

CHELFORD PARISH COUNCIL

AGENDA

ANNUAL PARISH COUNCIL MEETING

DATE: THURSDAY 9TH MAY 2019

TIME: 7:30 p.m.

VENUE: CHELFORD PARISH HALL, KNUTSFORD ROAD, CHELFORD.

To Members of Chelford Parish Council,

You are hereby summoned to attend the Annual Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. ELECTION OF CHAIRMAN -**
 - i) To elect a Chairman for the 2019/20 civic year.
 - ii) To receive the newly elected Chairman's Declaration of Acceptance of Office.
- 2. DECLARATIONS OF ACCEPTANCE OF OFFICE -**
 - i) To receive the Declaration of Acceptance of Office from each elected Member.
- 3. INTRODUCTION TO THE PARISH COUNCIL -**
- 4. APOLOGIES FOR ABSENCE -**
- 5. CODE OF CONDUCT -**
 - i) To receive and adopt the Code of Conduct as provided by Cheshire East Council.
 - ii) To receive an update relating to the completion of the Register of Interests forms by Members.
- 6. DECLARATIONS OF INTEREST -**
 - i) To receive Declarations of Interest in any items on the agenda.
- 7. ELECTION OF VICE-CHAIRMAN -**
 - i) To elect a Vice-Chairman for the 2019/20 civic year.
- 8. MINUTES -**
 - i) To approve the Minutes of the Parish Council meeting held 11th April, 2019 as a correct record and authorise signing by the Chairman.
- 9. PUBLIC FORUM FOR QUESTIONS -**
- 10. REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) Gawsworth & Chelford Wards Policing Team -
 - a) Report on matters of interest / concern within the Parish.
 - b) Chelford Ward Cluster Meeting - 16th April, 2019. (GW)
 - ii) Cheshire East Council Ward Member - To note the result of the Chelford Ward election.
- 11. APPOINTMENT OF COMMITTEES -**
 - i) To consider the re-appointment of the Neighbourhood Plan Steering Group as an advisory committee to the Parish Council on the same terms of reference as previously adopted.
- 12. CALENDAR OF MEETINGS -**
 - i) To determine the dates of ordinary Parish Council Meetings 2019/20 and Annual Parish Meeting 2020.
- 13. DOCUMENT DISTRIBUTION -**
 - i) To receive consent from Members of the Parish Council for Agenda and other Parish Council information to be transmitted in electronic form.
 - ii) To approve the implementation of Parish Council email accounts for Members.
- 14. FINANCE -**
 - i) To receive and consider the Financial Statement 2019/20 as at 9th May, 2019. (Appendix A)
 - ii) To authorise the following payments -

a) Cheque No. 001288	E. M. Maddock	£813.53	Salary - May, 2019 & Expenses.
b) Cheque No. 001289	H.M. Revenue & Customs	£11.05	National Insurance Contributions.
c) Cheque No. 001290	Greenfingers Landscape Ltd.	£205.99	Chelford Activity Park Maintenance - April 2019.
d) Cheque No. 001291	Cheshire Association of Local Councils	£376.20	Affiliation Fee 2019/20.

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- e) Cheque No. 001292 Cheshire Community Action £50.00 Membership Fee 2019/20.
- f) Cheque No. 001293 CPRE £36.00 Membership Fee 2019/20.
- g) Cheque No. 001294 Play Safety Limited £164.40 RoSPA Inspection Fee.
- h) Cheque No. 001295 JDH Business Services Ltd. TBC Internal Audit Fee 2018/19.
- iii) To note the following receipts since the last meeting -
 - a) NatWest Bank plc. - Business Reserve Account £3.35* Gross Interest - January, 2019.
 - b) NatWest Bank plc. - Business Reserve Account £3.02* Gross Interest - February, 2019.
 - c) NatWest Bank plc. - Business Reserve Account £3.17* Gross Interest - March, 2019.
 - d) Cheshire East Borough Council £15,842.00 Precept 2019/20 (50%).

