

Compton Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP
ComptonParish@gmail.com; 07748 591920
www.comptonparishcouncil.org

Meeting of the Parish Council

I hereby give you Notice that the next meeting of Compton Parish Council is to be held on

Monday 3rd February 2020 at 7.00pm

In the Wilkins Centre, Burrell Road, Compton

and all Members of the Council are hereby summoned to attend.

Dr. Sarah Marshman
Clerk to the Council
Dated: 28th January 2020

AGENDA

1. To receive apologies for absence from members of the Council
2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
3. To receive: Questions or comments from members of the public regarding items on the agenda¹
Representations from any member who has declared a personal interest
4. To approve the [minutes](#) of the Parish Council Meeting held on 6th January 2020
5. To discuss any matters arising from the minutes of the Council Meeting on 6th January 2020
6. To receive a report from the District Councillor, Carolyn Culver
7. To receive the Clerk's report

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in this agenda. The designated time will be 12 minutes and no longer than 3 minutes per person. This time may be extended at the discretion of the Chairman. A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given. Comments or questions not related to an item on this agenda should be notified to the Clerk for consideration by Council for possible inclusion on a future agenda.

8. Planning Applications
 - a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting
 - b) To consider the following new planning applications:
 - [20/00039/HOUSE 31 Shepherds Mount, Compton, RG20 6QY](#) - Side single storey extension.
 - c) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee
 - d) To consider whether to refer any planning applications for further response from our planning consultants
 - e) To receive a report on [West Berkshire Council's recent planning decisions](#)
9. To consider co-opting to the Council to fill one vacancy
10. To discuss Compilations
11. To consider the allotment rental charges for 2020/21
12. To consider quotes for the grounds maintenance contract for 2020
13. To consider the specification for the tender document for a parking survey for Compton
14. To consider quotes for an independent traffic consultant to advise on the proposed 20mph speed limit and associated traffic calming on School Road/High Street
15. To consider quotes for the refurbishment of the Sports Pavilion
16. To consider [requests for grant funding](#)
17. To consider a response to West Berkshire Council's draft [Environment Strategy](#) consultation
18. To receive an update on vandalism and anti-social behaviour (ASB) in the village
19. To receive reports on the following:

a) Recreation Ground	h) Groundwater
b) Sports Pavilion	i) Parish Assets & Management Working Party
c) Rights of Way	j) Neighbourhood Development Plan
d) Village Hall	k) Burial Ground
e) Allotments	l) GDPR
f) Patient Representation	m) Personnel Committee
g) Communications	
20. Finance:
 - a) To receive the [finance report](#) and approve payments made/due
 - b) To note the [bank reconciliations](#) to 31st December 2019
 - c) To receive any reports from the Internal Controller
 - d) To note the [quarterly budget report](#) where applicable
21. To receive the correspondence report
22. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:

Parish Council Meeting: **Monday 2nd March 2020 at 7pm** in the Wilkins Centre

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 6th January 2020 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Peter McGeehin, Linda Moss, Dan Neate, Rebecca Pinfold, Alison Strong and Ian Tong.

Councillors not present: None

In attendance: Sarah Marshman (Clerk).
District Councillor Carolyne Culver
1 member of the public.

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|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 19/20-196 | To receive apologies for absence from members of the Council
There were none. |
| 19/20-197 | To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
There were none. |
| 19/20-198 | To receive: Questions or comments from members of the public
Representations from any member who has declared a personal interest
There were none. |
| 19/20-199 | To approve the minutes of the Parish Council Meeting held on 2nd December 2019
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman. |
| 19/20-200 | To discuss any matters arising from the minutes of the Council Meeting on 2nd December 2019
The specification of the parking survey will be discussed at the next meeting. |
| 19/20-201 | To receive a report from the District Councillor, Carolyne Culver
CC will follow up with West Berkshire Council on the need for white lines where the road to the Business Park meets Wilson Close and whether any action can be taken regarding the high level of litter in this area. |
| 19/20-202 | To receive the Clerk's report
West Berkshire Council have been notified that the Parish Council will be including £500 in their budget for 2020/21 in order to make a financial contribution to the mobile service. Confirmation has been received that this money will be ringfenced for the mobile library that visits Compton.
The Council has received confirmation that it is now able to co-opt for the vacancy. |
| 19/20-203 | Planning Applications
a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting
There were none. |

