

MEETING OF HAWKLEY PARISH COUNCIL

held Wednesday 10th December 2025 at 7:30pm in Hawkley Village Hall

Minutes

Present: Cllr Caukill (Chair), Cllr Humphrey, Cllr Butcher, Cllr Large, Cllr Wallace and Cllr Sinclair

Also attending: Cllr Louisson, K Horton (Clerk) and 1 member of the public.

- 1) **Welcome.** Meeting opened
- 2) **Apologies for Absence.** Received from Cllr Buckle for personal reasons. Apologies accepted.
- 3) **Declarations of Interest.** No interests declared.
- 4) **Approval of Minutes** - Parish Council Meeting held on 1st October 2025 and Planning Advisory Committee meeting held on 17th October 2025. No questions raised and minutes duly signed.
- 5) **Public Participation.** No contributions
- 6) **Report from County Councillor Oppenheimer.** Written report circulated ahead of the meeting.
- 7) **Report from District Councillor Louisson.**
 - Devolution has been brought back into focus by central Gvnt's delay of mayoral elections. Postponement to May 2028 stated but not yet confirmed. Gvnt reorganisation in a quandary as this suggests there will be no Mayoral input to unitary process. Qu. Will County Council elections will go ahead? Cllr Louisson believes so
 - Reorganisation that has been approved in Surrey is more in line with HCC/EHDC proposal. Gvnt's review of proposals is some months away.
 - Food waste collection. Vehicles have been ordered. Food waste caddies will come out April/May 2026 and then collections will start later in the year. More details to follow. Definition of "food waste" will be confirmed by Hampshire CC as they carry out disposal. Will be same as Winchester's arrangement.
 - Finances. Waiting to hear on settlement for next financial year from central Gvnt. £1 - 1.5M worse off is expectation but such a reduction in settlement should not impact EHDC's regular services.
 - Empshott Grange. Cllr Louisson has received an update from the Case Officer on the application and he awaits responses to particular questions on the enforcement of transport plans. The travel plan that covers staff will be enforced by Hampshire CC but pick up/drop off plans will be responsibility of EHDC. The enforcement area does not cover Church Lane and Empshott. Officer's recommendation is for approval but Cllr Louisson is holding right to defer the decision to committee if he is not satisfied with the responses on enforcement questions. Qu. If EHDC no longer exists will responsibilities pass on to the Unitary Authority? Yes
- 8) **Co-Option.** *To note any written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.*

Notice of vacancy was posted on noticeboards and shared via email mailing list. Letter of interest received from one resident. Cllr Sinclair proposed Francesca Fisher for Co-option, seconded by Cllr Wallace and all in agreement.
- 9) **Parish Council Finances/Administration**

a) Clerk's Report inc

i) Updates post October meeting

- Litter Bin on Hangars Way/The Hollow has now been reinstated. Thanks noted to Cllr Louisson for his support in getting replacement
- Parking on Upper Green. Village Hall has confirmed visitors should not be directed to their car park so "please park considerately for resident access and avoid mounting the Village Green" will be wording shared with the walking websites.
- Upper Green phone box. No response yet from resident who suggested seasonal use.
- Annual return has been submitted for Open Space – charity for management of the parish greens
- Highways. Upper Green. Highways have confirmed a licence is required. Local contractor not interested in taking on job. One quote received from other company. Awaiting second quote.
- Highways. Stairs Hill. Information has been obtained from Highways and Hampshire Constabulary to answer residents queries. Clerk has shared this with resident contact who has requested a follow up discussion.

ii) Correspondence

- LUPIN grant request. Organisation has confirmed they are happy to wait to year end meeting for consideration
- Grant request has been received from Marie Curie. Clerk will collate all details for consideration at February meeting
- Farnborough Noise Group have contacted PC re Farnborough Airport's Expansion Application: to increase the number of weekend flights and size of aircraft has a response deadline of 30th December. Rushmore District Council have not sought Hawkley PC's input and we are not consultee. Individuals can respond. EHDC are looking at details.
- Complaint will be lodged in response to Cllr Oppenheimer's confirmation that salting route has been down graded for Hawkley. Lengthsman have reviewed all salt bins in last visit.