*Received 2018/19, shown in balance brought forward 01/04/19.
- iv) To note that a grant in the sum of £125 has been awarded by Cheshire East Council to the Parish Council towards cleaning projects.
- v) Internal Audit 2018/19 - To consider the Internal Audit Report and determine any actions required in relation thereto.
- vi) Final Accounts and Audit Arrangements 2018/19 -
 - a) To consider and approve the signing of the Annual Governance Statement 2018/19 (Section 1 of the Annual Governance and Accountability Return). (Appendix B)
 - b) To approve and adopt the 2018/19 Final Accounts and Supporting Notes. (Appendix C)
 - c) To approve the signing of the Accounting Statements 2018/19 (Section 2 of the Annual Governance and Accountability Return). (Appendix D)
- vii) Banking Arrangements -
 - a) To review any changes required to the Authorised Signatories.
 - b) To authorise the transfer of funds from the current account to the interest bearing reserve account.
- viii) VAT Reclaim -
 - a) To confirm the actions of the Clerk & Responsible Financial Officer in submitting a VAT reclaim to HMRC in the sum of £1,022.16.

15. CORRESPONDENCE -

- i) To note correspondence received since the date of the last ordinary meeting. (Appendix E)

16. PLANNING -

- i) Applications for consideration -
 - a) 19/1849M - Variation of condition 2 on approved application 17/4040M - Erection of single dwelling - 1 Knutsford Road Cottages, Knutsford Road, Chelford. SK11 9AS
 - b) 19/1777M - Change of use of first floor from single residential unit (Use Class C3) to solicitor's office (Use Class B1) - First Floor, Chelford Greengrocers, Knutsford Road, Chelford. SK11 9AS
 - c) 19/2000M - Single storey extension, loft conversion, external and internal renovations - Willow Glade, Peover Lane, Chelford. SK11 9AJ
 - d) Any applications received following issue of Agenda will be included for consideration.

17. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) To receive updates in respect of the following outstanding highway matters from/since the previous meeting:
 - a) Remedial work to zebra crossing on Knutsford Road. (Lighting upgrades and anti-skid surface now installed.)
 - b) Damaged sign - Alderley Road. (Awaiting delivery of new sign.)
 - c) Broken Windows (2) in Bus Passenger Shelter - Chelford Road.
 - d) Overgrown hedge - Knutsford Road (near railway bridge). (Inspection programmed for March/April 2019.)
 - e) Verge repairs following water main replacement work along Dixon Drive. (Work due March/April 2019.)
 - f) Overgrown hedge - Knutsford Road (from junction with Dixon Drive to junction with Mere Court). (Awaiting update.)
 - g) Provision of dropped kerbs within Dixon Drive estate. (Considered by Knutsford Area Highways Group - No funding allocated for scheme, Ward Councillor recommended scheme to be put on hold for consideration at meeting in September 2019.)

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- h) Overgrown hedge - Knutsford Road (from Chelford Activity Park towards roundabout). (Notice being issued to landowner by Cheshire East Highways.)
- i) Unsecured bollard at no through islands on Dixon Drive. (Awaiting update.)
- j) Footway from Woodland Close to Dixon Drive - Weeds protruding slurry seal. (Remedial work undertaken - areas not treated re-reported.)
- k) Sign condition - Hitch Lowes. (Awaiting update.)
- l) Sign condition - Carter Lane - one sign missing, one sign difficult to read. (Awaiting update.)
- m) Sign missing - Woodlands End. (Awaiting update.)
- n) Footway vegetation either side of bus passenger shelter - Knutsford Road (near junction with Dixon Drive). (Awaiting update.)
- o) Litter bin condition - Knutsford Road (near to bus passenger shelter near Shell Garage).
- p) Leaning bridleway signpost at end of Carter Lane. (Re-planting work scheduled.)
- ii) To receive highway matters for attention from Members.

18. COMMUNITY -

- i) To receive an update relating to the process for allocating Section 106 'community facilities' funds associated with the Cricketers Green Development.
- ii) Community Speed Watch - To receive update on activities.
- iii) Parish Council Newsletter - To approve the content of the draft Parish Council newsletter and confirm distribution arrangements.
- iv) Parish Appearance Improvement Project -
 - a) To consider quotations for the removal of existing planters and installation of replacement planters.
 - b) To consider quotations for the refurbishment of the benches at Mere Court Park.
 - c) To receive an update regarding the proposal for 'Village Gateways'.

19. ASSETS -

- i) Chelford Activity Park - Maintenance & Management -
 - a) To receive a summary of issues identified during inspections of Chelford Activity Park.
 - b) To receive estimates for replacement table tennis equipment.
 - c) To appoint an individual to be responsible for the weekly inspections of Chelford Activity Park.
 - d) To receive and consider the content of the Annual RoSPA inspection report and determine any actions required in relation thereto.
- ii) Chelford Activity Park - Usage & Hiring - To receive an update on Chelford Activity Park facility bookings.