- b) **To consider the following new applications**
There were none.
- c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- d) **To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- e) **To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	Decision
19/02713/ COND1	Kemtronix UK Ltd, Churn Road, Compton, RG20 6PP	Application for approval of details reserved by Conditions 7 - Landscaping Scheme, 8 - Protection trees and 9 - Construction Method Statement of planning permission 19/01528/FUL.	Not consulted	Approved

- 19/20-204** **To consider the draft budget and to set the precept for 2020/21**
Some minor alterations were made to the draft budget. It was resolved to adopt the revised draft budget and to set the precept at £49,050 for 2020/21.
- 19/20-205** **To consider appointing an internal auditor for the 2019/20 audit and to agree the scope for audit**
It was resolved to appoint Heelis and Lodge and to agree the scope for audit.
- 19/20-206** **To consider the Council's response to the NALC briefing *PC13-19 Strengthening police powers to tackle unauthorised encampments***
It was resolved to make a response to the briefing.
- 19/20-207** **To consider quotes for an independent traffic consultant to advise on the proposed 20mph speed limit and associated traffic calming on School Road/High Street**
This was deferred in order to obtain additional quotes.
- 19/20-208** **To consider quotes for the refurbishment of the Sports Pavilion**
This was deferred in order to obtain additional quotes.
- 19/20-209** **To consider making grant applications to assist with the cost of the refurbishment of the Sports Pavilion if applicable funding sources are located**
It was resolved the Clerk should make grant applications to any grant funding sources identified based on the quote that has been received.
- 19/20-210** **To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No reports had been received.
- 19/20-211** **To receive reports on the following:**
 - c) **Rights of Way**
The dog waste bin on Wallingford Road needs replacing. The Clerk is to arrange this under delegated powers for health and safety.

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|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 19/20-212 | Finance:
a) To receive the finance report and approve payments made/due
It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.
b) To note the bank reconciliations to 30th November 2019
The bank reconciliation to 30 th November 2019 were noted.
c) To receive any reports from the Internal Controller
The internal controller reported that the August, September and October finances had been inspected and all was in order. |
| 19/20-213 | To receive the correspondence report
There was no correspondence to report. |
| 19/20-214 | To discuss matters for future consideration and for information
The Clerk was requested to write to the committee involved in organising the Christmas events and decorations and those involved in organising the Christmas lunch to thank them.

Meeting closed 8:29pm. |

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 3rd February 2020 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank at last bank reconciliation 30th November 2019

Unity Trust	Current Account	£60,836.01
Unity Trust	Deposit Account	£122,267.06
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£30.06
Total		£183,881.63

Income received 25th November - 19th December 2019

Unity Trust	Current Account	Allotment fees	£328.00
Unity Trust	Current Account	Compilations advertising	£717.00
Total			£1,045.00

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher Number	Payee	Payment Detail	Minute	Amount
POCKIT	05-Dec-19	116	Trophy Store	Trophies (Xmas)		£20.96
POCKIT	16-Dec-19	117	Pockit	Monthly fee		£0.99
POCKIT	19-Dec-19	118	Post Office	Stamps		£7.32
Total						£29.27