b) Financial summary for October and November 2025 and in addition:

- i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting**
- ii) Notification/authorisation of other payments**
No queries. Summary signed

10) To review and then accept the following policies/documents:

- a) Data Retention Policy.** Audit requirement and draft sourced from HALC. Adoption proposed by Cllr Caukill, seconded by Cllr Butcher and all in favour.

11) 2024.25 Finances. To note a report from the Clerk on the projected financial position of the Parish Council at ye 2025.26 (Ref document: Budget vs Actual 25.26 LIVE) and a review of anticipated financial commitments for 2026.27

- a) To note the Staff Working Group's report on the Clerk's proposed remuneration from 1 April 2026.** No questions raised and all in agreement.
- b) To agree the Budget for 2026.27.** Report circulated ahead of meeting. Change to grants noted. Cllr Wallace proposed the budget of £17,500 (with reserves of £27,354), Cllr Humphrey Seconded and all in agreement.

- c) **To agree the Precept for 2026.27** Cllr Wallace proposed the precept of £17,500, Cllr Humphrey Seconded and all in agreement

12) Planning.

- a) **To note responses submitted by the Clerk**, under clause 21e of the Standing Orders and/or Temporary Scheme of Delegation, since the last meeting. Following applications “No Objection” logged:
- i) SDNP/25/04007/TCA. The Old House , Vicarage Lane, Hawkley, Liss, Hampshire, GU33 6NQ. Group of conifer trees - Fell to ground level - stump removed
 - ii) SDNP/25/04100/HOUS. Champlers Farm, Champlers Farm Lane, Hawkley, Liss, Hampshire, GU33 6NG. Single storey extension to replace the existing conservatory
- b) **To consider a response to the following planning application(s):**
- i) SDNP/25/04790/APNB - Land North East of, Middle Oakshott Farm Lane, Hawkley, Liss, Hampshire. Proposal: Application to determine if Prior Approval is required for a proposed Agricultural storage and welfare building
Site visit completed. Application statements reviewed and no concerns noted. Vital for management of cattle. No Objection to be noted.

13) Local Government Reorganisation. *Following consideration of the published information by HCC and HALC, to agree any response on behalf of Hawkley Parish Council.*

- Hawkley Parish Council is comfortable with proposal that HCC and EHDC have submitted and don’t believe that HPC can make meaningful contribution beyond this. Support for that proposal to be noted. Attention needs to be taken to ensure small local parish councils are represented and listened to under the new Unitary format. All in agreement.
- It was noted that individuals can also comment

14) Physical Environment

- a) **Greens.** *To note that the arrangement for mowing Upper Green.* Current arrangement can not continue. Thanks noted for those who had carried out work this year. Chair has spoken with resident whose machinery was being used and agreed that we could pay one of her ground staff to maintain the grass going forward: use the mower (gratis) and the PC will need to pay for time and petrol. All Cllrs comfortable with this arrangement.
- b) **Rights of Way.** *To note concerns and agree any action to address Cheesecombe Lane being used by traffic.* Several incidents of vehicles getting stuck including Lengthsman team. They confirmed that Sat Nav directed them down the route to access Oakshott. Clerk has logged requests with Apple and Google that access information is corrected. Clerk has also logged a request with Highways for updated signage. Chair has cleaned existing signage.
- c) **Ditches and Hedges.** *To agree whether a reminder should be sent to residents on their obligations to clear ditches and hedges.* All Cllrs in agreement. Clerk to action

15) Date of next meeting – Wednesday 11th February 2026, 7:30pm.

Meeting closed 8:43pm

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Signed, Councillor Caukill, Chair HPC

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Date