20. NEIGHBOURHOOD PLAN -

- i) To receive an update on the Independent Examination. (DW)

21. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Review of Asset Security Arrangements.
- ii) Asset Risk Assessment.
- iii) Red Telephone Kiosks - Future uses.
- iv) Chelford Parish Hall. (Pt. 2 item)
- v) Parish Council Profile.

22. DATE OF NEXT MEETINGS -

- i) Annual Parish Meeting - Tuesday 21st May, 2019 at 7:30p.m. at Chelford Parish Hall.
- ii) Parish Council Meeting - To be determined at Item 12.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

23. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)



Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 3rd May, 2019.

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APPENDIX A

Financial Statement for 2019/20 as at 9th May 2019					
Actual 2018/19 £.	Details	2019/20 Budget £.	Actual to Apr. 2019 £.	Agenda May 2019 £.	Budget Balance £.
	Receipts				
24,549.00	Precept	31,684.00	0.00	15,842.00	15,842.00
0.00	Balances	5,118.00	0.00		0.00
24.39	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
6,079.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Contra Income	0.00	0.00		0.00
874.80	V.A.T. Refund		0.00		95.83
31,527.19	Total Receipts	36,802.00	0.00	15,842.00	15,937.83
	Payments				
8,393.14	Salary (Clerk)	8,940.00	726.14	726.14	7,487.72
31.60	National Insurance (Employer)	0.00	3.24	3.24	-6.48
593.87	Allowances (Clerk)	675.00	16.33	73.19	585.48
0.00	Chairman/Member Allowances	0.00	0.00		0.00
93.34	Administration	250.00	0.00		250.00
350.00	Audit Fees (Internal & External)	375.00	0.00		375.00
818.36	Insurance	1,000.00	0.00		1,000.00
114.62	Sect. 137 Donations	400.00	0.00		400.00
1,001.86	Grants	2,812.00	0.00		2,812.00
65.00	Parish Council Newsletter	360.00	0.00		360.00
0.00	Christmas Trees & Lighting	0.00	0.00		0.00
51.11	Street Lighting (Electric & Repairs)	255.00	15.40		239.60
430.56	Website	60.00	0.00		60.00
0.00	Professional Services	500.00	0.00		500.00
26.76	Advertising	100.00	0.00		100.00
504.96	Subscriptions/Affiliation Fees	570.00	0.00	462.20	107.80
297.50	Room Hire	370.00	0.00		370.00
35.00	Training	360.00	0.00		360.00
2,371.29	Chelford Activity Park - Maintenance	5,525.00	166.67	308.66	5,049.67
570.00	Chelford Village - Maintenance	3,100.00	0.00		3,100.00
118.00	Asset Maintenance	1,900.00	0.00		1,900.00
475.28	Asset Purchase	8,000.00	0.00		8,000.00
0.00	Contingency	750.00	0.00		750.00
6045.57	Neighbourhood Plan	500.00	0.00	22.01	477.99
1,022.16	V.A.T.		34.10	61.73	
23,409.98	Total Payments	36,802.00	961.88	1,657.17	34,278.78

Cash/Bank Reconciliation	01/04/19	11/04/19	09/05/19	31/03/20
Balance B/Fwd.	45,690.35	45,690.35	44,728.47	58,913.30
Add Total Receipts	36,802.00	0.00	15,842.00	15,937.83
Less Total Payments	-36,802.00	-961.88	-1,657.17	-34,278.78
Balance C/Fwd.	45,690.35	44,728.47	58,913.30	40,572.35
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/19	11/04/19	09/05/19	31/03/20
General Funds	18,526.76	17,564.88	31,771.72	13,430.77
Earmarked Reserves	27,163.59	27,163.59	27,141.58	27,141.58
	45,690.35	44,728.47	58,913.30	40,572.35

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CASH/BANK RECONCILIATION AS AT - 9th May 2019

CASH

Balance Brought Forward 01/04/18	
Current Account	24,969.15
Business Reserve Account	20,721.20
Plus Receipts	15,842.00
	<hr/>
	61,532.35
Less Payments	2,619.05
Balance Carried Forward 09/05/19	<hr/> <hr/>
	58,913.30

BANK (Natwest)