Payments to be approved

Method	Payment Date	Voucher Number	Payee	Payment Detail	Minute	Amount
DD	17-Dec-19	119	Castle Water	Water School Road allotments Oct		£19.70
DD	17-Dec-19	120	Castle Water	Water Newbury Lane allotments Oct		£19.44
DD	18-Dec-19	121	Vodafone	Mobile phone Oct		£15.37
BACS	06-Jan-20	122	West Berkshire Council	Compilations Aug/Sept		£501.84
BACS	06-Jan-20	123	AD Clark	Grounds maint. Oct and weed control		£1,044.88
BACS	06-Jan-20	124	SJS Plumbing and Gas Services	Renew stop cock in Sports Pavilion		£80.00
BACS	06-Jan-20	125	Chairman	Craft items and decorations for Xmas event		£19.99
BACS	06-Jan-20	126	Member of NDP Group	Printing costs		£70.00
BACS	06-Jan-20	127	Chairman	Decorations and sweets for Xmas event		£22.99
BACS	06-Jan-20	128	West Berkshire Council	Compilations Oct/Nov		£501.84
BACS	06-Jan-20	129	Clerk	Salary/expenses Dec		£752.60

Agenda Item 4

BACS	06-Jan-20	130	HMRC	PAYE		£22.28
BACS	17-Jan-20	131	Berks Pension Fund	Pension contributions		£203.32
					Total	£3,219.74

Transfers

Method	Payment Date	Voucher Number	From Account	To Account	Minute	Amount
-	-	-	-	-	-	-
					Total	£0.00

West Berkshire Council's Recent Planning Decisions

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
19/02760/ HOUSE	4 Great Coombe Cottages, Coombe Road, Compton, RG20 6RG	Single storey extension to rear of property.	No objection	Approved
19/03106/ COND2	Kemtronix UK Ltd, Churn Road, Compton	Application for approval of details reserved by Condition (6) - External lighting of approved 19/01528/FUL - Change of Use of an existing redundant building which was formerly used by the Institute for Animal Health for research and development purposes in connection with agriculture (Class B1 (b)) to an indoor leisure facility/yoga studio (Class D2) including modifications to the existing access, car parking and pedestrian walkways.	Not consulted	Approved

Grant Requests

Organisation	Project	Residents benefiting	Requested	Amount Agreed
GreenFest	Free, family, public event including local communities, showcasing sustainability groups, charities and community projects.	-	-	£0.00
Royal British Legion	Wreaths plus donation		-	£110.00
Compton Archery	2x junior bows and sights = £140, 50x 60cm target faces £28, 20x 122cm faces £43 = total £211	20	-	£211.00
1st Compton Scout Group	3x wooden trestle tables	60	-	£225.00
Compton Scout and Guide Hut	PA system with hearing loop	75	-	£225.00
Residents of Shepherds Mount	Purchase of salt for salt bins		-	£225.00
1st Compton Rainbows	Group neckers (to remain property of the group) £121.50, felt tip pens £100.50	16	£222.00	
Autumn Group	Pop up xmas tree £40, decorations for tree £20, safety cover for new cooker £77.98, bracket for TV £75	30	£225.00	
Pang Valley Flood Forum	Activities of the PVFF	1 (all)	£100.00	
Compton Primary School	2x Sphero mini robotic balls and 2x kindle fires to control them to assist with Code Club	190	£199.96	
Compton Pre-school	Wooden children's arbour for outside area	27	£199.95	
			<u>£946.91</u>	<u>£996.00</u>
		Total budget available for grants	£1,900.00	
		Amount spent	£996.00	
		Amount remaining	£904.00	

**Compton Parish Council
Finance Report 3rd February 2020**

Status at bank at last bank reconciliation 31st December 2019

Unity Trust	Current Account	£58,301.28
Unity Trust	Deposit Account	£122,390.33
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£50.79
Total		£181,490.90

Income received 20th December 2019 - 26th January 2020

Unity Trust	Current Account	Compilations advertising	£1,350.00
Unity Trust	Current Account	East Ilsley Parish Council contribution to Compilations 2019	£330.72
Unity Trust	Deposit Account	Interest	£123.27
Total			£1,803.99

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher Number	Payee	Payment Detail	Minute	Amount
POCKIT	16-Jan-20	132	Pockit	Monthly fee		£0.99
Total						£0.99

