, FADDILEY ON 4th MARCH 2019**

PRESENT:	Cllr A Williams Cllr T Long Cllr R Ford	Cllr G Barlow Cllr C Latham
APOLOGIES:	Cllr P Major	Cllr P Robinson
ALSO PRESENT	Dr. M Bailey (Clerk/RFO) Cllr S Davies (Cheshire East Council)	

PART ONE – ANNUAL COUNCIL BUSINESS

11 ELECTION OF CHAIRMAN

The existing Chairman, Cllr Alan Williams, took the Chair to ask for nominations for Chairman up until the 2020 Annual Parish Council Meeting.

Cllr Alan Williams was nominated and **ELECTED** as Chairman of the Parish Council for the 2019/20 Council Year.

12 ELECTION OF VICE-CHAIRMAN

The Chairman asked for nominations for Vice-Chairman up until the 2020 Annual Parish Council meeting.

Cllr Graham Barlow was nominated and **ELECTED** as Vice-Chairman of the Parish Council for the 2018/19 Council Year.

13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Peter Major and Paul Robinson

14 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

There were no declarations of interest made by Members present.

15 REGISTRATIONS OF INTEREST

Members were reminded to complete their Registration of Interests form as quickly as possible and to return to the Parish Clerk when completed.

16 MINUTES – 4TH MARCH 2019

RESOLVED: Members resolved that the minutes of the Parish Council held on 4th March 2019 be approved as a correct record and signed by the Chairman.

17 MATTERS ARISING

The following matters were raised from the minutes: -

- SID – it was reported that the price of batteries is high and therefore the Council will explore options in terms of getting a new battery
- Bus Shelter – work has not yet started

- Defibrillator – new pads have been ordered and delivered for the defibrillator
- Letter – a letter of thanks has been sent to the former clerk
- Connecting Cheshire – it was reported that some houses in the parish have not yet been connected

18 ELECTIONS – 2ND MAY 2019

18.1 Local Election Results and Vacancies

It was reported that three candidates stood for election in Brindley and were returned unopposed.

In Faddiley it was reported that five candidates stood and four were elected.

This leaves one vacancy on the Parish Council.

Members **RESOLVED** that Jon Pochin be elected to the Parish Council to fill the vacancy.

18.2 Borough Council Elections

It was reported that Stan Davies had been re-elected to the Wrenbury ward on Cheshire East Council.

19 APPOINTMENTS TO PARISH COUNCIL ROLES/OUTSIDE BODIES

The following Members were nominated to Parish Council roles: -

- Planning and Footpaths – Cllr Rob Ford
- Planning – Cllr Paul Robinson

The following Members were nominated to Outside Bodies: -

- Goodwill Hall Committee – Cllr Graham Barlow
- Cheshire Association of Local Councils – Cllr Jon Pochin
- Police Cluster – Cllr Graham Barlow
- Local Highways Group – Cllr Jon Pochin

Members **RESOLVED** to approve all these nominations.

20 STANDING ORDERS/FINANCIAL REGULATIONS

Members **APPROVED** the Standing Orders/Financial Regulations for the 2019-20 council year.

21 CODE OF CONDUCT

Members **APPROVED** the Code of Conduct for the 2019-20 council year.

22 FINANCIAL MATTERS

22.1 End of Year Accounts (1st April 2018-31st March 2019)

Members **APPROVED** the following draft documents for the financial year 1st April 2018-31st March 2019

- Ledger 2018-19 (1st April 2018-31st March 2019)
- Receipts and Payments 2018-19

22.2 Responsible Financial Officer

The Parish Council **APPROVED** the appointment of the Parish Clerk (Mark Bailey) as the RFO for the 2019-20 council year.

22.3 Bank Mandate

The Parish Council **RESOLVED** that the signing rules in the current mandate for all the Council's bank accounts be replaced in accordance with the instructions below.

The Council **RESOLVED** to replace Mr. Tom Dunlop with Mr. Mark Bailey on the current mandate in accordance with the terms and conditions set out by the Council's bank and **RESOLVED** that the current mandate will continue as amended.

22.4 Appointment of Internal Auditor

Members **APPROVED** the appointment of Mr. Peter Kent as the Council's Internal Auditor for the 2019-20 financial year.

22.5 External Audit 2018-19

It was reported that arrangements for the external audit for 2018-19 will be the same as the previous year. The audit will be undertaken by PFK Littlejohn and those councils whose gross expenditure/income is less than £25,000 p.a. can claim for an exemption from the audit process. It is proposed that, at the next meeting of the Parish Council, the exemption certificate is agreed, together with the Annual Governance and Accountability Return (AGAR) 2018-19. Members **RESOLVED** to hold an extraordinary meeting of the Parish Council to consider these matters on Monday 3rd June 2019.

22.6 Authorisation of Payments

£265.96	Dr. M J Bailey – salary payment for Clerk (April/May 2019)
£66.50	HMRC – tax on clerk's salary (months 1 and 2)
£93.96	Cheshire Association of Local Councils (2019-20 Fees)
£198.40	Dr MJ Bailey (reimbursement) – replacement pads for defibrillator

RESOLVED: The above payments were approved by the Council

23 CALENDAR OF MEETINGS 2019-2020

The Parish Council **APPROVED** the suggested calendar of meetings for the 2019/20 year.

The approved dates were: -

1 st July 2019	6 th January 2020
2 nd September 2019	2 nd March 2020
4 th November 2019	5 th May 2020 (annual meetings)

PART TWO – ORDINARY PARISH COUNCIL BUSINESS

24 PUBLIC QUESTION TIME

There were no issues raised by those members of the public present.

25 CHAIRMANS REPORT

The Chairman of the Parish Council reported the following item: -

- That the election had taken place and had created several issues

26 BOROUGH COUNCILLOR REPORT

Cllr Stan Davies (Cheshire East Council) attended the meeting and reported that Cheshire East Council will be controlled by a coalition of Labour/Independents following the recent election.

27 HIGHWAYS MATTERS

No matters were raised, although Cllr Pochin will report any pothole issues to Cheshire East Highways.

28 PLANNING MATTERS

There were no planning matters to consider.

29 COMMUNICATION/SHARED INFORMATION

The following matters were raised by Members: -

- Cllr Barlow – reported that Faddiley F.C. had a successful season and asked that a letter of congratulations be sent to the team
- Cllr Ford – reported that the common is very well mown (possibly too well-mown) and will report to Cheshire East Council
- Cllr Latham – asked that examples of Health and Safety policies be brought to the next meeting
- Cllr Pochin – reported that an event is to be held at Burland Hall on 9th June 2019

30 DATE OF NEXT MEETING

The next regular meeting of the Parish Council will be held on Monday 1st July 2019 at 7.30pm – Goodwill Hall.

An extraordinary meeting of the Parish Council be held on Monday 3rd June 2019 at 7.30pm – Goodwill Hall

31 EXCLUSION OF PRESS AND PUBLIC

It was **AGREED** to exclude the press and public in accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960.

32 PARISH CLERK CONTRACT

The contract for the Parish Clerk was **APPROVED** by the Parish Council.

.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.45pm