Business Reserve Account -	20,721.20		05/04/19
Add income/transfer received since above statement			
	<hr/>	0.00	
		0.00	
Less unrepresented cheques			
	<hr/>	0.00	
		20,721.20	09/05/19
Current Account -	25,033.77		05/04/19
Add income received since above Statement			
	<hr/>	15,842.00	
		15,842.00	
Less unrepresented cheques/ Transfer			
Approved 2018/19	-64.62		
Approved 2019/20	-961.88		
For approval*	<hr/>	-1,657.17	
		<hr/>	
		-2,683.67	
		38,192.10	09/05/19
Total Bank Balances 09/05/19		<hr/> <hr/>	
		58,913.30	

*Item 14 (ii) (h) to be added.

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APPENDIX B

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

CHELFORD PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Other information required by the Transparency Codes (not part of Annual Governance Statement)

Authority web address

www.chelfordparishcouncil.org.uk AUTHORITY WEBSITE ADDRESS

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APPENDIX C

CHELFORD PARISH COUNCIL

Summary Receipts & Payments Account for the year ended 31st March, 2019

2017/18 £.	<u>Receipts</u>	2018/19 £.
22,485.00	Precept	24,549.00
5.05	Investment Interest	24.39
0.00	Sale of assets	0.00
7,542.99	Grants, Donations & Refunds	6,079.00
652.26	V.A.T. Refund	874.80
<u>30,685.30</u>	Total Receipts	<u>31,527.19</u>
	<u>Payments</u>	
7,708.58	Salary (Clerk)	8,393.14
161.48	National Insurance (Employer)	31.60
580.73	Allowances (Clerk)	593.87
0.00	Member Allowances	0.00
31.36	Administration	93.34
248.00	Audit Fees (internal & external)	350.00
788.81	Insurance	818.36
592.36	Donations - Sect. 137	114.62
150.00	Grants	1,001.86
50.00	Parish Council Newsletter	65.00
0.00	Christmas Trees & Lighting	0.00
80.78	Street Lighting (Electric & Repairs)	51.11
1,012.54	Website	430.56
570.00	Village Planters	570.00
0.00	Professional Services	0.00
0.00	Advertising	26.76
494.85	Subscriptions / Affiliation Fees	504.96
185.00	Room Hire	297.50
60.00	Training	35.00
2,476.87	Chelford Activity Park - Maintenance	2,371.29
0.00	Asset Maintenance	118.00
332.50	Asset Purchase	475.28
0.00	Contingency	0.00
7,825.00	Neighbourhood Plan	6,045.57
874.80	V.A.T.	1,022.16
<u>24,223.66</u>	Total Payments	<u>23,409.98</u>

31,111.50	Balance B/Fwd. 01/04/18	37,573.14
30,685.30	Add Total Receipts	31,527.19
-24,223.66	Less Total Payments	-23,409.98
<u>37,573.14</u>	Balance C/Fwd. 31/03/19	<u>45,690.35</u>
	<u>Analysis of Cumulative Funds</u>	
19,696.81	NatWest Business Reserve Account	20,721.20
17,876.33	NatWest Bank Current Account	24,969.15
<u>37,573.14</u>	Total	<u>45,690.35</u>
	<u>Above Funds held for the following purposes:-</u>	
8,795.55	General Funds	18,526.76
28,777.59	Earmarked Reserves	27,163.59
0.00	Capital Reserves	0.00
<u>37,573.14</u>		<u>45,690.35</u>

The above Statement represents fairly the financial position of the Chelford Parish Council as at 31st March, 2019 and reflects its receipts and payments during the year.

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LOWER WITHINGTON PARISH COUNCIL SUPPORTING NOTES 2018/19

Assets

During the year the following assets were purchased at the cost shown:-

Litter Bin	£350.48
Speed Radar Gun	£114.98
High Viz Jackets (5)	£7.83
Hand held tally counter	£1.99

During the year the following assets were disposed of for the amount shown:-

Litter Bin	£350.48
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At the 31st March, 2019 the following assets were held:-

Full list of assets & values, following comprehensive review
& identification, in Assets Register

Total value: £82,696.09

Leases

At the year end the following leases were in operation:- None

Borrowings

As at close of business on 31st March, 2019 the following loans to the Council were outstanding:- None

Debts

At the year end the following debts were outstanding and due to the Council.