Payments to be approved

Method	Payment Date	Voucher Number	Payee	Payment Detail	Minute	Amount
DD	30-Dec-19	133	Unity Trust Bank	Bank charges Q3		£18.00
DD	20-Jan-20	134	Castle Water	Water School Road allotments Oct		£20.35
DD	20-Jan-20	135	Castle Water	Water Newbury Lane allotments Oct		£20.09
DD	20-Jan-20	136	Vodafone	Mobile phone Oct		£15.37
BACS	27-Jan-20	137	SSE Contracting Ltd	Street lighting maintenance Qtr3		£264.86
BACS	27-Jan-20	138	SSE Contracting Ltd	Chargeable repairs Qtr3		£154.90
BACS	03-Feb-20	139	SLCC	Training fee - Cloud Computing		£36.00
BACS	03-Feb-20	140	SLCC	Subscription 20/21		£99.67
BACS	06-Feb-20	141	Clerk	Salary/expenses Jan		£899.00
BACS	06-Feb-20	142	HMRC	PAYE		£114.48
BACS	19-Feb-20	143	Berks Pension Fund	Pension contributions		£261.06
Total						£1,845.34

Transfers

Method	Payment Date	Voucher Number	From Account	To Account	Minute	Amount
-	-	-	-	-	-	-
					Total	£0.00

Date: 24/01/2020

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Time: 14:26

Bank Reconciliation Statement as at 31/12/2019
for Cashbook 1 - Unity Current A/C

User: SLM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Current	31/12/2019	77	58,301.28
			<u>58,301.28</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			58,301.28
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			58,301.28
		Balance per Cash Book is :-	58,301.28
		Difference is :-	0.00

Date: 24/01/2020

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Time: 14:33

Bank Reconciliation Statement as at 31/12/2019
for Cashbook 2 - Unity Deposit A/C

User: SLM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Deposit	31/12/2019	64	122,390.33
			<u>122,390.33</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			122,390.33
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			122,390.33
		Balance per Cash Book is :-	122,390.33
		Difference is :-	0.00

Date: 24/01/2020

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Time: 14:34

Bank Reconciliation Statement as at 31/12/2019
for Cashbook 3 - HSBC Current A/C

User: SLM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HSBC Current	31/12/2019	487	748.50
			<u>748.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			748.50
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			748.50
		Balance per Cash Book is :-	748.50
		Difference is :-	0.00

Date: 24/01/2020

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Time: 14:40

Bank Reconciliation Statement as at 31/12/2019
for Cashbook 5 - Pockit Pre-Paid Debit Card

User: SLM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Pockit Pre-paid Debit Card	31/12/2019		50.79
			<hr/> 50.79
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			50.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			50.79
		Balance per Cash Book is :-	50.79
		Difference is :-	0.00

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Bank - Cash and Investment Reconciliation as at 31 December 2019

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2019	Unity Bank Current	58,301.28	
31/12/2019	Unity Bank Deposit	122,390.33	
31/12/2019	HSBC Current	748.50	
30/09/2016	Alto prepaid debit card	0.00	
31/12/2019	Pockit Pre-paid Debit Card	50.79	
			181,490.90

Other Cash & Bank Balances

0.00

181,490.90

Receipts not on Bank Statement

0.00

Closing Balance

181,490.90

All Cash & Bank Accounts

Alto Pre-Paid Debit Card	0.00
HSBC Current A/C	748.50
Pockit Pre-Paid Debit Card	50.79
Unity Current A/C	58,301.28
Unity Deposit A/C	122,390.33
Other Cash & Bank Balances	0.00
Total Cash & Bank Balances	181,490.90

