

Lanhydrock Parish Council: Minutes of Annual Meeting held in the
Lanhydrock War Memorial Hall at 19:30 on Monday 24th September 2018

1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED.

2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

- a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad (vice-chairman), Cllr. W. Ayres, Cllr. P. Miller, S. Knight (clerk), Walter Wonnacott (WMW Consultants Ltd.) and three members of the public.
- b) Apologies: Cllr. A. Hill, Cllr C. Batters (C.C.)

3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

4) PUBLIC FORUM:

- a) Tredinnick Pits sign: A member of the public requested an update on the replacement 'Tredinnick Pits' sign that CORMAC had agreed to supply in February 2017, following a request from the parish council. The clerk confirmed that she had not heard any update from CORMAC and agreed to chase the matter. After discussion, it was clarified that the sign should read 'Tredinnick Pits'

Action: Clerk to chase Tredinnick Pits sign with CORMAC.

- b) Respryn Bridge: A member of the public raised concerns that the public had not been consulted on the Respryn Bridge build outs, planned for construction in October. The chairman and clerk confirmed that Mark Hollow, Area Structures Maintenance Technician for CORMAC had emailed the parish council asking for their comments in October 2017 and that the matter had been discussed at the parish council meeting held on 27th November 2017. At this meeting, the parish council agreed their support for the proposal but stated that consideration needed to be given to a) improving the signage on the approach to the bridge, b) preventing parking in the passing place in front of the build outs and c) ensuring oversized vehicles on the St Winnow approach have a turning area (Minute: 11/2017 Parish Matters 8). These comments were then fed back to Mark Hollow by the clerk, who responded on the 30th November, addressing the points raised. This was then forwarded to the parish council by the clerk, who had been satisfied with Mark's response.

Action: Clerk to re-forward Mark Hollow's email of 30th November 2017 to the parish council

5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETINGS ARE AN ACCURATE RECORD:

- a) It was resolved that the minutes of the parish council meeting held on 30.07.2018 were an accurate record. There were no matters arising.

6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- a) **Cornwall Council:** Cllr. Batters submitted that he had nothing to report.

7) PLANNING MATTERS:

- a) **PA18-00019/NDP: Lostwithiel Neighbourhood planning proposal**

The council had no comment to make regarding this proposal.

- b) **PA18-07727: Tredinnick – Barn Conversion**

- c) **PA18-07728: Tredinnick – Barn Conversion**

- d) **PA18-07729: Land at Tredinnick – Change of use to domestic storage**

- e) **PA18-07730: Land at Tredinnick – Change of use to domestic storage**

- f) **PA18-08280: Land at Tredinnick – Change of use to dwelling**

The council considered applications (b-f) together and, following a presentation by Walter Wonnacott (representing the applicant), the council agreed its support of all five applications.

- g) **Any other planning applications received after publication of agenda:** None

8) PARISH MATTERS

- a) **Community Chest Funding: To consider an application to the**

Community Chest: The clerk informed the council that Cllr. Batters was currently seeking applications for funding from his Community Chest. On behalf of the Lanhydrock War Memorial Hall Committee, Cllr. M. Coad stated that the committee had calculated that between £23,000 - £30,000 was required to refurbish the interior of the hall and proposed requesting a donation of £1000 (or as much as Cllr. Batters was able to afford) from the Community Chest for this. The parish council agreed to support this.

Action: Clerk to apply to Community Chest for funding towards the interior renovation of the Lanhydrock War Memorial Hall.

- b) **Update on Percy's Lane Fingerpost:** The clerk informed the council that she had investigated various routes to repairing the fingerpost on Percy's Lane and had requested quotes from CORMAC and Irons Brothers Foundry to a) replace just the missing finger and to b) replace the missing finger and refurbish the sign post. CORMAC had yet to respond but, upon hearing the quote from Irons Brothers, the parish council decided that it could not justify the full cost of refurbishment and would prefer to replace just the missing finger at this time, using CORMAC volunteers to erect and paint it.

Action: Clerk to progress the replacement of the missing finger with Irons Brothers Foundry and CORMAC.

- c) Update on Welcome to Lanhydrock signage:** The clerk informed the parish council that she had been informed by CORMAC that it would not be possible to embed a 'Welcome to Lanhydrock' sign in the buildouts to be constructed at Respryn Bridge. The parish council discussed the option of a free-standing sign in the same location but decided that this would result in too much sign clutter in the area and decided to proceed only with a sign at Fox Park.

Action: Clerk to write to CORMAC, requesting a quote for a 'Welcome to Lanhydrock' sign at Fox Park.

- d) Cllr. Hill to report on TPOs in Lanhydrock:** As Cllr Hill had been unable to attend the meeting, it was agreed to adjourn this agenda item to the next meeting.

Action: Clerk to add Cllr. Hill's TPO report to agenda for 26.11.2018.

- e) Update on the Local Devolution Fund leaflet:** Cllr. Ayres showed the council the second draft of the Lanhydrock tourism leaflet, for their comments. She informed the council that some of the aspects they had previously singled out for criticism (e.g. use of colour faded text and inclusion of cartoons they had deemed irrelevant) had not been possible to change because they related to the general branding of the leaflets. Upon discussion of the second draft, the council noted that some corrections to the map were required and expressed concerns that some of the photos were still failing to capture the spirit of the area, particularly the church and golf club. Cllr. Ayres noted these comments but advised that the photos would ultimately be restricted by the space allocated on the leaflet.

Action: Cllr Ayres to feed back parish council's comments to the leaflet design team and to contact Lanhydrock Hotel and Golf Club requesting a better photo of the golf club and Jennie Mursell requesting a better photo of the church.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
05.08.2018	Parishioner	Invite to meeting re. Halgavor Moor development 08.08.18	None
10.09.2018	Lanhydrock Estate Company	Planning Applications	None

10) TO NOTE CORRESPONDENCE DISPATCHED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
06.09.2018	R Stone	Expression of interest for Highways Scheme Funding	None

11) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed an outstanding payment of £35.00 and a total balance of £3770.24.

12) GOVERNANCE

- a) **GDPR (General Data Protection Regulation) Update:** The clerk informed the council that, as part of ensuring their compliance to GDPR, the archive held at Cllr M. Coad's house should be examined to ensure documents were not being held that contravened the regulation.

Action: Councillors to meet at Cllr. M Coad's house on Wednesday 3rd October to go through the archive held there and destroy any items being held in contravention of the GDPR.

13) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) Update on TPOs in Lanhydrock area
 b) To discuss the muddy layby on Turfdown Road and to consider requesting that its owner either clears it or turns it into verge to prevent vehicles parking in it and getting stuck in the mud.

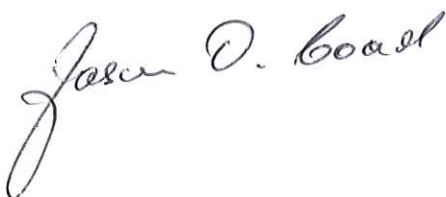
14) DATE OF NEXT MEETING: Monday 26th November 2018**15) PUBLIC AND PRESS EXCLUDED****16) CLERK PAYMENT:**

- a) The following payments were authorised,

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100289	Clerk Salary + Expenses	<input type="text"/>
HMRC	100290	PAYE tax on Clerk Salary	<input type="text"/>

Meeting Closed at: 21:21

Signed and Accepted as a correct record



Chairman

Date: 26th November 2018