VAT reclaim	£1,022.16
Employee Income Tax Refund	£489.00
	<u>£1,511.16</u>

Capital Reserves

None

Earmarked Reserves

Mere Court Improvements	£501.52
Community Project Fund	£18,132.57
Asset Refurbishment Fund	£4,000.00
Democratic Services Fund	£1,000.00
Transparency Code Grant	£117.50
Neighbourhood Plan (PC funds)	£1,454.79
Neighbourhood Plan (Grant funds)	£957.21
MUGA Maintenance (Parish Plan Grant)	£1,000.00
	<u>£27,163.59</u>

Tenancies

During the year the following tenancies were held:- None

Section 137 Payments

The limit for spending under Sect. 137 of the Local Government Act 1972 for the Council in the year of account was £8,300.16 and payments made were:-

<u>Payee</u>	<u>Nature of Payment</u>	<u>Amount</u>
RBL Poppy Appeal	Donation	£50.00
Friends of Chelford Station	Donation	£64.62
		<u>£114.62</u>

Agency Work

During the year the Council undertook the following agency work on behalf of other local authorities:- None

Advertising and Publicity

The following costs for advertising and publicity were incurred during the year:- None

Contingent Liabilities

None

Pensions

For the year of account the Council made no contribution to staff pensions.

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APPENDIX D

Section 2 – Accounting Statements 2018/19 for

CHELFORD PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	31,111	37,573	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	22,485	24,549	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	8,200	6,978	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	10,443	11,048	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	13,780	12,362	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	37,573	45,690	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	37,573	45,690	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	82,576	82,696	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

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CORRESPONDENCE

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 11, 18, 25 April 2019.
09/04/19	ChALC Employment / Recruitment Manual.
	Cheshire East Council -
-	Traffic Management LAP Reports - 11, 18, 25 April 2019.
18/04/19	Mayor's fundraising event - The Clink Restaurant at HMP Styal - 18 th May 2019.
26/04/19	Mental Health Awareness Week (13-19 May, 2019).
	Rural Services Network -
-	Rural Bulletin - 9, 16, 24 April 2019.
	Other Correspondence -
-	Public Sector Executive - 8, 12, 15, 26, 29 April 2019.
-	HMRC - 08/04/19 - Starting the new tax year; 11/04/19 - Employer Bulletin 77; 12/04/19 - Mobiles and automobiles; 15/04/19 - Payroll tasks, reports and payments; 23/04/19 - Are you prepared for 2019/20?; 25/04/19 - Problems with forms P11D and P60?; 29/04/19 - Getting payroll right.
-	CPRE - 13/04/19 - Celebrating 70 years of our National Parks; 18/04/19 - CPRE Cheshire's manifesto for the countryside; 27/04/19 - Branch AGM and Sandstone Ridge Talk.
-	Community & Voluntary Services - 12/04/19 - e-Bulletin; 26/04/19 - e-Bulletin.
-	Town & Parish Council Websites - Newsletter - April, 2019.
30/03/19	Terrain Safety - New Health & Safety Resource.
09/04/19	Came & Company - Notification of completion of acquisition of Stackhouse Poland by Gallagher.
09/04/19	Terrain Safety - Health & Safety Updates.
25/04/19	Goostrey & Holmes Chapel Art Club - Art Exhibition - Sunday 19 th May, 2019.
	Advertisements -
-	09/04/19 - Mallatite Ltd. - Traffic Bollards; 11/04/19 - Calor Rural Community Fund - Only three weeks to go for applications; 11/04/19 - Sutcliffe Play - Play equipment for Easter; 11/04/19 - Schoolscapes - Transform Your Park into a Hive of Activity this Summer; 12/04/19 - Notice Board Company - Tempest Notice Boards; 11/04/19 - Stormsaver - Rain Water Harvesting Systems; 12/04/19 - Mallatite Ltd. - Revised design of Jerol Posts; 15/04/19 - Eibe Play - What makes the ideal children's playground?; 16/04/19 - Kompan - New range of play structures for 1-12 year olds; 16/04/19 - Primary Care Supplies - Defibrillators; 17/04/19 - Nemesis Fireworks - Professional display providers; 17/04/19 - Plantscape - Spend the last of your budget; 24/04/19 - Proludic - Dynamic Playground Structures; 25/04/19 - Mallatite Ltd. - Electric vehicle charging points; 26/04/19 - Marmax - Junior picnic bench offer.