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Detailed Receipts & Payments by Budget Heading 31/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Administration						
1060 Interest	368	250	(118)			147.2%
1076 Precept	45,850	45,850	0			100.0%
1081 CIL	27,562	0	(27,562)			0.0%
1085 VAT Refund	3,467	3,000	(467)			115.6%
1150 Village Hall Loan Repayment	480	480	0			100.0%
1155 Scout Hall Loan Repayment	0	150	150			0.0%
	77,727	49,730	(27,997)			156.3%
Administration :- Receipts						
4000 Staff Salaries/PAYE/NI/Pension	9,878	10,000	122		122	98.8%
4005 Staff Costs	174	200	26		26	87.0%
4010 Office	540	720	180		180	75.0%
4050 Office Supplies	134	150	16		16	89.0%
4052 Mobile Phone	112	150	38		38	74.8%
4055 Website Development	0	20	20		20	0.0%
4058 Bank Charges	108	72	(36)		(36)	149.9%
4060 Subscriptions	431	500	69		69	86.2%
4062 Software Fees	271	350	79		79	77.4%
4065 Insurance	1,704	1,750	46		46	97.4%
4068 Election Fees	0	750	750		750	0.0%
4070 Audit Fees	790	350	(440)		(440)	225.7%
4075 Chairmans Allowance	30	200	170		170	15.0%
4085 Training	205	500	295		295	41.0%
4090 Other Expenses	8	1,000	992		992	0.8%
4100 Meeting Rental	402	600	198		198	67.0%
	14,786	17,312	2,526	0	2,526	85.4%
Administration :- Indirect Payments						
	62,941	32,418	(30,523)			
Net Receipts over Payments						
6001 less Transfer to EMR	27,562					
	35,379					
Movement to/(from) Gen Reserve						
110 Events						
4130 Christmas Events	66	200	134		134	32.8%
4132 Xmas Day Lunch Room Hire	0	50	50		50	0.0%
	66	250	184	0	184	26.3%
Events :- Indirect Payments						
	(66)					
Movement to/(from) Gen Reserve						

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Detailed Receipts & Payments by Budget Heading 31/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
120 Grounds Maintenance						
4150 Grounds Maintenance	3,925	5,000	1,075		1,075	78.5%
Grounds Maintenance :- Indirect Payments	3,925	5,000	1,075	0	1,075	78.5%
Movement to/(from) Gen Reserve	(3,925)					
130 Allotments/Footpaths						
1100 Allotment Rent - Newbury Lane	328	300	(28)			109.3%
1105 Allotment Rent - School Road	195	300	105			65.0%
Allotments/Footpaths :- Receipts	523	600	77			87.2%
4200 Newbury Lane Expenses	189	200	11		11	94.4%
4205 Newbury Lane Capital	0	200	200		200	0.0%
4210 School Road Expenses	473	300	(173)		(173)	157.6%
4215 School Road Capital	0	350	350		350	0.0%
Allotments/Footpaths :- Indirect Payments	661	1,050	389	0	389	63.0%
Movement to/(from) Gen Reserve	(138)					
140 Village Scene						
1170 Football Clubs	0	100	100			0.0%
Village Scene :- Receipts	0	100	100			0.0%
4305 Recreation Ground	245	1,000	755		755	24.5%
4308 Play Equipment Maintenance	104	2,500	2,397		2,397	4.1%
4310 Sports Pavilion Maintenance	16	200	184		184	8.1%
4311 Sports Pavilion Running Costs	95	0	(95)		(95)	0.0%
4312 Tree Works	0	750	750		750	0.0%
4315 Litter/dog Bins	427	750	323		323	57.0%
4325 War Memorial Maintenance	0	220	220		220	0.0%
Village Scene :- Indirect Payments	887	5,420	4,533	0	4,533	16.4%
Movement to/(from) Gen Reserve	(887)					
150 Compilations						
1160 Compilations (Inc)	818	2,500	1,682			32.7%
Compilations :- Receipts	818	2,500	1,682			32.7%
4350 Compilations (Exp)	1,004	3,650	2,646		2,646	27.5%
Compilations :- Indirect Payments	1,004	3,650	2,646	0	2,646	27.5%
Movement to/(from) Gen Reserve	(186)					

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Compton Parish Council Current Year

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Detailed Receipts & Payments by Budget Heading 31/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
160 Grants						
4370 Grants (GPC)	996	1,900	904		904	52.4%
Grants :- Indirect Payments	996	1,900	904	0	904	52.4%
Movement to/(from) Gen Reserve	(996)					
170 Street Lighting						
4400 Electricity	2,481	3,500	1,019		1,019	70.9%
4405 Routine Maintenance	990	2,000	1,010		1,010	49.5%
4410 Chargeable Repairs	419	400	(19)		(19)	104.7%
4415 Street Light Replacement	0	3,000	3,000		3,000	0.0%
Street Lighting :- Indirect Payments	3,890	8,900	5,010	0	5,010	43.7%
Movement to/(from) Gen Reserve	(3,890)					
180 Reserves						
4500 Reserves	3,410	2,000	(1,410)		(1,410)	170.5%
Reserves :- Indirect Payments	3,410	2,000	(1,410)	0	(1,410)	170.5%
Movement to/(from) Gen Reserve	(3,410)					
190 Cemetery						
4600 Burial Ground	2,698	5,000	2,302		2,302	54.0%
Cemetery :- Indirect Payments	2,698	5,000	2,302	0	2,302	54.0%
Movement to/(from) Gen Reserve	(2,698)					
200 Professional Advice						
4700 Professional Advice	0	2,000	2,000		2,000	0.0%
Professional Advice :- Indirect Payments	0	2,000	2,000	0	2,000	0.0%
Movement to/(from) Gen Reserve	0					
210 Neighbourhood Development Plan						
1180 NDP Funding	0	3,000	3,000			0.0%
Neighbourhood Development Plan :- Receipts	0	3,000	3,000			0.0%
4650 Neighbourhood Development Plan	1,774	3,000	1,226		1,226	59.1%
Neighbourhood Development Plan :- Indirect Payments	1,774	3,000	1,226	0	1,226	59.1%
Movement to/(from) Gen Reserve	(1,774)					

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Detailed Receipts & Payments by Budget Heading 31/12/2019

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
999 VAT Data						
515 VAT on Payments	2,141	4,000	1,859		1,859	53.5%
VAT Data :- Indirect Payments	<u>2,141</u>	<u>4,000</u>	<u>1,859</u>	<u>0</u>	<u>1,859</u>	<u>53.5%</u>
Movement to/(from) Gen Reserve	<u>(2,141)</u>					
Grand Totals:- Receipts	79,068	55,930	(23,138)			141.4%
Payments	36,238	59,482	23,244	0	23,244	60.9%
Net Receipts over Payments	<u>42,830</u>	<u>(3,552)</u>	<u>(46,382)</u>			
less Transfer to EMR	27,562					
Movement to/(from) Gen Reserve	<u>15,269</u>					

Correspondence List – Council Meeting on 3rd February 2019

Training/events Please advise the Clerk if you wish to attend

	Event	Run By	Date and Time	Venue	Cost
A1	District Parish Conference	WBC	Thu 12 th March 6-8pm	Council Offices, Market Street, Newbury, RG14 5LD	-
A2	NALC Spring Conference	NALC	Tue 17 th March	Aviva Auditorium, St Helen's, 1 Undershaft, London, EC3P 3DQ	£210 + VAT prior to 1/3
A3	District Parish Conference	WBC	Tue 20 th Oct 6-8pm	Council Offices, Market Street, Newbury, RG14 5LD	-

For information, comment or inclusion in a future agenda

	Document	From
B1	Notification of the consultation on the draft of the 30 Year Transport Strategy for the South East . Comments to be received by 10 th January.	West Berkshire Council
B2	Notification of the consultation on the draft Environment Strategy . Comments to be received by 21 st February.	West Berkshire Council
B3	Two emails regarding issues with dog fouling on School Road.	Two residents of the Parish
B4	An email regarding issues with litter in Wilson Close.	A resident